



City of Madison
Meeting Minutes - Final
MADISON PUBLIC LIBRARY BOARD

City of Madison
Madison, WI 53703
www.cityofmadison.com

Thursday, June 7, 2007

4:30 PM

Madison Public Library
201 W. Mifflin St., Rm. 201

I. CALL TO ORDER

The meeting was called to order at 4:33 p.m.

II. ROLL CALL

Present: Barbara J. Karlen, Ann L. Falconer, David L. Wallner, Theodore C. Widder, III
and Gregory Markle

Absent: Larry Palm, Tracy K. Kuczenski and Annette Miller

Excused: Carol Carstensen

Also Present: Dimick, Sawyer, Lee, Grogan, Benno, Roughen, Froistad

III. APPROVAL OF MINUTES

The May 3, 2007 Minutes were approved

A motion was made by Wallner, seconded by Markle, to Approve the Minutes.
The motion passed by acclamation.

IV. CORRESPONDENCE

There was none.

V. PUBLIC COMMENT

There were none.

VI. BOARD INFORMATION EXCHANGE

There was none.

VII. FINANCIAL REPORT

The officially adopted budget figures are included this month along with revisions so that Board members can see that the Library budget matches the city's books. From now on, only the actual budget figures will be presented.

VIII. APPROVAL OF 2008 CAPITAL BUDGET REQUEST

The Mayor has changed how the Capital Budget is done this year. The 5-year Capital Improvement Program will now dictate what the spending for each agency will be each year. What was approved in the 2007 budget for 2008 is in the Capital budget. If agencies want anything over and above that or have inflationary increases, they are required to list those increases as supplementary initiatives.

The items approved in the 2007 budget for 2008 include:

- 1) *Central library design/planning - \$1,700,000*
- 2) *South Madison Branch (Villager Mall) - \$2,200,000*
- 3) *Technology Improvements - \$50,000*

The total is \$3,950,000.

Ald. Palm arrived at 4:40 p.m.

Present: Larry Palm, Barbara J. Karlen, Ann L. Falconer, David L. Wallner, Theodore C. Widder, III and Gregory Markle

Absent: Tracy K. Kuczenski and Annette Miller

Excused: Carol Carstensen

The Central Library figure was determined in 2004. This will not be enough money with inflationary costs, but no other figure is available at this time.

The South Madison Branch figure was based on a standalone facility - now it appears we'll be part of a multi-use building which we'll be able to purchase at some point. Currently, the library and Urban League will be in a "pod". The library will occupy the first floor (10-11,000 sq. ft.) with the Urban League on the second floor. This may be less than the \$2.2 million budgeted, but no other figure is available at this time.

Technology Improvements - we'd like to add automated checkout to two branches - \$50,000 is far short of the amount needed.

Possible supplemental initiatives for 2008 as prepared by staff include:

1) *Automated check-out for the Pinney and Alicia Ashman Branches. The cost for equipment/furniture and entry way changes and shelving and circ area changes is \$184,000. After subtracting the \$50,000 already in the budget the total necessary to complete the project is \$134,500. (Note: Pinney is in the middle of an upgrade now (shelving, carpeting, painting). If we're going to put in self-service now would be the time to do it. The project wouldn't be completed till early 2008 so we could wait till then for the additional funding. It was stressed that the self-check has potential operating cost savings which could be compared to that of the automated trash pick up.)*

2) *Monroe Street Branch project - This was a capital project for '07 which is well underway, but costing more than projected. The budget was \$57,600. To complete the project additional funds of \$74,357 for lighting, ceiling tiles, construction and paint, new service desk and furnishings are needed.*

In addition to these two supplemental initiatives, it was recently determined the Sequoya renovation project for '07 is also going to be over budget. The overages (\$500-\$600,000) are due mainly to lead certification, trying to do all the sustainability issues and because costs have increased 10 to 15% since the budget was initially determined. Staff and the architects have met and slashed finishes, cabinetry so that the project is now \$200-\$300,000 over. We do not anticipate the fundraising to come in higher than the goal to offset any of the increases. What then is the best way to request these additional funds?

There was much discussion before the agreed upon priorities were finally established.

Markle moved, seconded by Wallner, that the Library Board approve the following

supplemental initiatives for 2008:

- 1) Request additional funds for the Sequoya project not to exceed \$250,000
- 2) Request additional fund to complete the Monroe Street Branch project - \$74,375
- 3) Request additional funds to add the automated checkout to Pinney and Ashman - \$134,500

Motion passed by acclamation.

IX. APPROVAL OF SCLS CATALOGING CONTRACT

Wallner moved, seconded by Karlen, to approve the SCLS Cataloging contract.
Motion passed by acclamation.

X. APPROVAL OF ORDINANCE PROHIBITING CONSUMPTION OR POSSESSION OF ALCOHOL ON PUBLIC LIBRARY PROPERTY

89. [06237](#) Amending Section 38.02, creating Section 38.031, repealing Section 38.04(1), renumbering Sections 38.04(2) and (3) to Sections 38.04(1) and (2), respectively, amending Renumbered Section 38.04(2)(b), repealing Sections 38.04(4) and (5), renumbering Sections 38.04(6) through (8) to Sections 38.04(3) through (5), respectively, amending Renumbered Sections 38.04(3) and (4), amending Section 38.05(13) to clarify that the penalties listed therein apply only to that subsection, repealing and recreating Section 38.07(2) to adopt and incorporate into the Ordinances the Wisconsin State Statutes relating to regulation of underage persons, creating Section 38.07(14) prohibiting consumption or possession of alcohol on public library property, creating Section 38.07(15) prohibiting consumption or possession of alcohol on city owned or operated property and amending Section 1.08(3)(a) of the Madison General Ordinances to modify, repeal and recreate bail deposit amounts for various ordinance violations.

This ordinance is not new; since it was being revised anyway, specific reference to the Library was added. In addition to creating 38.07(14) prohibiting consumption or possession of alcohol on public library property, it creates Section 38.07(15) making it illegal to consume or possess alcohol on any city owned or operated property. This raised the question: Is it illegal to drink in city parks? There was concern that the resolution is not being referred to the Parks Department. Clarification on Section 38.07(15) was requested before approving.

A motion was made by Markle, seconded by Palm, to Refer to the MADISON PUBLIC LIBRARY BOARD, due back on July 11, 2007. The motion failed by the following vote:

Absent: Kuczenski and Miller

Excused: Carstensen

Aye: Markle

No: Palm, Karlen, Falconer, Wallner and Widder, III

There was further discussion resulting in the following motion.

A motion was made by Palm, seconded by Wallner, to Refer to the MADISON PUBLIC LIBRARY BOARD, due back on July 11, 2007 (voted to reconsider the referral motion, the purpose being to seek clarification on the scope of Section 38.07(15) and the relationship between the Library and what appears to be an outright prohibition on city owned property and how that affects other city agencies.) The motion passed by acclamation.

XI. APPROVAL OF REQUEST FOR REIMBURSEMENT OF FUNDS FROM ADJACENT COUNTIES

As a result of the recently passed ACT 420, the Wisconsin Legislature allows local libraries to request payment from adjacent Counties for check-outs to those users who live in areas within that County who don't pay taxes to a local library but do pay the County Library Tax. This could amount to \$70,000 in additional revenue for MPL.

Wallner moved, seconded by Markle, to authorize Library staff to send out letters to adjacent counties requesting reimbursement at 70% of cost. Motion passed by acclamation.

XII. FRIENDS' UPDATE

No report.

XIII. FOUNDATION UPDATE

A new web page is being developed. The spring follow-up mailing will be going out next week. The goal is \$82,000 and we're at \$72,000 currently.

XIV. SOUTH CENTRAL LIBRARY SYSTEM UPDATE

Greg Markle agreed to be MPL's representative on the SCLS Board.

XV. DANE COUNTY LIBRARY SERVICE UPDATE

No report.

XVI. COMMITTEE UPDATES

No reports.

XVII. ADJOURNMENT

The meeting adjourned at 5:25 p.m.

A motion was made by Karlen, seconded by Falconer, to Adjourn. The motion passed by acclamation.