

# LANDMARKS COMMISSION APPLICATION

LC

Complete all sections of this application, making sure to note the requirements on the accompanying checklist (reverse).

If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call (608) 266-4635

City of Madison  
Planning Division  
215 Martin Luther King Jr Blvd, Ste 017  
PO Box 2985  
Madison, WI 53701-2985  
(608) 266-4635



## 1. LOCATION

Project Address: 2438 Atwood Ave

Alder District: 15

## 2. PROJECT

Project Title/Description: St Bernard Parish Partial School Demolition

This is an application for: (check all that apply)

- ☐ **New Construction/Alteration/Addition in a Local Historic District or Designated Landmark (specify):**
- ☐ Mansion Hill      ☐ Third Lake Ridge      ☐ First Settlement  
☐ University Heights      ☐ Marquette Bungalows      ☐ Landmark
- ☐ **Land Division/Combination in a Local Historic District or to Designated Landmark Site (specify):**
- ☐ Mansion Hill      ☐ Third Lake Ridge      ☐ First Settlement  
☐ University Heights      ☐ Marquette Bungalows      ☐ Landmark
- ☒ **Demolition**
- ☐ **Development adjacent to a Designated Landmark**
- ☐ **Variance from the Historic Preservation Ordinance (Chapter 41)**
- ☐ **Landmark Nomination/Rescission or Historic District Nomination/Amendment**  
(Please contact the Historic Preservation Planner for specific Submission Requirements.)
- ☐ **Informational Presentation**
- ☐ **Other (specify):**

DPCED USE ONLY	Registrar #:
	DATE STAMP

## 3. APPLICANT

Applicant's Name: Father Michael Radowicz Company: St Bernard Parish

Address: 2438 Atwood Ave Madison, WI 53704

Street

City

State

Zip

Telephone: 608.249.9256

Email: michael.radowicz@sbmsn.org

Property Owner (if not applicant):

Address:

Street

City

State

Zip

Property Owner's Signature: 

Date: 08-28-2023

NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking assistance from the City with a value of \$10,000 (including grants, loans, TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance (Sec. 2.40, MGO). You are required to register and report your lobbying. Please consult the City Clerk's Office for more information. Failure to comply with the lobbying ordinance may result in fines.

## 4. APPLICATION SUBMISSION REQUIREMENTS (see checklist on reverse)

All applications must be filed by 12:00pm on the submission date with the Preservation Planner. Applications submitted after the submission date or incomplete applications will be postponed to the next scheduled filing time. Submission deadlines can be viewed here: [https://www.cityofmadison.com/dpced/planning/documents/LC\\_Meeting\\_Schedule\\_Dates.pdf](https://www.cityofmadison.com/dpced/planning/documents/LC_Meeting_Schedule_Dates.pdf)

**APPLICATION SUBMISSION REQUIREMENTS CHECKLIST:**

In order to be considered complete, every application submission shall include at least the following information unless otherwise waived by the Preservation Planner. **All application materials should be submitted electronically to [landmarkscommission@cityofmadison.com](mailto:landmarkscommission@cityofmadison.com).** Please note that an individual email cannot exceed 20 MB.

- ☐ Landmarks Commission Application w/signature of the property owner.
- ☐ Narrative Description/Letter of Intent addressed to the Landmarks Commission, describing the location of the property and the scope of the proposed project.
  - ☐ Photographs of existing conditions;
  - ☐ Photographs of existing context;
  - ☐ Photographs of comparable historic resources within 200 feet of subject property;
  - ☐ Manufacturer's product information showing dimensions and materials.
- ☐ Architectural drawings reduced to 11" x 17" or smaller pages which may include:
  - ☐ Dimensioned site plans showing siting of structures, grading, landscaping, pedestrian and vehicular access, lighting, mechanicals, signage, and other features;
  - ☐ Elevations of all sides showing exterior features and finishes, subsurface construction, floor and roof;
  - ☐ Floor Plan views of levels and roof;
  - ☐ For proposals of more than two (2) commercial or residential or combination thereof units, a minimum of two (2) accurate street-view normal perspectives shown from a viewpoint of no more than five (5) feet above existing grade.
- ☐ Any other information requested by the Preservation Planner to convey the aspects of the project which may include:
  - ☐ Perspective drawing
  - ☐ Other \_\_\_\_\_

*Landmarks Commission staff will preliminarily review projects related to the construction of additions and/or new construction with Zoning staff in order to determine the completeness of the submission materials. Applicants are encouraged to contact Zoning staff to discuss projects early in the process to ensure the project considered by the Landmarks Commission meets Zoning requirements.*

**CONTACT THE PRESERVATION PLANNER:**

Please contact the Preservation Planner with any questions.

City of Madison Planning Division  
215 Martin Luther King Jr Blvd, Suite 017  
PO Box 2985 (mailing address)  
Madison, WI 53701-2985  
[landmarkscommission@cityofmadison.com](mailto:landmarkscommission@cityofmadison.com)  
(608) 266-6552



## ST. BERNARD PARISH

Rev. Michael Radowicz, Pastor

August 28, 2023

City of Madison Landmarks Commission  
City of Madison Planning Division  
215 Martin Luther King Jr. Blvd. Ste. 017  
Madison, WI 53703

Re: Statement of Intention for the Partial Demolition of the Parish Center

Dear Landmarks Commission Members:

St. Bernard Parish has recently been named as the cathedral parish for the Diocese of Madison. The cathedral parish has been absent since 2005, when a fire destroyed St. Raphael Cathedral in downtown Madison.

With this letter, the parish expresses its intention to demolish a portion of the existing parish center building, located at 2438 Atwood Avenue. The building served as St. Bernard School until 1975. Partial demolition of the structure will allow the parish to expand its parking lot and enhance stormwater management practices.

Attached, please find a plan set that shows the extent of the proposed demolition. Plans for the proposed parking lot expansion are currently in development and will be submitted to the City of Madison Zoning and Engineering Division for review and approval.

Please contact me with any questions or concerns, or if you need additional materials. I look forward to working with you on this project.

Very truly yours,

Rev. Michael Radowicz  
Pastor

Attachments





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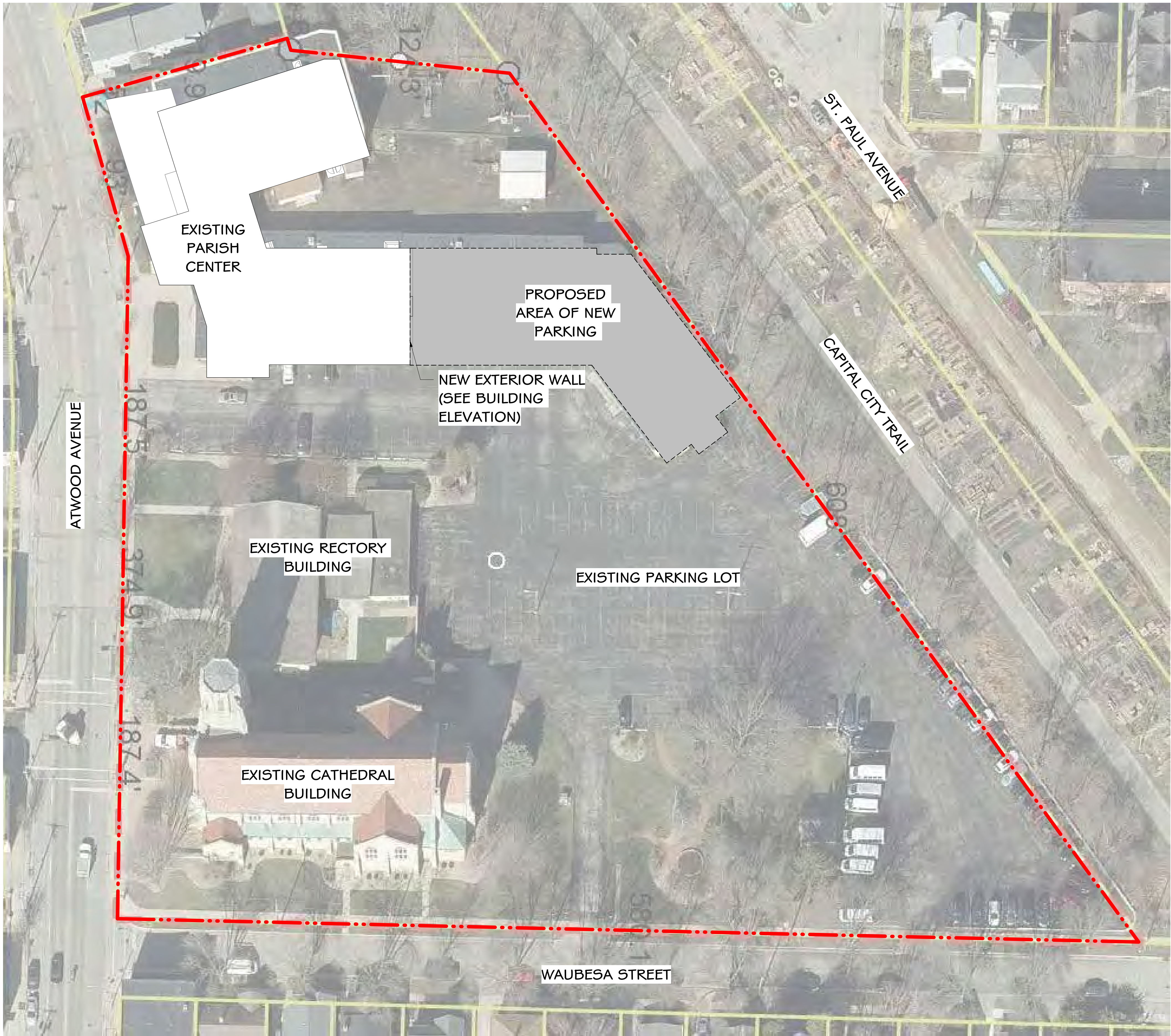
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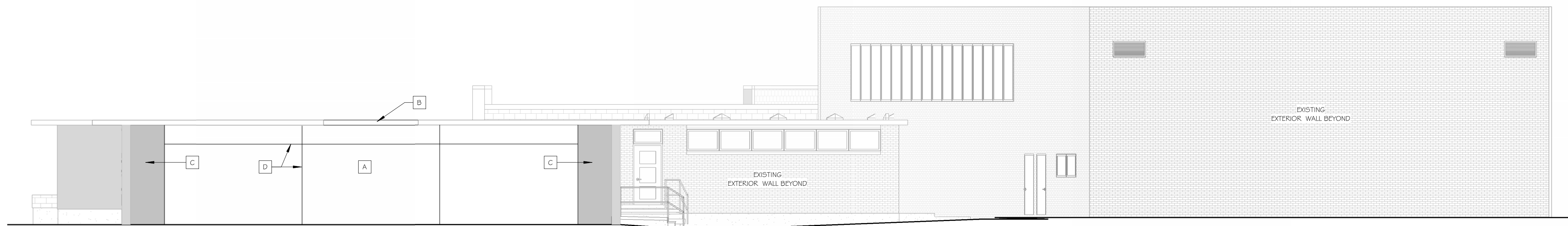
Attachments







1 PROPOSED SITE PLAN  
SCALE: 1" = 30'-0"



2 EXTERIOR BUILDING ELEVATION  
SCALE: 1/8" = 1'-0"



EXISTING EAST ELEVATION



EXISTING EAST ELEVATION



EXISTING SOUTH ELEVATION

EXTERIOR FINISH SCHEDULE			
BOX	MATERIAL	COLOR	NOTES
A	EXTERIOR INSULATION & FINISH SYSTEM	MATCH EXISTING	
B	ROOF FASCIA	MATCH EXISTING	
C	STONE VENEER MASONRY	MATCH EXISTING	
D	TV-GROOVE CONTROL JOINT		

REVISIONS	DATE
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**PRELIMINARY**  
**NOT FOR CONSTRUCTION**

CLIENT  
**CATHOLIC DIOCESE OF MADISON**

PROJECT  
**ST BERNARD'S PARISH CENTER**

2438 ATWOOD AVENUE MADISON, WI

DRAWN BY  
J. OLSON  
CHECKED BY  
B. SERVIN  
DATE  
08/24/2023  
JOB NUMBER  
23-033  
BID SET | VOLUME

SHEET NAME  
**ARCHITECTURAL SITE PLAN**

SHEET NUMBER

**AS100**