



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes COMMITTEE ON AGING

---

Wednesday, April 3, 2019

2:30 PM

Madison Senior Center  
330 W. Mifflin St.

---

### CALL TO ORDER / ROLL CALL

**Members:** Allgood, Beason, Bryant, Canfield, Ferington, Kaud, McKinny, Poi, Sherman, Verveer

**Staff:** O'Keefe, Noel, Spaeni, Flesher

**Guests:** Margie Zutter, RSVP

Kaud left at 3:30 and Sherman acted as Chair of the remainder meeting

1. Approval of Minutes

A motion was made by Poi, seconded by Canfield, to Approve. The motion passed by voice vote

### PUBLIC COMMENT

Zutter announced RSVP will host an open house Thursday, April 11th, 1:30-3:30

### DISCLOSURES AND RECUSALS

### NEW BUSINESS

2. Elderly Services for SEA update, Sally Jo Spaeni, CDD Staff, Alders Verveer, McKinney

Journey Mental Health is no longer continuing as a service provider for the local SE Asian Senior Community. Additional City funds will be provided to maintain services, including a \$100,000 increase, totaling \$115,000. An RFP (fair and open) process will be developed moving forward to align services to community members.

Separation of City and County funding. \$520,000 total county funding in this regard, not as a grant but for reimbursement.

### DISCUSSION ITEMS

[Alternate Resolution 54202]  
Directing the CDD to issue a competitive RFP for SE Asian Senior Services and Case Management

An Alternate Resolution has been approved by the Common Council. Seeking input from CoA members and community members in future mtgs. Concept paper available, seeking approval by next month; converts to RFP document, released for 5-6 weeks for organizations to formally respond. Funding allocation recommendations and then on to the Common Council.

3. Area Agency on Aging Case Management Standards

**AAA Client Centered Case Management Standards, City of Madison Framework for Senior Activities & Standards for Social Work Case Management were distributed for reference. eg. client has a voice in the services provided, right to privacy, informed consent, etc. Any approved organization will be expected and required to work within these parameters, and with measurable outcomes. Standard contract language calls for alignment with this framework by all agencies the City funds for Senior Activities and Senior Case Management.**

4. Senior Activities Framework for Successful Aging

**Framework for Successful Aging adopted by the CoA calls for: 1) Avoiding disease and disability, 2) Community engagement, and 3) Maintaining high physical and cognitive function All organizations providing Senior Case Management and Senior Activities funded by the City must meet this standard.**

5. Draft Concept Paper for SEA Elderly Services Contract

**CoA members to look over the D.C.P. and submit opinions, comments and questions to Sally Jo Spaeni. Applicants expected to provide services for remainder of 2019 and through 2020. All Senior Service and Senior Case Management contracts are due for the RFP process in 2020 to be funded in 2021. Suggested that census data be considered as part of the overall process.**

6. Community Feedback Plan and Draft RFP Timeline

**Drafts will be updated as comments from community and CoA come in, possibly with highlighted changes  
Reviewers of RFP applications must be unbiased with interest toward the target population; combination of city representatives and community members, possibly with CoA members  
RFP by April 29**

## ADJOURNMENT

A motion was made by Sherman, seconded by Bryant, to Adjourn. The motion passed by voice vote.

Next meeting date: April 24, 2019 at 2:00 P.M.