

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event YWCA-Madison Annual Cookout

Event Organizer/Sponsor YWCA-Madison

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number ES2472

Address 101 E. Mifflin St.

City/State/Zip Madison, WI 53703

Primary Contact Nancy Wrenn Bauch FAX 257-1439

Work Phone 257-1436 Phone During Event 608-445-8090

E-mail nwbau@ywcamadison.org

Website _____

Secondary Contact Colleen Butler Phone During Event _____

Work Phone 257-1436

E-mail cbutler@ywcamadison.org

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance 100 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 5 to 8 pm Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other Cookout/Picnic for YWCA residents & neighbors

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street

30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: 100 Block of E. Mifflin

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 8/16/12 Rain Date(s) NA

Event Start Date(s)/Time(s) 8/16/12 5pm Set-Up Date(s)/Time for Event 8/16 2pm

Event End Date(s)/Time(s) 8/16/12 7pm Take-Down Time 8/16 8pm

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

I/We waive the 21-day decision requirement. _____ (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature Nancy Wrenn Bauch for YWCA Date 5/30/12

**YWCA Neighborhood Cookout 2012
Thursday, August 16th, 2012 5:00pm-7:00pm
100 block of East Mifflin Street**

2:00pm	Set up barricades to block street; Set up grill, tables and games
4:00pm	Start grilling food
5:00pm	Event begins; food served; games, activities and music are enjoyed
7:00pm	Event ends
8:00pm	Clean up is complete

Waste/Recycling Plan

Recycling bins and trash containers that we use for Waste Management will be out and clearly labeled. Waste Management will process the recycling and trash.

Notifying Neighbors

We will notify neighbors and businesses on our block of the event in June and in August. In the past neighbors were invited and many were supportive of the event.

Meters that need to be bagged

Handicap
Parking
Spot



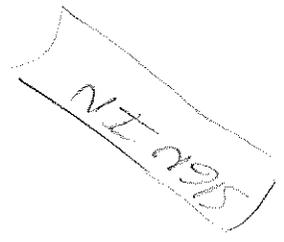
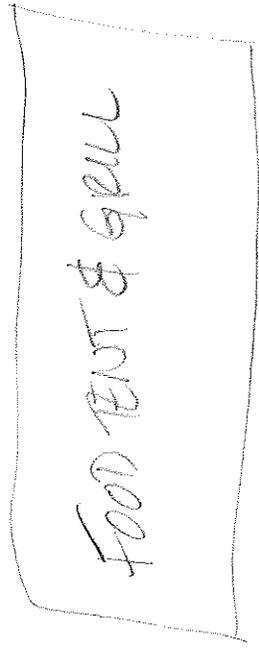
Handicap
Parking
Spot

Barricades

100 Block of East Muffin St.

SIDEWALK

Alley



YWCA - MADISON 101 E. MUFFIN

Barricade