



## Information Technology

Paul Kronberger, Chief Information Officer

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Date: March 6, 2014

To: Digital Technology Committee

From: Paul Kronberger, CIO

Re: Requested Surveillance Camera Information

At the February 13, 2014 meeting you requested several items. Please see this detailed below:

1. Administrative Policy Memorandum 3-17 and departmental policies/plans

Please see attached

2. Sample policy from other public agencies

Please see attached

3. Staff Concerns About How to Address Policy Questions

My staff and I feel that APM 3-17 is comprehensive and was carefully developed with the City Attorney's office. In our opinion it is preferable to utilize a single policy, as this simplifies the administration of this and guidance to city staff.

4. Recommendations for a new IT policy, new APM or revision to the current APM

The APM 3-17 was finalized in December of 2012. It appears to address the relevant aspects of implementing and managing cameras.

5. Staff Access to Cameras

The city agency plans in item # 1 above detail access to cameras.

6. Camera inventory counts by agency

Please see attached