



# City of Madison

## Meeting Minutes - Final

### PERSONNEL BOARD

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

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Wednesday, May 3, 2006

12:00 PM

210 Martin Luther King, Jr. Blvd.  
Room 103A (City-County Building)

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**Others Present: J. Edwards, Alder Compton, R. Goodwin, L. Olsen, S. Severson, L. Oaks, D. Dryer, R. Sladky, N. Birmingham, A. Schumacher, L. O'Brien**

#### ROLL CALL

**Present:** Susan M. Vilbrandt, Christopher M. Patton, Kristen E. Balistreri, Eric D. Hands and Michele R. Last

#### PUBLIC COMMENT

#### APPROVAL OF MINUTES

A motion was made by Vilbrandt, seconded by Hands, to Approve the Minutes. The motion passed by acclamation.

#### NEW BUSINESS ITEMS

- 1 [02553](#) Amending Section 3.36(11) of the Madison General Ordinances to modify the pay differential and leave accumulation for employees on military leave and provide Veteran's Day leave for employees who are veterans.  
**Sponsors:** Judy Compton, Paul J. Van Rooy and Paul E. Skidmore  
*Recommend adoption and request that the Common Council consider increasing the 1 % workforce cap.*  
**A motion was made by Vilbrandt, seconded by Hands, to RECOMMEND TO COUNCIL WITH THE FOLLOWING RECOMMENDATIONS - REPORT OF OFFICER Recommend adoption and request that the Common Council consider increasing the 1% workforce cap. The motion passed by acclamation.**
  
- 2 [03524](#) Amending Section 3.38 (1)(i)(2) of the Madison General Ordinances by deleting the class of City Clerk-Treasurer in Compensation Group 21, Range 16, and creating the classes of City Clerk and City Treasurer in Compensation Group 21, Range 15; and amending Section 3.38(1)(b) of said Ordinances by deleting the classes of Treasury Operations Manager in Compensation Group 18, Range 12, and Clerks Office Supervisor in Compensation Group 18, Range 08, and creating the class of Clerks Office Coordinator in Compensation Group 18, Range 06, thereof.  
**Sponsors:** Common Council By Petition  
*Recommend that the previously recruited position of City Clerk-Treasurer be re-posted as City Clerk.*

**A motion was made by Vilbrandt, seconded by Balistreri, to Return to Lead with the Following Recommendation(s) to the BOARD OF ESTIMATES Recommend that the previously recruited position of City Clerk-Treasurer be re-posted as the position of City Clerk. The motion passed by acclamation.**

- 3      [03495](#)      That the vacant positions of Clerk-Treasurer in Compensation Group 21, Range 16; Treasury Operations Manager in Compensation Group 18, Range 12; and Clerk's Officer Supervisor in Compensation Group 18, Range 08, in the permanent salary detail of the Clerk-Treasurer's Office Budget are repealed and recreated as a position of City Clerk in Compensation Group 21, Range 15; a position of City Treasurer in Compensation Group 21, Range 15; and a position of Clerk's Office Coordinator in Compensation Group 18, Range 06, thereof. Further, said City Clerk and Clerk's Office Coordinator shall be established in the newly created Clerk's Office Department; and the position of City Treasurer shall be established in the newly created Treasurer's Office Department.

**Sponsors:**      David J. Cieslewicz

*Recommend that the previously recruited position of City Clerk-Treasurer be re-posted as City Clerk.*

**A motion was made by Vilbrandt, seconded by Balistreri, to Return to Lead with the Following Recommendation(s) to the BOARD OF ESTIMATES Recommend that the previously recruited position of City Clerk-Treasurer be re-posted as the position of City Clerk. The motion passed by acclamation.**

**Present:** Susan M. Vilbrandt, Christopher M. Patton, Kristen E. Balistreri, Eric D. Hands and Michele R. Last

- 4      [03471](#)      That the vacant position #1070 of Engineering Program Specialist 2 in Compensation Group 16, Range 19, in the permanent salary detail of the Engineering Division budget is repealed and recreated as a position of Engineer 3 in Compensation Group 18, Range 10, thereof.

**Sponsors:**      David J. Cieslewicz

**A motion was made by Balistreri, seconded by Hands, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES Sue Vilbrandt objected The motion passed by acclamation.**

- 5      [03472](#)      That the position #1214 of Engineering Program Specialist 2 in Compensation Group 16, Range 19, occupied by J. Leach in the permanent salary detail of the Traffic Engineering Division budget is repealed and recreated as a position of Traffic Engineering Development Specialist in Compensation Group 16, Range 21, thereof. Be it further resolved that the incumbent shall be reallocated to said position.

**Sponsors:**      David J. Cieslewicz

**A motion was made by Last, seconded by Balistreri, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**

- 6      [03549](#)      Amending Section 3.38 (1)(c) of the Madison General Ordinances by creating the classification of Traffic Engineering Development Specialist in

Compensation Group 16, Range 21, thereof.

**Sponsors:** Common Council By Request

**A motion was made by Last, seconded by Hands, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**

- 7      [03473](#)      That the new vacant position tentatively identified as a Overture IT Coordinator in Compensation Group18, Range 08, in the permanent salary detail of the Overture Center budget is repealed and recreated as a position of Overture Center Development Associate in Compensation Group18, Range 04, thereof.
- Sponsors:** David J. Cieslewicz
- A motion was made by Last, seconded by Hands, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**
- 8      [03548](#)      Amending Section 3.38 (1)(b) of the Madison General Ordinances by creating the classification of Overture Center Development Associate in Compensation Group 18, Range 04, thereof.
- Sponsors:** Common Council By Petition
- A motion was made by Last, seconded by Hands, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**
- 9      [03474](#)      That position #1442 of Program Assistant 1, in Compensation Group 20, Range 11, (occupied by P. Jorenby) in the permanent salary detail of the Parks Division budget is repealed and recreated as a Program Assistant 2 in Compensation Group 20, Range 12, thereof. Be it further resolved that the incumbent shall be reallocated to the said position.
- Sponsors:** David J. Cieslewicz
- A motion was made by Vilbrandt, seconded by Balistreri, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**
- 10     [03475](#)      That the vacant position #675 of Administrative Clerk 1, Compensation Group 20, Range 09, in the permanent salary detail of the Inspection Unit budget is repealed and recreated as a position of Clerk Typist 2 in Compensation Group 20, Range 06, thereof.
- Sponsors:** David J. Cieslewicz
- A motion was made by Last, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**
- 11     [03482](#)      That position #1636 of Maintenance and Repair Coordinator, in Compensation Group 18, Range 04, (occupied by K. Hansen) in the permanent salary detail of the Streets Division budget is repealed and recreated as a Public Works General Foreperson in Compensation Group 18, Range 07, thereof. Be it

further resolved that the former position will not be deleted until vacated.

**Sponsors:** David J. Cieslewicz

**A motion was made by Hands, seconded by Balistreri, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**

- 12      [03550](#)      Amending Section 3.38 (1)(b) of the Madison General Ordinances by deleting the classification of Maintenance and Repair Coordinator in Compensation Group 18, Range 04, when vacated.
- Sponsors:** Common Council By Request
- A motion was made by Hands, seconded by Balistreri, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**
- 13      [03489](#)      That the vacant position #774 of Accountant 2 in Compensation Group 18, Range 08, in the permanent salary detail of the Comptroller's Office budget is repealed and recreated as a position of Administrative Analyst 2 in Compensation Group 18, Range 08, thereof.
- Sponsors:** David J. Cieslewicz
- A motion was made by Vilbrandt, seconded by Balistreri, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**
- 14      [03494](#)      That the position #1198 of City Traffic Engineer in Compensation Group 21, Range 21, (occupied by D. Dryer) in the permanent salary detail of the Traffic Engineering budget is repealed and recreated as a position of City Traffic Engineer and Parking Manager in Compensation Group 21, Range 21, thereof. Be it further resolved that the incumbent shall be reallocated to said position.
- Sponsors:** David J. Cieslewicz
- A motion was made by Balistreri, seconded by Last, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**
- 15      [03551](#)      Amending Section 3.38 (1)(i)2.of the Madison General Ordinances by deleting the classification of City Traffic Engineer in Compensation Group 21, Range 21, and creating the classification of City Traffic Engineer and Parking Manager in Compensation Group 21, Range 21, thereof.
- Sponsors:** Common Council By Request
- A motion was made by Balistreri, seconded by Last, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**

## ADJOURNMENT

**A motion was made by Vilbrandt, seconded by Balistreri, to Adjourn. The motion passed by acclamation.**