

Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

Thursday, November 11, 2010

5:30 PM

Madison Water Utility
119 E. Olin Avenue
Conference Room A&B
Madison WI 53713

1. CALL TO ORDER / ROLL CALL - The Chair called the meeting to order at 5:32 p.m.

Present: 6 -

Susan J. Zahner; Judith M. Wilcox; Patricia A. Lasky; Lori Kay; Frances
Huntley-Cooper and Alan I. Schwartzstein

Excused: 2 -

Lauren Cnare and Denise Duranczyk

Wilcox arrived at 6:00 p.m.

OTHERS PRESENT: Tom Schlenker, Pamela Abel (recorder), David Caes, Doug Voegeli,
Janel Heinrich, Jeff Golden

2. APPROVAL OF MINUTES

**A motion was made by Lasky, seconded by Zahner, to Approve the Minutes.
The motion passed by the following vote:**

Excused: 2 -

Cnare and Duranczyk

Ayes: 4 -

Zahner; Lasky; Kay and Schwartzstein

Abstentions: 1 -

Huntley-Cooper

Non Voting: 1 -

Wilcox

The minutes will be corrected, and the approved, to record Zahner as an aye vote on
legislative file #2007.

3. PUBLIC COMMENT - 5 minutes per speaker - None

4. CHAIR'S REPORT

[20469](#)

Chair's Report for November 11, 2010

Attachments: [Chairs Report 11 11 2010.pdf](#)

Frances Huntley-Cooper was welcomed to the Board and introductions of members followed. She works for the State Department of Workforce Development and administers the Workers Comp division. She has also worked as a social worker in human services and has been involved with and interested in health care concerns surrounding children and families. Schwartzstein volunteered to be a member of the personnel committee and joins Lasky and Cnare.

5. DIRECTOR'S REPORT

[20468](#) Director's Report for November 11, 2010

Attachments: [Director's Report November 11 2010.pdf](#)

2011 budget – Schlenker would like to have a discussion with the Board and possibly consider as a future action item an issue related to the annual budget process. During the budget process this year, after the Mayor and County Executive met on the department budget, a change was made and there was no communication with staff about the change. That did not allow staff time to bring the budget previously approved back to the Board for consideration of the changes. Duranczyk on the county side and Cnare on the city side presented amendments to correct the budget. The Board suggested that with a new County Executive, an orientation for the executive and staff would be a good strategy for the next budget cycle.

6. COMMUNITY HEALTH - Janel Heinrich - 5 minutes

[20470](#) Community Health Newsletter for October 2010

Attachments: [Community Health Newsletter October 2010.pdf](#)

Heinrich reported the new space at Villager affects mostly her division and there is excitement about bringing teams together. She provided a handout describing the immunization program's record setting numbers at their October clinics.

7. OPERATIONS DIVISION - David Caes - 5 minutes

Caes distributed a floor plan for the space at the atrium. The lease has been approved by both city and county legislative bodies. The review goes to contractors for bidding early next week. There will be staff temporarily housed in the atrium until construction is complete. Staff will be moved from Northport, East and Downtown, on December 6.

8. ENVIRONMENTAL HEALTH DIVISION - Doug Voegeli - 5 minutes

Voegeli provided an example handout of the new inspection report from the new city licensing system. Approximately 23000 post cards were mailed to well and septic, producing a large volume of calls, mostly confusion about the process and how it would appear on tax bills. A minimal number of calls were complaints about the change. A letter to those with a holding tank will be sent tomorrow. In the past, they have not been charged a fee. The new fee will be the same as well and septic, \$26 for three years.

REPORT OF STANDING AND SPECIAL COMMITTEES

9. Executive - Susan Zahner
10. Budget - Judy Wilcox
11. Personnel - Pat Lasky
12. Bylaws - Lori Kay
13. Administrative Hearing - Lori Kay

NEW BUSINESS - 10 minutes

Dane County Board of Supervisors Business - ACTION Item

14. [20514](#) Amendments Concerning Safe Communities

Attachments: [Budget Amendment Concerning Safe Communities.pdf](#)

These two amendments will be acted on at the county Personnel and Finance Committee tonight. Cnare requested that the Board be made aware of these amendments for possible action. If these monies are stripped, it does not affect our budget. The first amendment is changing providers, from Safe Communities to HOPES, both non-profits. The second amendment moves money to the Sheriff's department for overtime funds. Wilcox moved that if the amendments pass at Personnel and Finance, the board will produce a letter to present to the County Board expressing our concern about the second amendment. Duranczyk intended to oppose these at the Personnel and Finance meeting tonight. Passed unanimously.

15. [20482](#) Amending Chapter 46 of the Dane County Code of Ordinances, Regarding Regulation of Public Facilities and Manufactured Home Communities

Attachments: [Dane County Ordinance Amendment 31 2010-2011.pdf](#)

A motion was made by Kay, seconded by Schwartzstein, to Forward to the County Board of Supervisors with the Recommendation for Approval. The motion passed by voice vote/other.

Voegeli summarized the changes as being administrative.

Madison Common Council Resolution - ACTION Item

16. [20328](#) Release Funds from the Catherine M. Corscot Trust for Public Health Clinic Space.

A motion was made by Lasky, seconded by Wilcox, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

17. **ADJOURNMENT**

This was Adjourn