



# City of Madison

210 ML King, Jr. Blvd.  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved BOARD OF REVIEW

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Tuesday, June 3, 2025

4:30 PM

215 Martin Luther King, Jr. Blvd.  
Room 215 (Madison Municipal Building)

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### CALL TO ORDER / ROLL CALL

**Present:** 5 - Bryant B. Ray; Adetunji A. Lesi; Michael C. Kindschi; Mark J. Kaiser and Pamela J. Hennessey  
**Excused:** 1 - Angela B. Bartell

### NEW BUSINESS

[88399](#)

Election of Chairperson and Vice-Chairperson

A motion was made by Hennessey, seconded by Lesi, to Approve Kaiser as Chair. The motion passed by voice vote/other.

A motion was made by Kaiser, seconded by Kindschi, to Approve Bartell as Vice-Chair. The motion passed by voice vote/other.

[88400](#)

Board Member Training Affidavit

This Item was Placed On File to submit to the State of WI Department of Revenue based on the two-hour training for the Board on May 5th.

[88401](#)

Verification of City's ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis Stat. sec 70.47(7)(af)).

This Item was Receive and Place On File as MGO chapter 33.08(5)(f) reads "The municipality or county shall provide by ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph and shall provide exceptions for persons using the information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under this paragraph is not subject to the right of inspection and copying under s. 19.35 (1) unless a court determines before the first meeting of the board of review that the information is inaccurate."

### DISCUSSION ITEMS

[88402](#)

Review of any new laws or changes to procedure.

This Item was discussed. There are no new laws to be aware of regarding Board of Review or assessment practices.

[88403](#) Delivery of the January 1, 2025 Assessment Roll & Assessor's Affidavit

City of Madison Board of Review Clerk, Laurie Muench, submitted the Assessor's affidavit and 2025 Assessment Roll. Omitted and Corrected Assessment Rolls will be reported on the Statement of Assessment submitted to the State of WI Department of Revenue. These Items were Received and Place On File.

## REPORTS & PRESENTATIONS

[88404](#) 2025 Property Tax Base Report

The Board of Review Received an Informational Presentation by City of Madison Assessor, Michelle Drea, regarding the 2025 Property Tax Base.

[88406](#) 2025 Appeals & future Board of Review dates

City of Madison Board of Review Clerk, Laurie Muench, presented the total number of appeals, 930, that were filed since Open Book began on May 19th. Tentative future dates were announced for Board of Review meetings.

[88407](#) 2025 Online Filing Portal presentation

City of Madison Assessment Business Systems Manager, Megan Lukens, gave an Informational Presentation using the on-line appeal filing system.

## PUBLIC COMMENT

There were 30 additional appeals filed, as they were granted waivers of the deadline to file based on Wis Stat sec 70.47(3)(a)4 which reads "Shall grant a waiver of the 48-hour notice of an intent to file a written or oral objection if a property owner who does not meet the notice requirement appears before the board during the first 2 hours of the meeting, shows good cause for failure to meet the 48-hour notice requirement and files a written objection."

## ADJOURNMENT

A motion was made by Ray, seconded by Hennessey, to Adjourn. The motion passed by voice vote/other.