



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved BOARD OF ESTIMATES

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Monday, January 9, 2017

4:30 PM

210 Martin Luther King, Jr. Blvd.  
Room 354 (City County Building)

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### CALL TO ORDER / ROLL CALL

**Present:** 6 - Michael E. Verveer; Marsha A. Rummel; Zach Wood; Sara Eskrich; Maurice S. Cheeks and Paul R. Soglin

**Absent:** 1 - Barbara Harrington-McKinney

Ald. McKinney arrived at 4:40 p.m. after the consent agenda and during Item No. 9 .

### PUBLIC COMMENT

There was one registrant.

### DISCLOSURES AND RECUSALS

None.

### PRESENTATION OF CONSENT AGENDA

Items 9, 16, 17, 23, 24, and 28 were not included on the consent agenda.

### ITEMS CONSIDERED

1. [45501](#) Recreating vacant position #4498 from a 1.0 FTE Accountant 3 (CG 18, Range 10) to a 1.0 FTE Accountant 4 (CG 18, Range 12-class number H005) in the Finance Department budget.  
  
**A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
2. [45503](#) Recreation of one 1.0 FTE Real Estate Agent 2 position (#3611, CG18, R08), occupied by J. Frese to one 1.0 FTE Real Estate Agent 3 position, (CG18, R10; class number H183) in the Economic Development Division budget and reallocating the incumbent in the new position.  
  
**A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

3. [45510](#) Delete the position #1146 of IT Specialist 2 in CG18, R08; and recreate it as an IT Specialist 3 CG18, R10 (Class Code H247) in the permanent salary detail of the Engineering Division budget. Reallocate the incumbent (T. Pohle) to the new position.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
4. [45511](#) Delete the position #4379 of IT Specialist 2 in CG18, R08; and recreate it as an IT Specialist 3 CG18, R10 (Class Code H247) in the permanent salary detail of the Engineering Division budget. Reallocate the incumbent (C. Kasprzak) to the new position.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
5. [45512](#) Recreating position #1029 from a 1.0 FTE Program Assistant 1 (CG20, R11) to a 1.0 FTE Accounting Technician 2 (CG20, R14-Class J006) in the CDA Housing Operations Division budget, and reallocating the incumbent (D. Rakowski) to the new position.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
6. [44906](#) Create the classification of "Disability Rights and Services Program Coordinator" (CG18, R8). Recreate and retitle the position #76 of 1.0 FTE "Disability Rights and Services Program Specialist" (CG18, R4) as "Disability Rights and Services Program Coordinator" (CG18, R8), in the Civil Rights Operating Budget; and reallocate the incumbent, J. Glozier, to the new position.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
7. [45163](#) Recreate the 1.0 FTE position #893 of EO Investigator/Conciliator 2 in CG18, R06 as an EO Investigator/Conciliator 3 (Class Code H069) in CG18, R08, and reallocate the incumbent (A. Weatherby-Flowers) to the new position, in the Civil Rights operating budget.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
8. [45245](#) Create a new classification of Parks Worker in CG 16, Range 04. Create the 5 new 0.75 FTE positions of Parks Worker in the 2017 Parks Division Operating Budget as Parks Workers within CG 16, R04.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

10. [45581](#) Authorizing the Mayor and City Clerk to enter into a contract on behalf of the City with HUB Parking Technology USA, Inc. for the purchase, installation, and maintenance of a Parking Access Revenue Control System.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
11. [45279](#) Authorizing a renewal of the Memorandum of Understanding (MOU) with Unity Point Health - Meriter and the City of Madison for the Madison Fire Department (MFD) to provide Paramedic Case Management services and amending the 2017 Madison Fire Department Budget.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
12. [45490](#) Authorization for the Madison Police Department to use General Communications, Inc. as a sole source provider of Setina vehicle equipment.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
13. [45491](#) Authorizing the designee of the Finance Director to renew its service contract with Safran USA, Inc. d/b/a MorphoTrak, LLC for software and equipment support and maintenance services for the police department.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
14. [45492](#) Authorizing the Chief of Police to sign a Memorandum of Understanding on behalf of the City with University of Wisconsin Veterinary Care, School of Veterinary Medicine (UWVC) to provide veterinary specialty and emergency services.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
15. [45493](#) Authorizing the Madison Police Department to accept donations for Canine, Mounted, Community Outreach (including youth programming), Honor Guard, Training Center and other police initiatives, to utilize those donated services, goods or funds for such efforts, and to report such donations to the Board of Estimates annually.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

18. [45307](#) Authorizing the Mayor and City Clerk to execute an agreement to fund a \$35,000 Madison Capital Revolving Fund loan to Regent Market Cooperative, Inc. ("Borrower") to assist in Borrower's \$1.2 million renovation and expansion of commercial space, including the installation of 10 kilowatt solar modules on the roof and awning ("Project") within the property located at 2136 and 2138 Regent Street ("Property.")
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
19. [45522](#) SUBSTITUTE: Authorizing the City's Economic Development Division to submit a grant to the Wisconsin Economic Development Corporation's (WEDC) Community Development Investment (CDI) Grant program for \$250,000 to support Sector 67's purchase and remodel of a new headquarters building; ~~amending the budget of the Economic Development Division; and, authorizing the Mayor and City Clerk to enter into a contract with WEDC to accept CDI funding if it is awarded.~~
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
20. [45482](#) To authorize the City to enter into an agreement with SiteOne Landscape Supply Holding LLC for chemicals and supplies to be used for EAB mitigation in 2017.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
21. [45468](#) Authorizing the Mayor and City Clerk to execute loan agreements associated with affordable housing development projects selected as part of the 2015 Affordable Housing Fund Request for Proposals process.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
22. [45525](#) Approving the transfer of CDBG program income funds out of the CDD Housing Development Reserve Fund for use in administering the City's community development program, in order to comply with recent HUD guidance regarding how the federal agency's Integrated Disbursement and Information System (IDIS) now handles CDBG funds for planning and administration.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

25. [45535](#) Approving the exchange of HOME funds for CDBG funds between a homebuyer assistance loan program administered by Movin' Out, Inc. and the CDD Housing Development Reserve Fund in order to help facilitate the City's compliance with recent HUD guidance regarding the timely use of CDBG program income.

**A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

26. [45485](#) Authorizing the sole source purchase of services from CTC Technology & Energy (CTC) for developing an implementation plan for Fiber-to-the-Premise project, supporting enactment number RES-16-00829.

**A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

27. [45573](#) To approve the 2017 Urban Forestry Special Charge.

**A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

9. [45282](#) Recreation of one 1.0 FTE Transit Planner 2 position (#3437), occupied by T. Sobota to one 1.0 FTE Transit Planner 3 position, in the Metro Transit budget and reallocating the incumbent in the new position, effective October 23, 2016.

**A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

**Ald. McKinney arrived**

**Present:** 7 - Michael E. Verveer; Marsha A. Rummel; Zach Wood; Barbara Harrington-McKinney; Sara Eskrich; Maurice S. Cheeks and Paul R. Soglin

16. [45516](#) Authorizing a no-cost memorandum of understanding with Journey Mental Health Center, Inc. for dedicated mental health clinical crisis workers co-located in the Police Department.

**A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

17. [45484](#) Accepting a private contribution from Wholesome Waves' 2016 Nutrition Incentive Support and Innovation Grant program in the amount of \$23,120; amending the 2017 Adopted Operating Budget of the Mayor's Office to appropriate the revenue and expenditures associated with the grant; authorizing the Mayor and City Clerk to sign an agreement with Wholesome Wave to receive and use these funds and to enter into an MOU with the Willy Street Grocery Co-op for use of these funds within their stores.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
23. [45532](#) Authorizing the Mayor and the City Clerk to sign a Memorandum of Understanding with the Homeless Services Consortium of Dane County/Madison, Wisconsin for the hiring and employment of the Continuum of Care Coordinator (CoC Coordinator).
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
24. [45534](#) Authorizing the City to accept an award of \$94,513 from HUD's 2015 Continuum of Care (CoC) Program competition; amending the Community Development Division's 2017 Adopted Operating Budget as appropriate; and authorizing the Mayor and City Clerk to enter into agreements necessary to accept the funds.
- A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**

## CLOSED SESSION

**A motion was made by Verveer, seconded by Rummel, to Convene into Closed Session. The motion passed by voice vote/other.**

28. [45649](#) Formulating negotiation strategies consistent with a staff request for guidance concerning competitive or bargaining strategies, including modifications to the City's Capital Revolving Fund policies, for securing a local business's expansion and retention.
- No formal action taken.**

## RECONVENE IN OPEN SESSION

**A motion was made by Verveer, seconded by Rummel, to Reconvene. The motion passed by voice vote/other.**

## ADJOURNMENT

**A motion was made by Verveer, seconded by Rummel, to Adjourn at 5:56pm. The motion passed by voice vote/other.**