



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved PERSONNEL BOARD

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Wednesday, June 7, 2017

3:30 PM

210 Martin Luther King, Jr. Blvd.  
Room 525 (City-County Building)

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### CALL TO ORDER / ROLL CALL

**Others Present:** Emaan Abdel-Halim, Mike Dailey, Paul Kronberger, Heather Stouder.

**Present:** 4 - Gary D. Mitchell; Mensah K. Lassey; Angela L. Nash and Judy J. Hughes

**Absent:** 1 - Dana E. Denny

### APPROVAL OF MINUTES

A motion was made by Lassey, seconded by Mitchell, to Approve the Minutes of the May 3, 2017 meeting. The motion passed by voice vote/other.

### PUBLIC COMMENT

No Public Comment.

### DISCLOSURES AND RECUSALS

No Disclosures or Recusals.

### NEW BUSINESS

- [47502](#)** Create a new hourly classification of Consultant to be placed in the salary schedule of Compensation Group 17, Range 00 with a pay range of \$25-\$55 per hour.

**A motion was made by Lassey, seconded by Mitchell, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
- [47504](#)** Recreate the position #1078 of Principal Engineer 1 in CG18, R15 to a Principal Engineer 2 in CG 18, R16 (Class Code H137) in the permanent salary detail of the Engineering Division budget. Reallocate the incumbent (J. Fahrney) to the new position.

**A motion was made by Lassey, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
- [47505](#)** Recreating position #634 from a 1.0 FTE Program Assistant 1 (CG 20, Range 11) to a 1.0 FTE Program Assistant 2 (CG 20, Range 12-class number J071)

in the Planning Division budget and reallocating the incumbent, R. Ethington, to the new position.

**A motion was made by Lassey, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

4. [47518](#) Recreate position #760 of 1.0 FTE "Program Assistant 1" (CG20, R11) as "Program Assistant 2" (Class G048) (CG17, R12), in the Information Technology Operating Budget; and reallocate the incumbent, A. Lythjohan, to the new position.

**A motion was made by Lassey, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE,. The motion passed by the following vote:**

**Absent:** 1 - Dana E. Denny

**Ayes:** 3 - Mensah K. Lassey; Angela L. Nash and Judy J. Hughes

**Noes:** 1 - Gary D. Mitchell

5. [47519](#) Create the classifications of "Records Management Coordinator 1" (CG18, R4) and "Records Management Coordinator 2" (CG18, R6). Recreate and retitle the 1.0 FTE position #3286 of "Administrative Assistant" in CG20-14, currently filled by Ms. Leslie Starczewski, as a "Records Management Coordinator 2" in CG18-06, within the Information Technology budget. The incumbent will underfill the new position, and the position will be posted and filled internally through a competitive process.

**A motion was made by Lassey, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE,. The motion passed by the following vote:**

**Absent:** 1 - Dana E. Denny

**Ayes:** 3 - Mensah K. Lassey; Angela L. Nash and Judy J. Hughes

**Noes:** 1 - Gary D. Mitchell

## ADJOURNMENT

**A motion was made by Mitchell, seconded by Lassey, to Adjourn. The motion passed by voice vote/other.**