

## **SUPERINTENDENT'S MARCH 2016 REPORT- COMMUNICATIONS TO BOARD OF PARK COMMISSIONERS**

### **Parks Superintendent's Monthly Report Summary**

February / March 2016

- Dog Park Cleanup Day will soon be upon us hosted on Saturday, April 2. We anticipate all eight dog parks to be part of the volunteer day.
- After days of warmer outdoor temps, winter recreational activities officially ended on Wednesday, February 24 with one of the shortest seasons on record for recreational activities. With new snowfall on March 2, we were able to groom two trails.
- Staff continued ash tree removals throughout the city currently working at Yahara Hills Golf Course and have removed over 200 ash trees. Once the ground warms, arborist will move to central to general parks.
- The Skatepark at Central Park had a special opening for the last weekend of February and we are currently seeking volunteers through a creation of a friends group to assist in the opening/closing/trash pick-up of the skatepark.
- Olbrich's Flower Show began on March 5 and runs through March 20.
- Yahara Hill clubhouse improvements are complete. Most projects were halted during winter and will resume again soon including the shelter at Lake Edge, landscaping on the shoreline at Tenney and improvements to Cherokee Marsh North Unit.
- Public Input Meetings were held for several parks including Penn, Garner and Sugar Maple. Staff distributed a news release on the usage of the RESJ tool for the playgrounds at Brittingham Park.
- Staff is working with City's Information Technology staff to increase information on the City Park Division's website regarding current design and construction projects.
- Parks staff along with staff from Public Health and other collaborators hosted a connecting children and nature workshop on March 5 at WPCRC. Over 100 community leaders and members were in attendance.
- Out & About, the newsletter for the City of Madison Parks Division spring edition was released.
- Parks Administration offices have been relocated for approximately one month due to an incident in the City-County Building.

#### Recent Events:

- The last Groove & Glide of the season was hosted at Tenney ice rink on Friday, February 12. Warner Family Fun Night will be held at WPCRC on Friday, February 12. Golf hosted a successful Season Kickoff Party on Saturday, February 20 at Odana Hills.

#### Upcoming Events:

- Volunteer cleanup events and projects will begin this month including the annual Dog Park Cleanup Day on April 2 and Earth Day Challenge set for Saturday, April 23.

## **WRITTEN REPORT OF SUPERVISOR'S ACTIVITIES**

### **EAST PARKS – CRAIG KLINKE, SUPERVISOR.**

The first half of February was a great month for those who love to skate. All of our rinks were open were in good condition. Several people have taken the time to call, write a letter, or thank us in person for the work that was done this season. Now (with the warmer weather) ice season is over and we are moving onto other things.

The Parks Arborist Crew has been working at Yahara Golf. We've removed over 200 ash trees thus far and have a long way to go before we are finished. Once the ground warms up we'll be moving back into general parks in the central part of the city. We will, also, begin grubbing stumps once the frost is out of the ground. Other projects that we are working on include:

- Painting barrels
- Repairing and painting benches, tables, and hockey boards
- Converting equipment back to summer use
- Scouting ahead for ash removals
- Seasonal and Athletic LW interviews

## **CENTRAL PARKS & MALL CONCOURSE– LISA LASCHINGER, SUPERVISOR**

### **Central Parks:**

It feels as though Spring has sprung! This ice season has been one of the shortest in a number of years, as rinks were open for just over one month. Vilas' hockey boards were removed on February 19, and the rinks were declared closed for the season February 24. Overall, the season went well with no major issues, but we battled fluctuating temperatures that made it challenging for us to maintain a nice even surface. Earlier in the month, the majority of staff participated in SAWW chainsaw training courses. We also welcomed our newest Parks Maintenance Worker, James VanSickle, to staff and are working to bring him up to speed. Staff have thoroughly inspected and repaired tables throughout the winter, and we are now all set to return them to the parks for the season. We spent a good deal of time working on dormant pruning at Goodman Pool and several other parks as the ice season waned. The Landscape Maintenance Workers continued to work with the Parks Arborist crew with pre-emptive Ash removals. The beautiful weather brought out so many people, including skateboarders, who were happy to be able to use the Central Park Skate Park over the last weekend of the month.

As we move into March, we are switching gears to spring operations. We will continue to deal with any snow that comes our way. All winter ice and snow equipment will be transitioned to mowing. Vilas warming house will be cleaned and disassembled. We will begin to prep for our first round of spring planting by scoping out field locations and gathering information for locating utilities. We will work through our barrels to have them ready for the season. As the snow melts, we will clean up the parks and our mowing routes by picking up trash and brush and repairing snow plow damage. We are working to secure seasonal staffing for the as well. The real Spring will be here before we know it.

### **Mall Maintenance:**

Lack of snow removal continued throughout the month of February, which isn't necessarily a bad thing. Blowing and sweeping of walks became routine, and trash removal with recycling also was a frequent job assigned in February. Washing bus shelter windows, painting trash can lids, and bike rack refurbishing, kept the crew busy waiting for the snow to arrive. Our first major event, Winterfest, was a success with warmer temperatures compared to last year. We welcomed Tyler VandeBogert to staff as our newest Parks Maintenance Worker and are pleased to be at full staff.

March appears to be coming in like a lion, with a winter storm warning for the Madison area, which the crew is eager to clean up. Seasonal banners will be changed from winter to spring, to lighten the mood and bring forth warmer temperatures. The refurbished solid color banners on the square will also be re-installed. The St. Patrick's Day Parade in mid-March should bring in crowds with the warmer temperatures that are expected. Blowing and sweeping of the sidewalks will be a priority as well, cleaning up after the winter debris. We will likely begin to gear up to finish our light pole painting project that we began last year. In addition, we will begin to prepare the planters for spring flowers.

## **WEST PARKS & FOREST HILL CEMETERY – LAURA BAUER, SUPERVISOR**

### **Forest Hill Cemetery:**

The spring thaw is definitely on at Forest hill As of the end of February there were only a couple of inches of frost left in the ground; in some spots that get a lot of sun there was barely any frost at all. This causes a little bit of inconvenience, as graves dug in certain locations tend to take on water, which needs to be pumped out at intervals during the digging and immediately before burial. Of course everything and everyone is very muddy all the time as well.

As the snow is very nearly gone, staff is able to begin spring cleanup activities. Branches, sticks, and leftover leaves are collected, and holiday wreaths are gathered up and disposed of as well. Any other holiday decorations will be removed from graves this spring and stored behind the mausoleum for retrieval by families.

We look forward to volunteer help this coming summer in the cemetery flower beds. We're working on better communication with the volunteers and we'll be expecting to see what they plan for the gardens before the season begins. We hope that this will result in a more traditional presentation – more dignified, and closer to what visitors expect to see in a cemetery flower bed. In addition, we hope to be able to help volunteers connect with sources for plants.

In regular cemetery business, February saw eight full-size burials, 1 ash burial, and a few lot showings. We expect to see burials, particularly ash burials, increase as the weather gets warmer.

**Summit Maintenance:**

In February, most of the West Parks staff (including Forest Hill) was fortunate to be able to participate in a second day of chainsaw safety training. This training was very well-received and everyone seems to have benefitted. In addition, ranger staff was also able to offer a half-day of first aid training for some interested parties.

A very short winter sports season came to a close after Valentine’s Day weekend. Despite the length, I think we were able to present a few weeks of quality ice (if people were able to brave the cold, that is). Volunteer rinks at Hillington Green, Nakoma, Wexford, Rennebohm, and Westmorland were up and running, though with various degrees of volunteer involvement. This year there was a new outdoor hockey league, and I think that they found the season frustrating - they were supposed to play on Sunday nights, but because of a few warm weekends were only able to get few dates in.

Crews have been out trimming trees and picking trash on boulevards and in parks and the snow has melted. There is always an unbelievable amount of trash accumulated from the winter and it’s very gratifying for staff to get it cleaned up.

As we move into March, we expect to have to go out on our snow routes a few more times; in fact, we’re expecting 1-6” for March 1<sup>st</sup>. We’re also refurbishing picnic tables and benches and may paint the boards for the Elver hockey rink if time and conditions allow.

**OLBRICH BOTANICAL GARDENS – ROBERTA SLADKY**

**Visitor comment:**

*“Beautifully arranged, lush, informative, a delight to the senses- sight, smell & hearing. Great multi-level display, water enhancements & fine attention to detail. AAA thank you” 1/22/2016 – anonymous*

**December 2015 Numbers**

<b>OBG Attendance</b> (counted from 9 – 4 only + event participants)	<b>2016</b>	<b>2015</b>	<b>Previous 5 yrs avg</b>
January 1 - 31	10,674	11,002	10,187
YTD January 31	10,674	11,002	
<b>Total Member Households (individuals*) December 31</b>	6,224 (9,648)	6,579 (10,575)	

*\*based on the number of membership cards issued*

<b>OBG City of Madison Major Revenue Categories</b> (unaudited)	<b>YTD 1/31/2016</b>	<b>YTD 1/31/2015</b>
Bolz Conservatory Admission YTD	\$3,374	\$4175
Room Rentals YTD*	\$3,961	\$8,555
Catering Percentage Revenue YTD**	\$476	\$1,561
<b>TOTAL YTD</b>	<b>\$7,811</b>	<b>\$14,291</b>

*\*accrued at time of booking – up to 21 months before the rental date, \*\* accrued on a monthly basis following each catered rental*

**March 2016 Public Events at Olbrich Botanical Gardens call 608-246-4550 for more information**

**Olbrich’s Spring Flower Show: Furnished with Flowers**, March 5 – 20, 2016 from 10 am – 4 pm daily, \$3 for ages 13 & up and \$2 for ages 3 - 12

**Olbrich’s Spring Flower Show Member Preview Party**, Saturday, Mar 5 from 8 – 10 am

**Bolz Conservatory Closed** for Annual Maintenance, March 7 - 18

**Sundays in February and March -- Winter Concert Series**

**Sunday, March 6 -- Botanical Boogie, 2 – 3:30 pm, Caravan Gypsy Swing Ensemble** Get up and move to the beat with a Botanical Boogie dance concerts! There will be plenty of room for dancing, with limited seating available \$2 admission at the door

**Sunday, March 13, 2 – 3 pm: KG & The Ranger**, (classic cowboy songs) suggested donation - \$1

**Sunday, March 20, 2 – 3 pm: Mal-O-Dua** (Hawaiian swing) suggested donation - \$1

**Sunday, March 27, 2 – 3 pm: The New Hyperion Jazz Babies** (fun, eclectic jazz) suggested donation - \$1

**Spring Show Plant Sale**, Monday, March 21, noon – 3 pm or while supplies last

**Cocktails in the Conservatory**, Friday, Mar 25, 7 – 11 pm, \$8/person, **featuring DJ Phil Money**

**Education – March 2016** classes and programs 608/246-4550 for information/registration or visit

<http://www.olbrich.org/education/classes.cfm>

### Wellness at the Gardens

- Yoga, Mondays 5:30 pm – 6:45 pm
- Brush Wisdom: Ink, Paper, Brush Workshop, Sun, 3/6, 9 am – 5 pm
- Tai Chi Meditation, Mondays, Mar 28 – May 16, 6 – 7 pm
- Herbs & Food for Digestive Health, Thurs, 3/17, 6 – 8 pm
- Herbal First Aid Kit Workshop, Sat, 3/26, noon – 3 pm

### Classes & Workshops for Adults

- New & Exciting Plants for Your Landscape, Wed, Mar 2, 6:30 – 8:30 pm
- Foolproof Perennials, Thu, Mar 3, 6:30 – 8 pm
- Decorative Stab Binding Workshop, Tue, 3/8, 6:30 – 8:30 pm
- Plan Your Garden So You Can Eat Locally All Year, Wed, 3/9, 6:30 – 8:30 pm
- Garbage Into Gold, Thu, 3/10, 6:30 – 8:30 pm
- Botanical Art: Graphite Drawing Workshop, Sat, 3/12, 9 am – 3:30 pm
- Aquaponics for Cold Weather, Sat, Mar 12, 9 am – 4:30 pm
- Native Shrubs: A Symbiosis of Site, Structure, & Sanctuary, Tue, 3/15, 6:30 – 8 pm
- Proficient Pruning Workshop, Sat, 3/19, 9 am – noon
- Gardening for Pollinators, Tue, 3/22, 6:30 – 8:30 pm
- Caring for Mature Trees, Wed, 3/23, 6:30 – 8 pm
- Plants & Designs for Sensory Gardens, Thu, 3/24, 6:30 – 8:30 pm
- Fruit Tree Grafting, Sat, Mar 26, noon – 2 pm
- Scionwood Exchange, Sat, 3/26, 2 – 4 pm
- Efficient Scrapbooking 101, Tue, 3/29, 6:30 – 8:30 pm
- Sustainable Gardens: Creating & Maintaining Meadow Gardens, Tue, 3/29, 6:30 – 8 pm
- Warli Folk Art of India on Terracotta Pots, Tue, 3/29, 6:30 – 8:30 pm

### Learn & Play Together

- Toddler Story & Stroll: Rainforest Romp (ages 2 – 4 with an adult)
- Senses in the Rainforest, Tue, 3/22, 10 – 11 am
- Animals in the Rainforest, Tue, 3/29, 10 – 11 am
  
- Flower Fairies, (grades K – 5 with an adult) Fri, 3/11, 6:30 – 8 pm
- Morning in the Rainforest, grades K – 5 with an adult) Wed, 3/23, 8:30 – 9:30 am

### Girl Scout Programs

- Plant, Water, Grow! Sat, 3/19, 10 – 11:30 am
- Green Thumbs, Sat, 3/19, 1 – 2 pm

### FORESTRY – MARLA EDDY

Forestry Section	Total Trees	Total Hours
Cycle Pruning	765	641.5
Pruned by Request	211	361.25
Small Tree Pruning Cycle	905	314
Tree Removal	315	167
Ash Preemptive Removals	176	641
Storm Work/Hangers		38
Snow Plow/Shovel		181

\*partial data due report deadline.

Both work units were able to work both in cycle pruning and small tree cycle pruning. East unit had more request pruning which includes pruning for upcoming projects for the Engineering Division. Also east unit continued ash preemptive removals on the east side.

We only had five days this month that required us to perform snow removal duties.

Forestry specialists have been following up ash replacement inspections as well as preparing for spring planting. For the upcoming engineering reconstruction season they assisted design engineers on reconstruction projects to avoid construction damage to street trees. Private developments have come in at a steady pace which forestry specialist reviews the proposed plan as it relates to street trees.

## **PLANNING AND DEVELOPMENT – JANET SCHMIDT**

### **Bowman Field Baseball Backstop Netting Poles – South Side**

The four backstop netting poles at the Bowman baseball field require replacement. Strand Associates has been hired to design and prepare bid documents for the replacement poles. The project was released for bidding on January 29, with bids due February 19. Joe Daniels Construction was the low bidder \$119,460.00. This is 26% higher than the project budget and the bid was declined. The project will be redesigned and bid in an effort to deliver a project within the current funding.

### **Forest Hill Cemetery – Near West Side**

Cemetery staff and consultants are working to come up with a long range plan that will address infrastructure needs at the cemetery. Improvements will include the irrigation system upgrades, storm water management improvements and reconstruction of the road system in the cemetery. Staff is also working on a policy paper to be presented to the Landmarks Commission for approval regarding the tree replacement procedures at the cemetery. Improvements for the irrigation and storm sewer and drainage are tentatively scheduled for 2017.

### **Central Park – Near East Side**

The Central Park Phase 1B construction is substantially complete. The work includes a new entry plaza adjacent to the recently completed skatepark and a pedestrian railroad crossing near the E. Wilson Street intersection with Few Street. The skatepark plaza, sidewalk crossings and pervious sidewalk installation on Wilson Street are done. The remaining work includes bollard installations at the Few Street Railroad Crossing.

### **Improvements to Cherokee Marsh Conservation Park – North Unit – North Side**

Construction of Phase I of the parking lot improvements began in early December and reached 50% completion before frozen ground conditions shut down the work. Parks staff is working with Engineering staff to modify the required stormwater raingarden to allow for a feature which is both shallower and more organic in form while still meeting rainwater detention requirements. Work is anticipated to start again in March.

### **Yahara Hills Clubhouse Improvements – South East Side**

Park staff is working with City Facilities Management on a series of clubhouse improvement projects for Yahara Hills. The project got a later start due to the nice fall weather which extended the golf season a couple of weeks but the Asbestos Abatement was completed, which allowed the contractors to proceed with Mechanical upgrades. The HVAC project is complete (up on running) and is being internally commissioned. Hein Engineering has completed their work. This project is complete.

### **Lake Edge Park Shelter – East Side**

Staff is working with Facilities Management on the construction of the new Lake Edge Park Shelter. As of the end of December, the underground utilities are in and the walls are complete, the beams are up and the roof is 90% complete. The Contractor is waiting for material orders and will continue with window installation as weather permits. Construction has been halted for the winter and will resume again once weather allows.

### **Garver Feed Mill – East Side**

The rezoning and CSM for the project was approved by the Council on August 4<sup>th</sup>. Conversion paperwork was submitted to the DNR and has been approved. Negotiations with the Baum Development team continue. Winter stabilization of the structure has been installed by Bachmann Construction. The Baum team is expected to submit revised plans in April of 2016. Staff will continue to work with the development team to resolve issues.

### **Tenney Park Shoreline – Near East Side**

Shoreline reconstruction and reconstruction of the bike path is complete. Landscaping along the shoreline through a separate Public Works Contract will begin in 2016. This project is managed by City Engineering in partnership with Parks staff.

### **Brittingham Park Playgrounds – Isthmus/Central**

Parks issued a press release at the end of February announcing that the Department of Civil Rights and the Racial Equity and Social Justice Initiatives Team (RESJI Team) equity analysis had been used to make a conscious decision for the future of the three playgrounds at the park. The release stated that a fully accessible playground will be built at the park shelter location, that the playground equipment will be replaced at the area adjacent to the community garden space and that a nature-based playground, the first within the Madison Parks system, will be installed near Brittingham Beach. Staff anticipates a public input process to select the playground equipment and nature-based features to begin in fall 2016.

### **Allied Drive Improvements – South Side**

Staff is working with the Allied Drive NRT (Neighborhood Resource Team) on the proposed park improvements in the neighborhood as approved in the 2015 Capital Budget. At their March meeting the CDA board approved the creation of a park on two of their lots in the Allied Drive neighborhood. The park design consists of a full basketball court, an asphalt path and an open play area that will also serve as a youth soccer field. A survey has been completed and an appraisal to value the property has been received and is under review. Design development is 75% complete. Staff continues to work with CDA on the land transfer.

### **Demetral Park Path Improvements – East Side**

Staff is working with City Engineering on park and bike path improvements in the Demetral Park/Packers Avenue area. A public input meeting was held on October 14<sup>th</sup>. Engineering is working on plans and specifications and construction is anticipated to start in spring of 2016.

### **Playground Workshops – City Wide**

Staff held three playground workshops that focused on several park playgrounds to provide the opportunity for neighborhoods to learn and share ideas with each other. These projects are part of the 2016 Capital Budget Submission. The first playground workshop was held on October 14<sup>th</sup> and addressed playground replacement projects at Aldo Leopold Park, Rimrock Park, Midland Park, and Raymond Ridge Park. The second playground workshop was held October 28<sup>th</sup> and addressed playground replacement projects at Kingston – Onyx Park, Honeysuckle Park, Sycamore Park, and Waunona Park. The third playground workshop was held on November 5<sup>th</sup> and addressed playground replacement projects at Lerdahl Park, Berkley Park, Westchester Gardens Park and Wheeler Heights Park. Staff also issued a request for proposals for playground designs from playground manufacturers for 2016 playground improvements. The City selected several manufacturers' designs including nature-based themed designs to present to neighborhoods as part of the 2016 playground design public input process.

### **Aldo Leopold Park Playground – South Side**

Staff held a second public input meeting to review playground designs on November 2<sup>nd</sup>. This project will be combined into a contract with other playgrounds and bid out for construction in 2016 (Group 1 Playground Contract). Plans and specifications were advertised to bid on February 12, 2016 and bids will be opened on March 4, 2016.

### **Berkley Park Playground – North Side**

Staff held a second public input meeting to review playground designs on December 3<sup>rd</sup>. This project will be combined into a contract with other playgrounds and bid out for construction in 2016 (Group 3 Playground Contract). Plans and specs are anticipated to be advertised to bid on April 15.

### **Cardinal Glenn Park Playground – Far West Side**

Staff held a public input meeting on January 14<sup>th</sup> to discuss master plan improvements to the park. Improvements include a paved walking path, sun shelter, tree plantings, an additional playground equipment piece targeted to the 2-5 year age range and surfacing at the playground. The improvements at this park will be completed, in part, by Parks Construction staff and as part of other Public Works contracts.

### **Honeysuckle Park Playground – East Side**

Staff held a second public input meeting to review playground designs on October 28<sup>th</sup>. This project will be combined into a contract with other playgrounds and bid out for construction in 2016 (Group 2 Playground Contract). Plans and specs are anticipated to be advertised to bid in mid-March.

### **Kingston-Onyx Park Playground – East Side**

Staff held a second public input meeting to review playground designs on November 17<sup>th</sup>. Design revisions based on attendee comments have been made. This project will be combined into a contract with other playgrounds and bid out for construction in 2016 (Group 2 Playground Contract). Plans and specs are anticipated to be advertised to bid in mid-March.

### **Lerdahl Park Playground – North Side**

Staff held a second public input meeting to review playground designs on December 10<sup>th</sup>. At this meeting the neighborhood requested revisions to the design concepts shown; a third option was sent to the neighborhood at the end of December for review. The neighborhood met at the end of January at its regular association meeting and selected the final design. This project will be combined into a contract with other playgrounds and bid out for construction in 2016 (Group 3 Playground Contract). Plans and specs are anticipated to be advertised to bid on April 15.

### **Midland Park Playground – Central/South Side**

Staff held a second public input meeting to review playground designs on November 2<sup>nd</sup>. This project will be combined into a contract with other playgrounds and bid out for construction in 2016 (Group 1 Playground Contract). Plans and specifications were advertised to bid on February 12, 2016 and bids will be opened on March 4, 2016.

### **Sycamore Park Playground – East Side**

Staff held a second public input meeting to review playground designs on December 3<sup>rd</sup>. Design revisions based on attendee comments regarding the proposed equipment is being made. This project will be combined into a contract with other playgrounds and bid out for construction in 2016 (Group 2 Playground Contract). Plans and specs are anticipated to be advertised to bid in mid-March.

### **Rimrock Park Playground – South Side**

Staff held a second public input meeting to review playground designs on November 12<sup>th</sup>. This project will be combined into a contract with other playgrounds and bid out for construction in 2016 (Group 1 Playground Contract). Plans and specifications were advertised to bid on February 12, 2016 and bids will be opened on March 4, 2016.

### **Raymond Ridge Park Playground – West Side**

Staff held a second public input meeting to review playground designs on December 3<sup>rd</sup>. This project will be combined into a contract with other playgrounds and bid out for construction in 2016 (Group 1 Playground Contract). Plans and specifications were advertised to bid on February 12, 2016 and bids will be opened on March 4, 2016.

### **Waunona Park Playground – South Side**

Staff held a second public input meeting to review playground designs on December 8<sup>th</sup>. This project will be combined into a contract with other playgrounds and bid out for construction in 2016 (Group 1 Playground Contract). Plans and specifications were advertised to bid on February 12, 2016 and bids will be opened on March 4, 2016.

### **Westchester Gardens Park Playground – North East Side**

Staff held a second public input meeting to review playground designs on December 10<sup>th</sup>. Design revisions based on attendee comments regarding the proposed equipment have been made. This project will be combined into a contract with other playgrounds and bid out for construction in 2016 (Group 2 Playground Contract). Plans and specs are anticipated to be advertised to bid in mid-March.

### **Wheeler Heights Park Playground – North Side**

Staff held a second public input meeting to review playground designs on December 17<sup>th</sup>; however, there were no attendees present for this session. At the request of the Alder, Parks staff held another meeting, on January 25<sup>th</sup> which was well-attended. The neighborhood asked for a minor revision to one of the two concepts shown which Parks staff will share with them via email for final voting purposes. A final decision on the equipment was made in early February. This project will be combined into a contract with other playgrounds and bid out for construction in 2016 (Group 3 Playground Contract). Plans and specs are anticipated to be advertised to bid on April 15.

### **Esther Beach Park Improvements – South Side**

The design has begun for improvements identified in the Esther Beach Park Master Plan including a new restroom building, swings, path system, storm water improvements and improvements to the existing parking lot. Staff held a public input on the design on December 16<sup>th</sup> to discuss the design. Staff submitted a conditional use application on February 3<sup>rd</sup> with which will go to the Plan Commission for a public hearing on March 21<sup>st</sup>. Construction of the restroom building is anticipated in 2016. Final site improvements are anticipated in fall of 2016 or spring of 2017.

### **Penn Park Shelter Replacement – South Side**

A second public input meeting for the Penn Park shelter replacement was held on February 25th. Approximately 15 area representatives attended the meeting. Topics included schematic shelter options, preliminary cost estimates and feasibility studies of other potential site amenities. A third public meeting is tentatively scheduled for late March to finalize the shelter programming. Design development is anticipated to occur over the next 4-5 months, with project going out to bid in late 2016. Construction will begin in the spring of 2017 with project completion in the early fall.

### **2016 Garner Park Tennis to Pickleball-Court Conversion – West Side**

Staff held a public input meeting on February 22nd with the neighborhood to describe the proposal to convert the existing two-court tennis at Garner Park to six pickleball courts. Staff is also working with the pickleball interest group to finalize designs and cost estimates for use in fundraising by the group to meet a \$20,000 match for the project. Staff is currently reviewing the options for the pickleball courts at Garner or at an alternate location.

### **2016 Tennis and Basketball Court Improvements – City Wide**

Plans and specifications were advertised on January 8, 2016 and were opened on January 22, 2016. The contract was awarded to low bidder Poblocki Paving for the bid amount of \$44,870.18.

### **2016 Paving Contract – City Wide**

Staff is developing the plans and specifications for the 2016 Paving Contract which includes construction of paths at Cardinal Glenn Park, reconstruction of basketball courts at Rimrock Park, Arbor Hills Park and Aldo Leopold Park and pulverize and repaving the path at Westmorland Park. Plans and specifications are anticipated to be advertised in April.

### **2016 Sun Shelters Request for Bids and Contract – City Wide**

Staff is finalizing designs and specifications to go before the Board of Public Works for approval for advertisement in early March for the installation of five open-sided sun shelters at Cardinal Glenn, Junction Ridge, Owl Creek, Sauk Heights and Worthington Parks. Following approval from Common Council, the project is anticipated to be bid in mid-March.

### **2016 Fall Parks Division and Water Utility Landscaping Contract – City Wide**

This contract, currently out for bid with bids due March 4<sup>th</sup>, will include installation of trees, shrubs and perennial plants at 15 park properties and a water utility well site.

### **2016 Parks Division Rain Garden Management Contract – City Wide**

This contract, This contract, currently out for bid with bids due March 4<sup>th</sup>, will include invasive plant removals and installation of native plant plugs at 3 stormwater management / raingarden sites including Central, Goodman and Olin Parks.

### **2016 Dog Park Improvements – City Wide**

Staff is developing plans and specifications for entrance improvements at Quann dog park. Staff met with the Dog Park User Group on September 21, 2015. Staff has submitted the required Department of Natural Resources (DNR) Development at Historic Fill Site or Licensed Landfill Exemption Application for approval for the proposed entrance improvements. Plans will be advertised to bid once the City of Madison has received permission from the DNR to proceed.

### **Emerald Ash Borer Mitigation – City Wide**

Staff is developing a GIS-based mapping database to inventory all ash trees removed in the City of Madison park system. Installation of new trees to replace removed ash trees is underway. Living Landscapes, LLC was awarded both of the fall and spring tree installation contracts that were opened at the end of November. The trees included in these contracts replace approximately 2/3 of those removed due to EAB infestation. Work to install the trees will begin in mid-May 2016.

### **Cherokee Park canoe/kayak launch – North Side**

Parks and Engineering staff met with Alder Kemble in early February to review the feedback received at the public meeting and the Alder asked that staff assemble options for the location of the canoe/kayak storage racks, within budget, that the neighborhood can review and decide upon with a deadline of May for moving the project, which includes improvements to the launch site at the park, forward.

### **Quarry Park Trails Usage Planning – South Side**

Parks staff have continued to meet with a group of volunteers from the neighborhood input meeting to further develop a trails usage plan for the park that will serve to minimize conflicts between mountain biking/bicycle use and pedestrian/dog-walking. A final on-site session of this working group is scheduled for mid-March, after which a meeting with the neighborhood at-large will be held to share the draft trail map for review and approval in early spring.

### **Sugar Maple Park Master Planning – Far West Side**

Following approval by the neighborhood and approval by the Park Commission, the master plan development at Sugar Maple Park is anticipated to begin in spring of 2016 with rough grading of the site by the developer, Veridian Homes. A second public input meeting to select playground equipment to be installed at the park was held on February 24<sup>th</sup>, with an excellent turn-out of 32 present and future home-owners in the neighborhood. Park improvement construction is anticipated to be completed by the developer in the spring of 2016. The developer will receive credit for the park construction that will offset the park development fees for the plat. Staff continues to coordinate with the Developer on this project.



### **Waldorf Park Master Planning – West Side**

Staff continues to work with City Engineering to determine grading and stormwater drainage options for the site and work out the overall project scope and feasibility. Rough grading and drainage improvements are anticipated to occur in late 2016 with construction of park improvements in 2017. Following a final determination of the site drainage option that will be used, a follow-up meeting will be held with the neighborhood in early 2016 to discuss the playground equipment options.

### **Worthington Park Shelter Replacement – East Side**

A public input meeting was held on December 17<sup>th</sup> for this shelter replacement project. Plans and specifications for the shelter construction are anticipated to be advertised in May. The project will include replacement of the existing shelter and an extension of the existing asphalt path for shelter access.

### **Other Projects**

- Staff is working with Engineering to develop plans for installation of a sidewalk along Drake Street at Vilas Park.
- Staff is working with Engineering to implement path improvements at Demetral Park.
- Staff is working with a consultant at Tenney Park Shelter to come up with solutions to acoustic concerns inside the shelter. The consultants have been reviewed by City Facilities Management and staff continues to explore options.
- Staff participated in Neighborhood Resource Teams and/or Neighborhood Development Plans for Owls Creek, Arbor Hills/Leopold, Allied Drive, Emerson East – Eken Park – Yahara Neighborhood Plan, Worthington and University/Hill Farms.
- Staff is developing a GIS-based mapping database to inventory facilities within parks including memorial plaques, benches, trees, etc.
- Staff is working with City's Information Technology staff to increase information on the City Park Division's website regarding current design and construction projects.
- The City has acquired the property at 2049 Baird Street for the expansion of Penn Park. Demolition of the existing single family home is anticipated in late winter or early spring. Staff is working on the demolition permit.
- Staff is working on developing walking routes that incorporate paths through park properties, bike trails and sidewalks to create a series of park-oriented walking loops to be mapped via MapMyWalk (or other similar site) and serve as a means to promote Madison's walkability.
- Staff is working with the Parks Long Range Planning Subcommittee on drafting policies related to siting of dog parks and dogs in parks.
- Staff is working on outlining steps for the Park and Open Space Plan. Plan revisions will occur in 2017.
- Parks Staff is working with Engineering staff to cite locations within park properties that may utilize photo voltaic (solar) equipment to help reduce energy costs. Locations being reviewed include Warner Park and Yahara Hills Golf Course.
- Parks Staff will be working with Engineering on the Warner Park Lagoon Planning Grant. The first public input meeting will be held in late February or early March.
- Gates of Heaven flooring replacement is scheduled for late 2016. Staff will work with the State Historical Preservation Office (SHPO) to determine if a more durable variety of flooring will be allowed since Gates of Heaven is on the National Register.

# WARNER PARK COMMUNITY RECREATION CENTER – JACOB TISUE

## MISSION AND GOALS

Warner Park Community Recreation Center is a gathering place which provides innovative growth and enrichment opportunities for the Madison community and connects people of all ages, races and cultural backgrounds.

Located on the northeast side of Madison, the WPCRC is a multi-purpose, state of the art public facility for community activities including recreational, educational and cultural programs and events.

Goal No. 1: Intergenerational Multipurpose Programming

The WPCRC will provide a variety of programs, events, and services for all age groups.

Goal No. 2: Building a sense of Family

The WPCRC will provide programs and events for families and individuals of all ages and backgrounds, keeping in mind barriers to services and resources.

Goal No. 3: Building a sense of Community

The WPCRC will provide space for community oriented events and develop community focused programs. Continuing relations with MSCR and NESCO are important roles in creating a sense of community.

Goal No. 4: Create an awareness of Multicultural Neighborhoods

The WPCRC will make efforts to create new, innovative programs related to enhancing the diversity of cultural backgrounds on the northeast side of Madison and showcasing its diversity through equitable programs, events, and services.

## OBJECTIVES

To provide quality recreational and leisure services to the City of Madison that are both cost effective and of high quality.

## STRATEGIES

1. Solicit customer input and involvement through focus groups and customer surveys.
2. Seek sources for new memberships including local housing developments, real estate agencies, senior adult residences, corporations and businesses.
3. Increase and expand current programming based on customer interest, recognizing WPCRC is facing maximum utilization based on current space.
4. Meet with Madison Parks Public Information Officer and Madison School and Community Recreation (MSCR) marketing to ensure effective promotions.
5. Participate in local civic events to promote new sales.
6. Develop and implement new fitness services that appeal to a community's needs and interests such as rehabilitation, circuit training and medical contracts.

## DESCRIPTION OF BENCHMARKS, DATA AND RESULTS

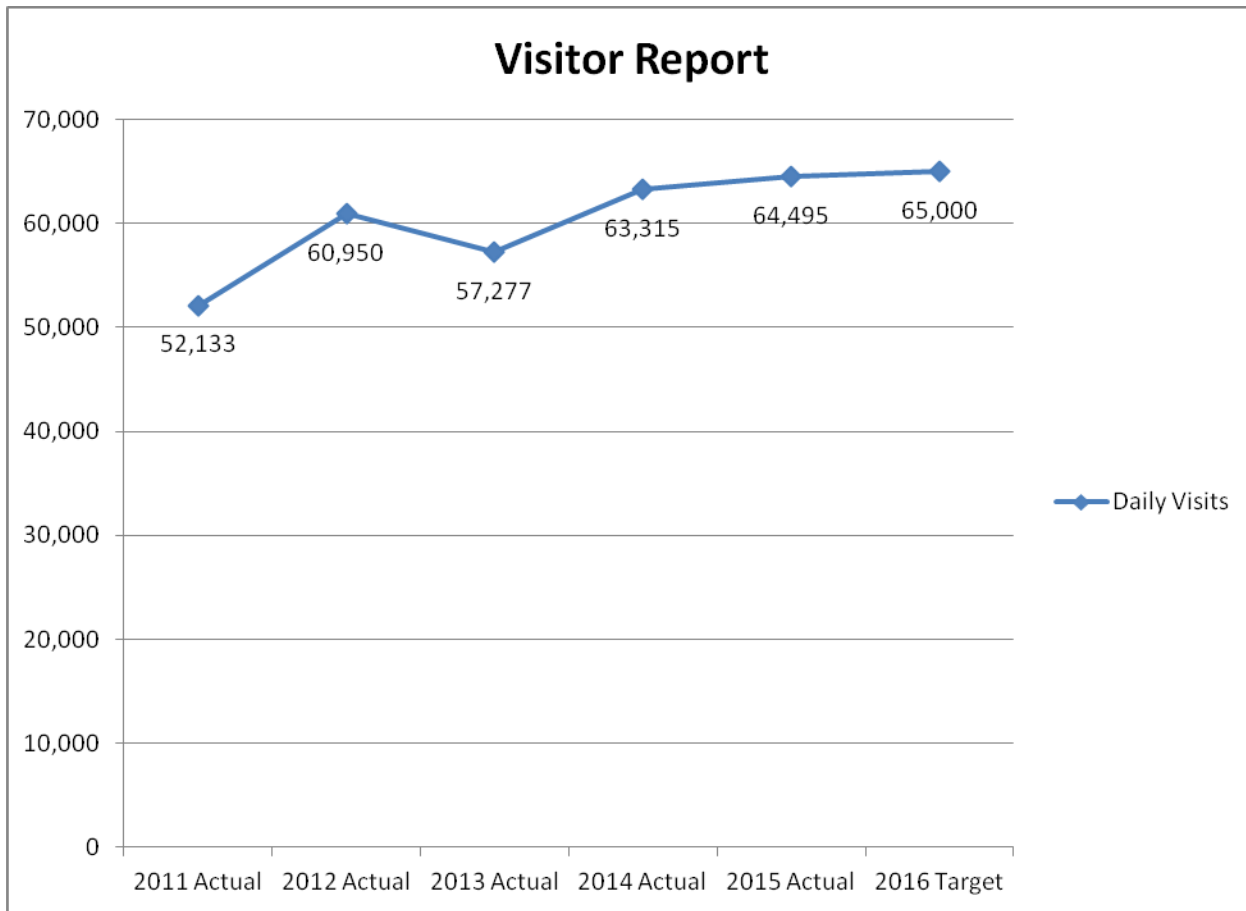
### Total Number of Daily Visitors

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The Warner Park Community Recreation Center is a 32,000 square foot facility that opened on September 19, 1999. Daily visitors are defined as the daily counting of customers participating in all regular WPCRC services. Those services include; exercise room visits, fitness classes, enrichments programs like art and pottery, NESCO lunches and programs, gym usage, MSCR camps, amongst others. Daily visitors do not include large rentals; weddings, special events, business trainings, MMSD events, or other rentals and programs in which each individual customer does not check in.

The City of Madison's efforts to build this award winning facility are evident in its ever-growing number of users. Primetime usage, weekdays (mornings from 8am to 1pm and afternoon/evenings from 4pm to 8pm) and weekend usage is near or at maximum participation.

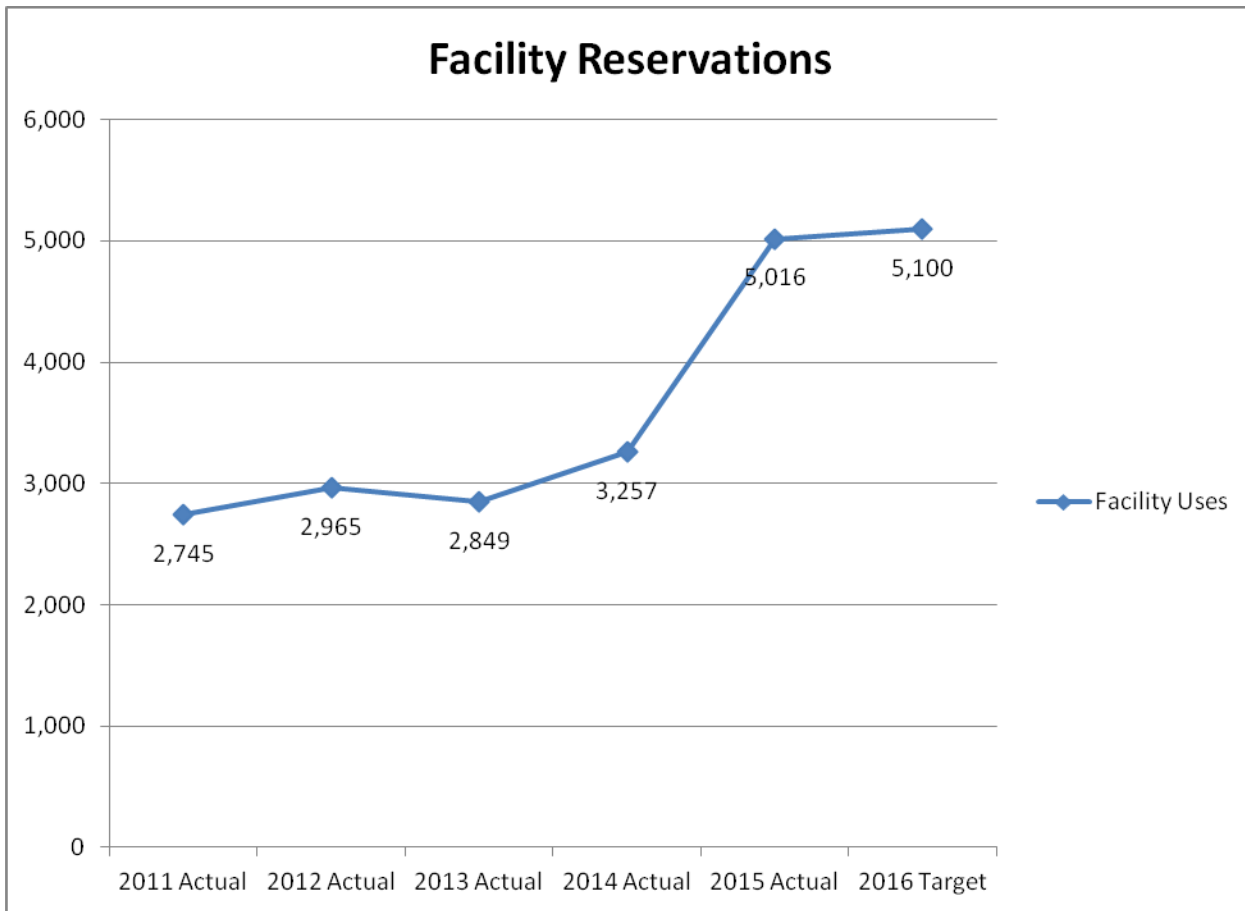
	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Target
Daily Visitors	52,133	60,950	57,277	63,315	64,495	65,000



The City of Madison's Community Development Block Grant financed 70% of the WPCRC original capital. HUD required that in order to receive these funds, the majority of the households (at least 51%) have an annual income under 80% of the family median income. The Center consistently satisfied this requirement for the 10 years of loan.

#### Facility Reservations

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2015 Target
Facility Uses	2,745	2,965	2,849	3,257	5,016	5,100



Facility reservations increased by over 1700 uses from 2014 to 2015, partly due to the increase in community outreach and creating a sense of accessibility for new user groups in the community and partly due to utilizing our data tracking tools more efficiently. The WPCRC uses Vermont Systems RecTrac to manage and organize rentals. WPCRC has three differing rental fees as follows: general public, non-profit and city agency/neighborhood associations and other local north side groups.

The Center has recognized an increase in the use by large rental groups (i.e. weddings, MMSD, business trainings) as well as regularly scheduled neighborhood programs (i.e. Parent University, Vera Court Science Club, Kennedy Heights Youth Fitness Program). WPCRC categorizes rentals as: community or neighborhood meetings, workshops, training, weddings, reunions, neighborhood center rentals, and City, County or State meetings. WPCRC labels special events as craft fairs, concerts, festivals, fun nights, award banquets and other various community events.

The list below notes the number of users associated with facility reservations. Data includes number of facility users in each facility space and total percentage each space makes up in the total user count. "Reservation Users" are non-members that are participants, guests, and individuals associated with total head counts of rentals and reservations. "Daily Visitors" are members that check in at the front desk for various programs and regular uses. WPCRC had over 190,000 total users in 2015.

FACILITY SPACE	Head Count	Pct Tot
CHILDCARE ROOM	8,280	6.57%
COMMUNITY ROOMS	42,565	33.77%
DRY CRAFT	8,678	6.89%
WET CRAFT	4,606	3.65%
GAME ROOM	5,497	4.36%
GYMNASIUM	41,661	33.06%
KITCHEN	3,140	2.49%
LOUNGE		1.92%

	2,420	
MEETING ROOM	9,184	7.29%
TOTAL RESERVATION USERS	126,031	
TOTAL DAILY VISITORS	64,495	
TOTAL YEARLY USERS	190,526	

WPCRC collects user data daily and has the ability to provide monthly, quarterly and annual reports on its operations. The Center's means of reporting has demonstrated to alders, committees, commissions and City staff the need for Center growth and the connecting benefits of the center to Madison as a whole. It should be known that the City-owned and operated WPCRC has three agencies in the building: City of Madison Parks, Madison School and Community Recreation (MSCR) and North Eastside Senior Coalition (NESCO). The continuous years of growth and success in the community has catapulted Center spatial needs for growth and expansion. Through collecting census tract data, the Center can show that it has touched almost all areas of the City.

The WPCRC was established so that fees cannot be a barrier for participation. The Center has been able to achieve this goal, in large part to dedicated staff, committee and partnerships. Just like most City agencies, the Center's ability to continue at its current level of operation will be challenged by the ever-increasing financial challenges of the State, County and City.

WPCRC is part of the Brentwood/Northport Neighborhood Resource Team (NRT) and its Facility Manager serves as the co-lead. WPCRC continues to make facilities available for Brentwood Neighborhood Association, DSS Community Center, Vera Court Neighborhood Center, and Kennedy Heights Community Center. WPCRC staff, programs, and facilities will continue to work to develop relationships with local organizations and families.