



# City of Madison

## Conditional Use

Location  
4605 Kennedy Road

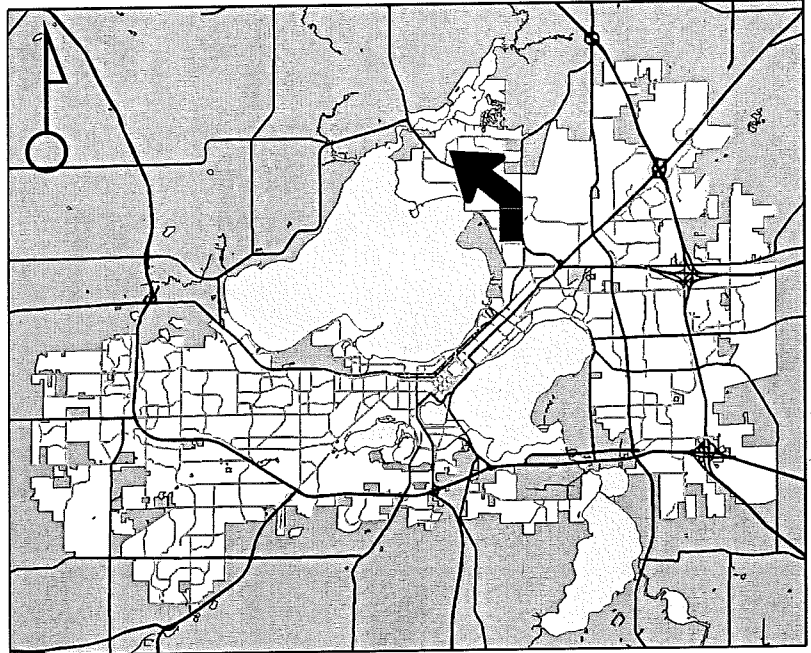
Project Name  
Kelly's Studio Salon

Applicant  
Kelly Peterson

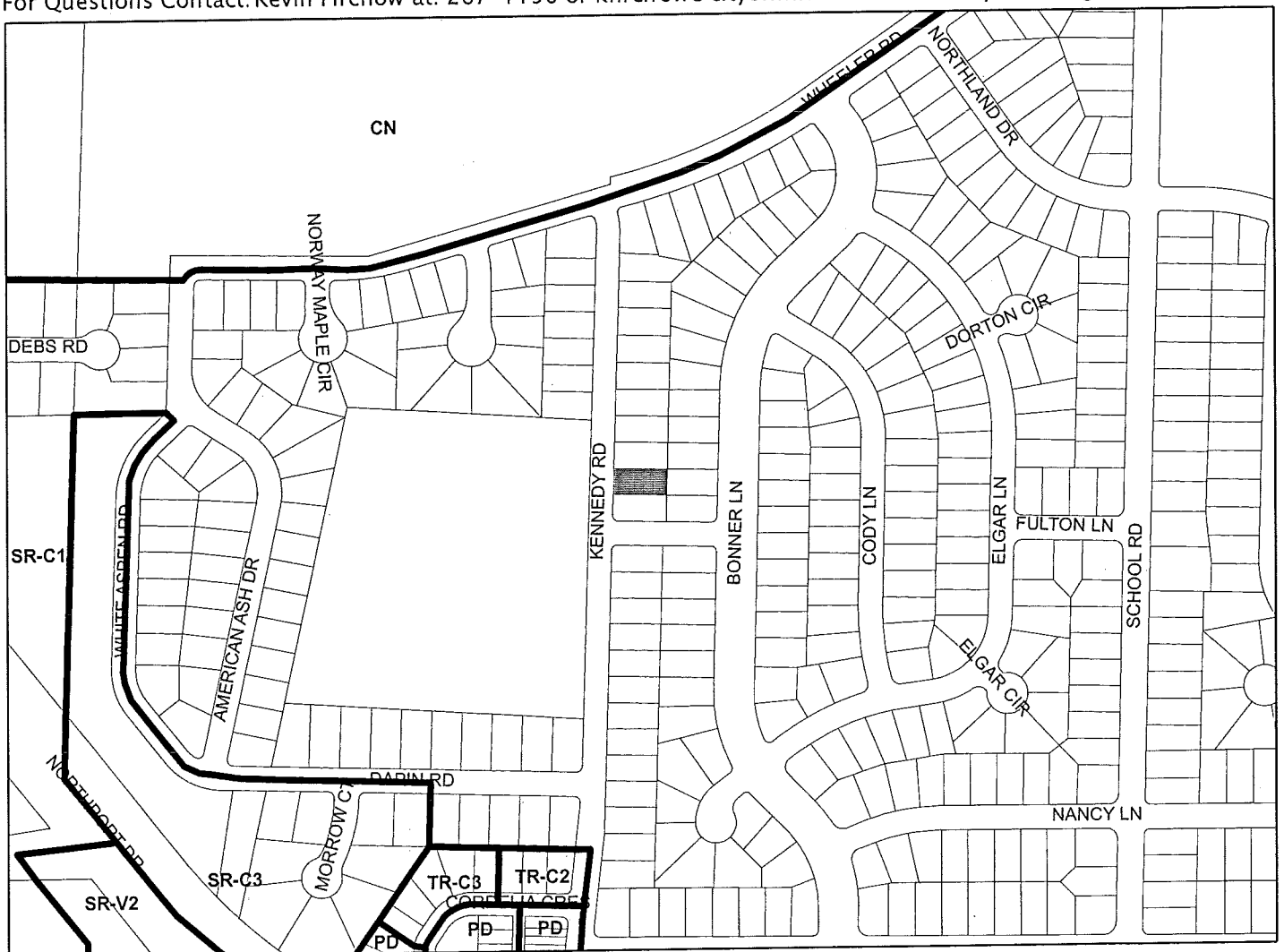
Existing Use  
Single-family residence

Proposed Use  
Allow home occupation (hair salon)  
with special equipment

Public Hearing Date  
Plan Commission  
11 July 2016



For Questions Contact: Kevin Firchow at: 267-1150 or [kfirchow@cityofmadison.com](mailto:kfirchow@cityofmadison.com) or City Planning at 266-4635



Scale : 1" = 400'

City of Madison, Planning Division : RPJ : Date : 06 July 2016



# LAND USE APPLICATION

CITY OF MADISON

Madison <sup>TH</sup>

215 Martin Luther King Jr. Blvd; Room LL-100  
PO Box 2985; Madison, Wisconsin 53701-2985  
Phone: 608.266.4635 | Facsimile: 608.267.8739

- All Land Use Applications should be filed with the Zoning Administrator at the above address.
- The following information is required for all applications for Plan Commission review except subdivisions or land divisions, which should be filed using the Subdivision Application.
- This form may also be completed online at:  
[www.cityofmadison.com/developmentcenter/landdevelopment](http://www.cityofmadison.com/developmentcenter/landdevelopment)

FOR OFFICE USE ONLY:	
Amt. Paid	<u>11600-</u> Receipt No. <u>016758-0003</u>
Date Received	<u>5/24/16</u>
Received By	<u>JEM</u>
Parcel No.	<u>0809-261-0317-0</u>
Aldermanic District	<u>18 - KEMBLE</u>
Zoning District	<u>SR-C1</u>
Special Requirements	<u>OK</u>
Review Required By:	
<input type="checkbox"/> Urban Design Commission	<input checked="" type="checkbox"/> Plan Commission
<input type="checkbox"/> Common Council	<input type="checkbox"/> Other: _____

Form Effective: February 21, 2013

1. Project Address: 4605 Kennedy Road, Madison, WI 53704  
 Project Title (if any): Placement of "Kelly's Studio" salon in the house

2. This is an application for (Check all that apply to your Land Use Application):

- Zoning Map Amendment from \_\_\_\_\_ to \_\_\_\_\_
- Major Amendment to Approved PD-GDP Zoning       Major Amendment to Approved PD-SIP Zoning
- Review of Alteration to Planned Development (By Plan Commission)
- Conditional Use, or Major Alteration to an Approved Conditional Use
- Demolition Permit
- Other Requests: \_\_\_\_\_

### 3. Applicant, Agent & Property Owner Information:

Applicant Name: Kelly Peterson Company: \_\_\_\_\_  
 Street Address: 4605 Kennedy Rd City/State: Madison WI Zip: 53704  
 Telephone: 608 628-4590 Fax: ( ) Email: kelly.peterson@att.net

Project Contact Person: Kelly Peterson Company: \_\_\_\_\_  
 Street Address: same City/State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Telephone: ( ) Fax: ( ) Email: \_\_\_\_\_

Property Owner (if not applicant): \_\_\_\_\_  
 Street Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

4. Project Information: Placement of hairstyling salon equipment, including a hydraulic chair, sink, and portable hair dryer (pictured). I am not certain which room I will put it in, most likely I will have it in the livingroom. It will take up less than 25% of the 1<sup>st</sup> floor. I currently work at my house at 5321 Arapahoe Ave, but need to move to a smaller house. There will usually only be one extra car at the house, since I can only do one customer at a time. I will work 15 (or less) to 40 hours a week starting no earlier than 7AM and ending no later than 9PM. We will start the project when it is okayed and probably finish within 2 weeks

**5. Required Submittal Information**

All Land Use applications are required to include the following:

**Project Plans including:\***

- Site Plans (fully dimensioned plans depicting project details including all lot lines and property setbacks to buildings; demolished/proposed/altered buildings; parking stalls, driveways, sidewalks, location of existing/proposed signage; HVAC/Utility location and screening details; useable open space; and other physical improvements on a property)
- Grading and Utility Plans (existing and proposed)
- Landscape Plan (including planting schedule depicting species name and planting size)
- Building Elevation Drawings (fully dimensioned drawings for all building sides, labeling primary exterior materials)
- Floor Plans (fully dimensioned plans including interior wall and room location)

Provide collated project plan sets as follows:

33  
3/24

- Seven (7) copies of a full-sized plan set drawn to a scale of 1 inch = 20 feet (folded or rolled and stapled)
- Twenty Five (25) copies of the plan set reduced to fit onto 11 X 17-inch paper (folded and stapled)
- One (1) copy of the plan set reduced to fit onto 8 1/2 X 11-inch paper

\* For projects requiring review by the **Urban Design Commission**, provide **Fourteen (14) additional 11 X 17 copies** of the plan set. In addition to the above information, all plan sets should also include: 1) Colored elevation drawings with shadow lines and a list of exterior building materials/colors; 2) Existing/proposed lighting with photometric plan & fixture cutsheet; and 3) Contextual site plan information including photographs and layout of adjacent buildings and structures. The applicant shall bring samples of exterior building materials and color scheme to the Urban Design Commission meeting.

**Letter of Intent: Provide one (1) Copy per Plan Set** describing this application in detail including, but not limited to:

- |                                               |                                                 |                                                              |
|-----------------------------------------------|-------------------------------------------------|--------------------------------------------------------------|
| • Project Team                                | • Building Square Footage                       | • Value of Land                                              |
| • Existing Conditions                         | • Number of Dwelling Units                      | • Estimated Project Cost                                     |
| • Project Schedule                            | • Auto and Bike Parking Stalls                  | • Number of Construction & Full-Time Equivalent Jobs Created |
| • Proposed Uses (and ft <sup>2</sup> of each) | • Lot Coverage & Usable Open Space Calculations | • Public Subsidy Requested                                   |
| • Hours of Operation                          |                                                 |                                                              |

**Filing Fee:** Refer to the Land Use Application Instructions & Fee Schedule. Make checks payable to: City Treasurer. \$600

**Electronic Submittal:** All applicants are required to submit copies of all items submitted in hard copy with their application as Adobe Acrobat PDF files on a non-returnable CD to be included with their application materials, or by e-mail to pcapplications@cityofmadison.com.

**Additional Information** may be required, depending on application. Refer to the Supplemental Submittal Requirements.  
PHOTOS OF EQUIPMENT

**6. Applicant Declarations**

**Pre-application Notification:** The Zoning Code requires that the applicant notify the district alder and any nearby neighborhood and business associations in writing no later than 30 days prior to FILING this request. List the alderperson, neighborhood association(s), and business association(s) AND the dates you sent the notices:

4/22/16  
KP

ALD. KEMBLE DISTRICT 18      district 18 @ cityofmadison.com

→ If a waiver has been granted to this requirement, please attach any correspondence to this effect to this form.

**Pre-application Meeting with Staff:** Prior to preparation of this application, the applicant is required to discuss the proposed development and review process with Zoning and Planning Division staff; note staff persons and date.

Planning Staff: KEVIN FIRCHOW Date: 4-8-2016 Zoning Staff: JENNY V. RICHGARTEN Date: 4-8-2016

The applicant attests that this form is accurately completed and all required materials are submitted:

Name of Applicant: Kelly, Kelly Peterson Relationship to Property: Owner  
 Authorizing Signature of Property Owner: [Signature] Date: 5/23/2016

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## **Firchow, Kevin**

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**From:** Kelly Peterson [kelly\_peterson@att.net]  
**Sent:** Tuesday, May 24, 2016 6:16 PM  
**To:** Firchow, Kevin  
**Subject:** Letter of intent from Kelly Peterson

This is a copy of what I stated in Project information on the Land Use Application form. I am applying for conditional use placement of hairstyling salon equipment, including a hydraulic chair, sink, and portable dryer (pictured). I am not certain which room I will put it in. Most likely I will have it in the living room. It will take up less than 25% of the 1st floor. I currently work at my house at 5321 Arapahoe Lane, but need to move to a smaller house. There will usually only be one extra car at the house, since I can only do one customer at a time. I will work 25 (or less) to 40 hours a week starting no earlier than 7AM, and ending no later than 9PM. We will start the project when it is okayed and probably finish within 2 weeks.



