

**AN AGREEMENT ON THE COMPOSITION OF THE POLICY BOARD OF THE  
METROPOLITAN PLANNING ORGANIZATION  
FOR THE MADISON URBANIZED AREA**

**A. Introduction**

The Metropolitan Planning Organization (MPO) for the Madison Urbanized Area is charged, under Title 23 U.S.C., Section 134, as amended by the Transportation Equity Act for the 21st Century (TEA-21) as the organization responsible for cooperative transportation planning and decision making for the Madison Metropolitan Planning Area. The Metropolitan Planning Area consists of the City of Madison, the Madison Urbanized Area, and all or portions of the 27 contiguous villages, cities and towns which are or are likely to become urbanized within a 20 year period as shown on the attached map until the MPO and the Governor agree to different boundaries.

The responsibilities of the Metropolitan Planning Organization include:

1. Carrying out a cooperative, continuous and comprehensive planning process for making transportation investment decisions in the metropolitan area with program oversight from the Federal Highway Administration, the Federal Transit Administration and the Wisconsin Department of Transportation.
2. Preparing and maintaining a long-range multi-modal transportation plan.
3. Preparing and implementing an annual work program.
4. Preparing a transportation improvement program to provide for transportation investments to meet metropolitan transportation needs.
5. Establishing operating rules and procedures.
6. Other duties as required to comply with State and Federal regulations.

Federal law allows for the redesignation of the Metropolitan Planning Organization by agreement between the Governor and units of general purpose local government that together represent at least 75 percent of the population including the Central City. The Madison Area MPO was created through an agreement between the Governor and the City of Madison, effective November 29, 1999, redesignating the MPO for the Madison Urbanized Area in accordance with this Federal law. The Madison Area MPO assumed the responsibility to conduct transportation planning and programming from the previous MPO, the Dane County Regional Planning Commission (DCRPC), following the DCRPC's reorganization.

Federal rules also allow MPOs to add or revise membership to the policy body, where metropolitan planning area boundaries have been expanded, without going through the redesignation process. In accordance with these rules, the Madison Area MPO Policy Board on May 4, 2005 approved a motion to revise the membership on the Board. Based on this action, the Governor and representatives of units of government with 75 percent of the population, including Madison as the central city, hereby agree to revise the Policy Board of the Metropolitan Planning Organization for the Madison Urbanized Area and Metropolitan Planning Area according to the following provisions.

## **B. Composition of the MPO Policy Board**

The members of the Metropolitan Planning Organization are appointed by the Wisconsin Department of Transportation, City of Madison, Dane County, small villages and cities and towns within the Metropolitan Planning Area in recognition of their respective roles as the owners and operators of the major modes of transportation serving the Metropolitan Planning Area. Each appointee to the Policy Board shall reside within the Metropolitan Planning Area and shall serve until their successor is appointed. The Metropolitan Planning Organization Policy Board for the Madison Urbanized Area and Madison Metropolitan Planning Area shall consist of the following members:

1. **City of Madison.** As the owner and operator of the Madison Metro Transit System and the corporate entity responsible for the maintenance and improvement of streets, highways, and bicycle and pedestrian facilities within the City, five (5) members of the policy board shall be appointed by the Mayor of the City of Madison. Appointees serve a period of two (2) years. Terms of current appointees will expire April 30, 2006.
2. **Dane County.** As the owner and operator of the Dane County Airport and as the unit of government responsible for the maintenance and improvement of County highways, and administration of specialized transportation services for the elderly and persons with disabilities, three (3) members of the policy board shall be appointed by the Dane County Executive with the following requirements:
  - a. One (1) member must reside in the City of Madison.
  - b. Two (2) members must reside in a small city or village within the Metropolitan Planning Area.

Appointees serve a period of two (2) years. Current appointee terms expired April 1, 2005. New appointees and/or reappointed members terms will expire April 1, 2007.

3. **Small Cities and Villages.** One (1) member of the policy board shall be appointed by a simple majority vote of the chief elected officials of the small cities and villages within the Metropolitan Planning Area. Appointee serves a period of two (2) years. Current appointee term expired April 1, 2005. New appointee or reappointed member term will expire April 1, 2007.
4. **Towns.** One (1) member of the policy board shall be appointed by a simple majority vote of the Chairpersons of the towns with land area within the Metropolitan Planning Area. Appointee serves a period of two (2) years. Current appointee term expired April 1, 2005. New appointee or reappointed member term will expire April 1, 2007.
5. **State of Wisconsin.** One (1) member shall be appointed by the Secretary of the Department of Transportation. Appointee serves a one-year term. Term of current appointee will expire April 1, 2006.

When making an appointment, each of the appointing authorities is encouraged to keep in mind the MPO's commitment to meeting the transportation needs of all citizens and is strongly encouraged to consider giving representation to citizens who have traditionally been under-

represented in the transportation planning process and whose reliance on public transportation is high. These groups include transit-dependent, low-income and minority populations, and persons with disabilities. Each of the appointing authorities is also encouraged to consider the desirability of maintaining geographic balance within the municipality or among municipalities of board members appointed.

### **C. Future Changes to the Policy Board Composition**

Future changes to the composition of the Madison Area MPO Policy Board will be considered at the time the Madison Metropolitan Planning Area Boundary is changed to coincide with changes to the Madison Urbanized Area. The U.S. Bureau of the Census makes changes to the Madison Urbanized Area every ten (10) years. Consideration of changes to the MPO Board is to ensure appropriate representation on the MPO Board.

Revising the composition of the Policy Board (e.g. adding membership, changing the number or requirements of members appointed by each appointing authority) or expansion of the metropolitan planning area boundary does not require redesignation of the MPO. However, a change to the Madison Area MPO Policy Board can be made following the notification of the appointing authorities, all the local units of government in the MPO Planning Area, a public hearing on the proposed changes, and ratification by those units of government with 75 percent of the population in the planning area, including the City of Madison as the central city.

### **D. Metropolitan Planning Organization Staff**

1. **Location.** MPO staff will be provided by the City of Madison.
2. **Matching Contribution.** The City of Madison shall be responsible for providing the local matching contributions. Other units of government within the MPO Planning Area are strongly encouraged to make proportionate contributions to cover a share of local costs in support of the MPO. It is recommended that contributions be based on their proportionate share of the population within the MPO Planning Area.

### **E. Effective Date and Conditions of the Agreement**

1. This agreement takes effect immediately after obtaining the signatures of the Governor and representatives of units of government with 75 percent of the population, including Madison as the central city.
2. This agreement supercedes and amends the redesignation agreement entered into by the Governor and City of Madison dated November 29, 1999.

### **F. Non-Discrimination**

In the performance of the services under this Agreement, the parties agree not to discriminate against any employee or applicant because of race, religion, marital status, age, color, sex,

handicap, national origin, or ancestry, income level, or source of income, arrest record or conviction record, less than honorable discharge, physical appearance, sexual orientation, political beliefs, or student status. The parties further agree not to discriminate against any subcontractor or person who offers to subcontract on this contract because of race, religion, color, age, disability, sex or national origin.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by individuals and officers duly authorized on the dates noted below.

STATE OF WISCONSIN:

By: \_\_\_\_\_  
Jim Doyle, Governor

Date: \_\_\_\_\_

CITY:  
CITY OF MADISON, a Wisconsin Municipal Corporation

By: \_\_\_\_\_  
David J. Cieslewicz, Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Ray Fisher, City Clerk

Date: \_\_\_\_\_

COUNTERSIGNED:

\_\_\_\_\_  
Dean Brassler, City Comptroller

Date: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael May, City Attorney

Date: \_\_\_\_\_

CITY OF MIDDLETON

By: \_\_\_\_\_  
Douglas Zwank, Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Tim Studer, Clerk/Treasurer

Date: \_\_\_\_\_

|

CITY OF MONONA

By: \_\_\_\_\_  
Robb B. Kahl, Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Karen Eley, City Clerk/Executive

Date: \_\_\_\_\_

By: \_\_\_\_\_  
William S. Cole, City Attorney

Date: \_\_\_\_\_

By: \_\_\_\_\_  
David L. Berner, City Administrator

Date: \_\_\_\_\_

CITY OF STOUGHTON

By: \_\_\_\_\_  
Helen Johnson, Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Luann Alme, Clerk

Date: \_\_\_\_\_

CITY OF SUN PRAIRIE

By: \_\_\_\_\_  
Joe Chase, Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Diane J. Hermann-Brown, Clerk

Date: \_\_\_\_\_



CITY OF FITCHBURG

By: \_\_\_\_\_  
Thomas Clauder, Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Karen A. Peters, Clerk

Date: \_\_\_\_\_

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Mark Scwell, City Attorney

Date: \_\_\_\_\_

CITY OF VERONA

By: \_\_\_\_\_  
John B. Volker, Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_  
JoAnn Wainwright, Clerk

Date: \_\_\_\_\_

VILLAGE OF COTTAGE GROVE

By: \_\_\_\_\_  
Ken Dahl, President

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Peggy Chapman, Clerk/Treasurer

Date: \_\_\_\_\_

VILLAGE OF MAPLE BLUFF

By: \_\_\_\_\_  
John D. Larson, Village President

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Sandra L. Wilke, Clerk/Treasurer

Date: \_\_\_\_\_

VILLAGE OF MCFARLAND

By: \_\_\_\_\_  
Chris Klar, President

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Deb Neal, Clerk

Date: \_\_\_\_\_

VILLAGE OF SHOREWOOD HILLS

By: \_\_\_\_\_  
Peter Hans, Village President

Date: \_\_\_\_\_

VILLAGE OF WAUNAKEE

By: \_\_\_\_\_  
John W. Laubmeier, President

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Julee Helt, Clerk

Date: \_\_\_\_\_

TOWN OF BLOOMING GROVE

By: \_\_\_\_\_  
Mike Wolfe, Clerk/Treasurer/Administrator

Date: \_\_\_\_\_



TOWN OF BRISTOL

By: \_\_\_\_\_  
Gerald Derr, Chairperson

Date: \_\_\_\_\_

TOWN OF BURKE

By: \_\_\_\_\_  
Kevin Viney, Chairperson

Date: \_\_\_\_\_

TOWN OF COTTAGE GROVE

By: \_\_\_\_\_  
Kris Hampton, Chairperson

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Kim Banigan, Clerk

Date: \_\_\_\_\_

TOWN OF DUNKIRK

By: \_\_\_\_\_  
Jerry J. Sellers, Chairperson

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Virginia L. Skjolaas, Clerk

Date: \_\_\_\_\_

TOWN OF DUNN

By: \_\_\_\_\_  
Edmond Minihan, Chairperson

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Rosalind Gausman, Clerk

Date: \_\_\_\_\_

TOWN OF MADISON

By: \_\_\_\_\_  
James A. Campbell, Chairperson

Date: \_\_\_\_\_

TOWN OF MIDDLETON

By: \_\_\_\_\_  
Milo J. Breunig, Chairperson

Date: \_\_\_\_\_

By: \_\_\_\_\_  
James J. Mueller, Administrator/Clerk/Deputy Treasurer

Date: \_\_\_\_\_

TOWN OF PLEASANT SPRINGS

By: \_\_\_\_\_  
Kenneth Schuck, Chairperson

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Donna Vogel, Clerk/Treasurer

Date: \_\_\_\_\_



TOWN OF RUTLAND

By: \_\_\_\_\_  
Dale Beske, Chairperson

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Dawn George, Clerk

Date: \_\_\_\_\_

TOWN OF SPRINGFIELD

By: \_\_\_\_\_  
James Ripp, Chairperson

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Sherri Endres, Clerk/Treasurer

Date: \_\_\_\_\_

TOWN OF SUN PRAIRIE

By: \_\_\_\_\_  
Lyle Updike, Chairperson

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Claudia J. Quick, Clerk

Date: \_\_\_\_\_

TOWN OF VERONA

By: \_\_\_\_\_  
David K. Combs, Chairperson

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Rose M. Johnson, Clerk/Treasurer

Date: \_\_\_\_\_

TOWN OF WESTPORT

By: \_\_\_\_\_  
John A. Van Dinter, Chairperson

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Thomas G. Wilson, Administrator/Clerk/Treasurer

Date: \_\_\_\_\_

TOWN OF WINDSOR

By: \_\_\_\_\_  
Alan Harvey, Chairperson

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Cheryl L. Theis, Clerk

Date: \_\_\_\_\_