

**Board of Health for Madison and Dane County
Private Sewage System Maintenance Program**

Resolution #2010-14

Public Health Madison and Dane County (PHMDC) is responsible for administering Wisconsin's private sewage system regulations as provided in WI Stat. 145 and WI Administrative Code COMM 83. As part of this responsibility, PHMDC administers the private sewage system maintenance program that maintains an inventory of all private sewage systems in Dane County and requires that appropriate inspection and maintenance is performed to keep these systems operating in such a way that protects human health and the environment. This program is funded by a fee charged to the owner of each septic system. Currently, the fee of \$26 is charged every three years and is received along with the required triennial report of inspection and maintenance.

Program evaluation has determined that collecting this fee annually with the property tax bill would enable a more efficient administration of this program. This will also allow enable customers to report inspection and maintenance activities on-line and allow reporting over varying time periods. The Dane County Board of Supervisors authorized the collection of this fee with the property taxes along with the 2010 budget.

PHMDC staff has worked with the Dane County Treasurer and his staff as well as the staff from Dane County Information Management and Dane County Land Records Office to identify and implement a plan for collecting the private sewage maintenance fee. As a result, the following responsibilities of PHMDC and the Board of Health (BOH) were identified:

NOW THEREFORE BE IT RESOLVED that each year during the administration of this program PHMDC will identify parcels served by private sewage systems and determine the appropriate fee for each parcel based on the number of systems on the parcel and the total due by all properties,

BE IF FUTHER RESOLVED that PHMDC will prepare a resolution for the Board of Health to consider and submit a certified resolution to the Treasurer's Office before November 1 each year indicating the total amount that will be included on the property tax bills,

BE IT ALSO RESOLVED THAT the Board of Health for Madison and Dane County and PHMDC agree that if the tax bills for any jurisdiction are inaccurate due to an error from the application of the private sewage maintenance fee, PHMDC will pay for the reprinting, re-mailing and other costs of a new tax bill,

BE IT FINALLY RESOLVED that PHMDC will ensure that the Environmental Health Services Supervisor or their designee will be the Department's information contact for the Treasurer's Office, municipal treasurers, other municipal officers, and taxpayers.

Submitted By: John Hausbeck
Introduced: October 14, 2010
Action: