



Department of Planning & Community & Economic Development

### Community Development Division

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Child Care  
Community Resources  
Community Development Block Grant  
Madison Senior Center

## 2017 Child Care Center Stabilization Fund Report Due December 15, 2017

Program Name: \_\_\_\_\_

Person Completing Application: \_\_\_\_\_

### Enrollment Information

Please provide the number of unduplicated children enrolled in the accredited child care program in each category listed for 2017 in the table below. Full-time includes full day 4-K programming.

If a child's enrollment status changed over the course of the year (e.g. full-time to part-time; preschool to school-age) count the child only once under the category with the greatest budget impact. DO NOT CONVERT NUMBERS TO FULL-TIME EQUIVALENT DATA (FTE).

Use the tab key to enter data in the table below.

2017 (Jan 1 <sup>st</sup> – Dec 31 <sup>st</sup> )	Full-Time	Part-Time	School Age (Before and/or Afterschool, or Summer Programs)
Total <b>Unduplicated</b> Children	0	0	0
Number of <b>Unduplicated</b> Low-income children	0	0	0

### Utilization of Stabilization Funds

Children: Total number of unduplicated children assisted by Stabilization Funds: \_\_\_\_\_

Families: Total number of unduplicated families assisted by Stabilization Funds: \_\_\_\_\_

Please indicate how the stabilization funds were allocated (check all that apply):

- All families are notified of Stabilization Funding availability
- Parents make request of financial assistance to program
- Program targets or proactively offers assistance to specific families
- Financial assistance is allocated to families based on income guidelines
- Allocated to families to waive or reduce co-payment on a long-term basis
- Allocated to families to waive or reduce co-payment on a short-term or one-time basis
- Stabilize enrollment for families who lost Wisconsin Shares funding or had a delayed authorization
- Other (please explain): \_\_\_\_\_

What was your 2017 budget shortfall as it pertains to uncollected fees or unstable enrollment/unanticipated enrollment low (after scholarships, grants, and any other funds available were used to cover the expense)?

**Loss from Uncollected Fees:** These are fees that were not collected from parents due to the parent's stated inability to pay either for children who are still currently enrolled or for children who have left the center with an outstanding balance due. \$ \_\_\_\_\_

**Loss from Unstable Enrollment/Unanticipated Enrollment Loss:** These are losses that occur as a result of children leaving abruptly without proper notice; children attending sporadically; or instances where a slot was held for a child utilizing a public funding source and that payment was delayed or never came to fruition. \$\_\_\_\_\_

Please explain the significance of Stabilization Funds to your program. Include what the funding allowed your program to do that would not have been possible without these funds.

If more funding were available, what impact would that have on your program (i.e. more low income children served, staff raises, smaller ratios, etc.)?

**This report is due by December 15, 2017.** Please e-mail, fax or mail your application to the address below:

Community Development Division  
Attn. Child Care Tuition Assistance Coordinator  
PO Box 2627  
Madison WI 53701-2627  
[childcareassistance@cityofmadison.com](mailto:childcareassistance@cityofmadison.com)  
Fax: (608)261-9626

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