



Department of Planning and Community & Economic Development

Community Development Division

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**Child Care
Community Resources
Community Development Block Grant
Madison Senior Center**

Memo

To: CDBG Committee and Common Council

From: Linette Rhodes, Community Development Manager

Date: October 10, 2024

Re: Legistar #85520- Awarding CDBG funds for Capital Improvements for Non-profit Housing Program

Community Development staff have prepared a substitute Resolution for Legistar #85520 which modifies the funding recommendations for the Capital Improvements for Non-profit Housing (CINH) Program.

CINH provides grants to help non-profit housing providers that own properties primarily serving households with incomes at or below 80% of Dane County's Median Income (CMI) make improvements to those properties. This program, funded with federal Community Development Block Grant funds, was made available in 2023 & 2024 in response to feedback from non-profit agencies that the COVID-19 pandemic had had lasting impacts on their maintenance reserves and their abilities to perform needed maintenance.

CINH Program funds are available only to entities that are organized as non-profits under Chapter 181 of Wisconsin State Statutes, own residential properties at which at least 51% of tenant households have incomes at or below 80% of the County Median Income and have an active registration in the Systems of Award Management (SAM). That last criterion is a requirement that accompanies the use of federal funding, including CDBG funds. SAM is the official website of the U.S. Government in which any recipient of federal funding must be registered.

In preparing the funding recommendations that are reflected in Resolution 85520, staff failed to recognize that one of the applicants, CareNet, is in fact not actively registered in the SAM system and, thus, is not currently eligible to receive federal funds. For that reason, it is necessary to alter the funding recommendations by removing the proposed award to CareNet. The substitute amendment makes that adjustment.

To be clear, it is the SAM deficiency in the CareNet application that renders it ineligible to receive CINH funding at this time and the reason it is being removed from this funding recommendation. If CareNet chooses to register in SAM, doing so would remove that obstacle to future funding opportunities.