

PARK EVENT PERMIT APPLICATION

Applicant

Jill Krynicki
335 W. Mifflin St
Madison, WI 53703

Email: Krynicki@madisonopera.Org

Phone: (608) 238-8085

Contact During Event

Jill Krynicki
335 W. Mifflin St
Madison, WI 53703

Email: Krynicki@madisonopera.Org

Phone: (608) 238-8085

Organizer/Sponsor

Organization Name: Madison Opera

State Sales Tax Exemption Number. ES#: 008-0000613183

Is Organizer/Sponsor a 501(c)3 non-profit agency?

Event Information

Are you applying for a NEW park event?:

Are you applying for a returning park event with significant changes?:

Name of Event: Opera in the Park

Total Attendance per day: 12000

Describe all relevant attendance details (anticipated peak times, activities/times a crowd is anticipated, anticipated times with smaller): 5:30p patrons start arriving, 8:00p peak attendance w/ start of concert, 10:30p patrons exit park

Event Category

Run/Walk:

Community Gathering:

Music/Concert:

Wedding/Private Gathering:

Fundraiser:

Athletic Competition:

Festival:

Other:

Rally:

Brief Narrative of Event:

orchestra concert with soloists

Location Information

Park Requested: GARNER PARK

Use of Shelter During Event:

Use of Shelter During Setup:

Event Schedule

Event Recurrence: One Day

SETUP DATE	SETUP START TIME	SETUP END TIME
07/15/2026	1:00 PM	9:00 PM
EVENT DATE	EVENT START TIME	EVENT END TIME
07/18/2026	8:00 PM	10:30 PM
CLEANUP DATE	CLEANUP START TIME	CLEANUP END TIME
07/19/2026	9:00 AM	5:00 PM

Site Map

Each event application must include a detailed event site map with the following items as applicable:

- Accessible paths for wheelchairs
- Disabled parking spaces
- Dumpsters
- Exit location for fenced outdoor events
- Event perimeter
- Fencing
- Garbage and Recycling receptacles
- Placement of vehicles
- Portable toilets
- Signage
- Stages
- Temporary Structures (include dimensions of each structure)
- Vendors

RUN/WALK EVENTS: For run/walk events that will have a route that stays on sidewalks, bike paths or within a Park, please apply for a [Parade Permit](#).

RUN/WALK EVENTS: For run/walk events or events that will have significant street closures, organizers must also apply for a [Street Use Permit](#) and contact [Police](#), [Traffic Engineering](#) and [Madison Metro](#) prior to submitting a Street Use application.

A helpful online resource for route mapping is: [Map My Run](#)

I understand I must attach a site map. I understand I must also attach a route map, if applicable:



Explain what impact you anticipate your event will have on the residents/businesses in the areas surrounding the park? Consider things such as noise, parking, traffic, etc. What plans do you have to minimize these impacts?:

The impact anticipated is an inconvenience to the immediate residents surrounding Garner Park, due to the number of patrons attending. We minimize neighborhood parking inconveniences by having the public park in University Research Park and TruStage. Only mobility needs parking is allowed on the neighborhood streets, limiting the amount of extraneous traffic. Madison Police are on site directing traffic before and after the event to reduce congestion. Signage is posted during the week prior alerting neighbors to the imminent parking restrictions for the event. The sound is projected toward the Garner Park hillside, away from neighbors to minimize noise annoyance.

Insurance Information

- The City's Risk Manager determines whether a Certificate of Insurance is required for an event.
 - The determination is based on the risk level of an event.
 - Risk level is determined by such things as, but is not limited to:
 - Activities planned for the event
 - Anticipated attendance
 - Beer/alcohol
 - Potential for injury
 - Size and nature of the event
- If a Certificate of Insurance is required, the event organizer must:
 - Submit a general liability insurance policy certificate
 - **30 days prior to the event date**
 - In the amount of \$1,000,000
 - Naming the City of Madison as Additional Insured.
 - If alcohol (beer/wine) will be sold, this certificate must include liquor liability.
- Submit official certificate by mail, email, or fax to the City of Madison Risk Management Office

City Risk Manager

210 Martin Luther King, Jr. Blvd., Rm. 406

Madison, WI 53703

Phone: (608) 266-5965

Fax: (608) 267-8705

[Risk Manager Email](#)

I understand I may be required to provide insurance for my event, as determined by the City Risk Manager:



Safety And Security

- Complete the Emergency Action Plan (EAP) template below to provide information about the safety plan for your event.
- For large events, [Madison Fire](#) may review and make recommendations for emergency plan requirements. Please reach out to Madison Fire if your event will include large temporary structures (over 400 ft²), fencing, or an enclosed event perimeter.
- Police and Fire Department representatives may also require Police Officers or Fire Inspector staffing at your event.

Emergency Action Plan [PDF/ MS Word](#)

I understand that I must submit the Emergency Action Plan:



Accessibility Plan

Events permitted in the City of Madison are required to have an accessibility plan. The scope and details of the accessibility plan depend on the scope and details of the event.

Accessibility Plan Components [PDF/ MS Word](#)

For information and compliance contact City of Madison Department of Civil Rights and Services Specialist Rebecca Hoyt, at rhoyt@cityofmadison.com or (608) 266-6511.

I understand I may be required to submit an Accessibility Plan, this requirement will be determined upon review of my application:



I understand I should include any accessibility setup in my site map:

Vending Permits

Park Vending Permit(\$): Park Event Vending Permits are required to sell anything in a City Park. The fee for this license is dependent on the number of vendors and the number of days vendors will be at the event.

Events on City of Madison property are also required to submit event and food vendor information to [Public Health of Madison and Dane County](#). Contact leadadmin@publichealthmdc.com for requirements.

Events with vendors, in the State of Wisconsin, are also required to submit a [S-240](#) form to the [WI Department of Revenue](#). Contact: DORTempEvents@wisconsin.gov.

Will food and/or merchandise be sold at the event?:

2

How many are non-profit vendors?: 1

Is this a ticketed event?:

Are entry tickets being sold day-of, in the park?:

I understand I must submit a complete list of vendors and contact information for my event at least two weeks before the event date, if applicable:

Public Amplification

Public Amplification Permit(\$): By Ordinance, public amplification is not allowed in City Parks except by permission from the Parks Division. Please be considerate of park neighbors and other park users.

Will there be amplification at the event?:

Type of amplified sound:

Live Music:

Sound System:

Speeches/Announcements:

Other:

If Other, Please Describe:

orchestra with vocal soloists and emcees, public address recordings, mics and sound system

Public Amplification Star Date	Public Amplification Star Time	Public Amplification End Date	Public Amplification End Time
07/17/2026	7:00 PM	07/17/2026	10:00 PM
07/18/2026	5:00 PM	07/18/2026	11:00 PM

Cleanup And Recycling

Will you be providing your own receptacles?:

Will you be renting additional Parks receptacles (\$)?:

Trash Barrels: 24

Recycling Barrels: 24

Dumpsters:

Temporary Structure Permit

Temporary structures include, but are not limited to, tents larger than 10x10, staging, inflatables or anything that is staked into the ground. Dunk tanks, sprinklers or other water features are NOT ALLOWED.

If you are erecting a tent in excess of 400 sq. ft. You are also required to apply for a Notification of Operations license through the City of Madison Fire Department. An application is available online: [Notification of Operation](#). Contact fire@cityofmadison.com or (608) 266-4200 with questions.

Will temporary structures be set up at the event?:

Tents: 3

Staging: 1

Inflatables: 0

Trailer: 1

Description: If setting up temporary structures, you must include the description and dimensions of each structure:

Stage: 32ft x 32ft Intellasound stage - same as in 2025, Tents: one 60x100 ft, one 30x30ft, one 10x10ft, RV camper dressing room

I understand I will be required to call Diggers Hotline if I am putting up a temporary structure (this information will be included on the permit):

Marketing

Conditional approval of the event is required before promoting, marketing, or advertising the event.

Do you want this included in the Madison Parks online calendar of events?:

Is registration required?:

Cost of Registration:

Event Website: www.madisonopera.org

Brief description of the event for Parks online Event Calendar:

Opera in the Park, Madison Opera's gift to the community, is a night like no other. In beautiful Garner Park, the stars come out in the sky, the light sticks glow in the audience, and world-renowned singers share their favorite opera and musical songs with the Madison Opera Chorus and Madison Symphony Orchestra.

Opera in the Park Schedule - 2026 as of 1/7/2026, subject to change

Monday, July 13					
Time	Crew	Grounds & Vendors	Jill & MO Staff	Event & Volunteers	Misc
9:00 AM			Opera Staff Meeting, Jill picks up Park keys, place Jimmy Johns order		
TBD		2 Street Banners put up, meet at Rosa/Mineral Pt corner	Jill- street banners		
7:00 PM			7:00-9:30 PM Chorus Music at MOC		
Tuesday, July 14					
Time	Crew	Grounds & Vendors	Jill & MO Staff	Event & Volunteers	Misc
7:00 PM			7:00-9:30 PM Chorus Music at MOC		
Wednesday, July 15					
Time	Crew	Grounds & Vendors	Jill & MO Staff	Event & Volunteers	Misc
9:00 AM	Billy pick up Ryder truck, load OC risers, scenery at warehouse		Jill does Costco run		
1:00 PM	Billy meets Sunbelt	Sunbelt (fork lift) arrive, pick up Enterprise truck w/ Brian	pick up Enterprise truck w/ Brian		
2:00 PM	mark grounds for stage w/ GPS				
6:30 PM		"No Parking" Signs put up & call in- Brian & Tim			
10:00 PM	Security overnight detail		Jill meets Security		
Thursday, July 16					
Time	Crew	Grounds & Vendors	Jill & MO Staff	Event & Volunteers	Misc
8:00 AM	Security departs Aggreko arrives	Aggreko (generators)			
9:00 AM		Golf Carts arrive, Tim/Brian pickup at warehouse	Jill has water/cups at park		
10:00 AM	Stage in park, LX trailer, unload motors	Intellasound arrives	Jill picks up Jimmy Johns, URP banner		
11:00 AM	IA Crew Call (11-2): build stage, unload motors, lighting; Light House arrives				
12:00 PM	IA Crew Call (12-5) build scaffold, scenery, light hang	Badger Ladder scaffolding arrives	Jill sets up break food before heading downtown		
1:00 PM		Total Water, Lighthouse lighting & motor arrive	1:00-4:00p Sitzprobe at OC Beth checks tent placement	PA brings season banners to park	
2:00 PM	IA first 4C cut				
2:30 PM	"Coffee" Break				
4:00 PM	(Capital City tents arrives)	Capital City Tents arrive			3:14 Beth K lands
5:00 PM	Dinner break - Crew leaves park; Billy out				
6:00 PM	Crew call (6-8p) load in MSO				
7:00 PM			7:00-9:30p Chorus Music w/ John at MOC (Kathryn, Jill)		
8:00 PM	cut crew except Elex	Park golf carts in orch tent			
9:00 PM	Night Focus				
10:00 PM	End of day, Security arrives		Jill meets Security		
Friday, July 17					
Time	Crew	Grounds & Vendors	Jill & MO Staff	Event & Volunteers	Misc
8:00 AM	IA crew call, Sound work all day, Security departs				
9:00 AM		Vendors arrive: Bucky's	Jill picks up coffee/bagels f/ Bagels Forever		
10:00 AM	Coffee Break	Grounds Crew arrive: fencing, place program tables	Coffee Break	PAs at office to load cars, go to park	tshirt delivery tbd
10:30 AM				Kate & Susan arr	
12:00 PM	Cut crew size as needed	Start backstage set up	Pick up Jimmy Johns order		
12:30 PM	Lunch Break	Lunch Break	Lunch Break		
1:00 PM	Crew call starts, Sound continues	Finish fencing & backstage		PVC by prog tables, Set up audience chairs	Oakwood arriving around 1pm
2:00 PM	Run intercom, RV arriving, Light towers arrive tbd	FOH fencing up	RV Arrives		

4:00 PM	set up staging in VIP tent	Grounds Crew VIP tent tables, PVC, rope off section for videographer near FOH	Dinner coming from caterer, Beth at Park for VIP tent layout	lights in portapotties	
5:00 PM	Billy out; Dinner break	5pm Grounds Crew Released; Dinner break		PAs set up VIP tables, program tables, PVC	WKOW interview w/ 2 artists
5:30 PM				Climbers hang sponsor banners	
6:00 PM	get artists in mics	distribute barricades			WKOW interview w/ 2 artists
6:30 PM	mic check for Kathryn, artists		Jill manages mic check	Chorus & MSO walk evacuation path	
7:00 PM	Start rehearsal				
10:00 PM	Night Focus				
11:00 PM	Security arrives		Jill meets Security		

Saturday, July 18

Time	Crew	Grounds & Vendors	Jill & MO Staff	Kate & Volunteers	Misc
8:30 AM	Security departs	Prep for Grounds Crew arrival			
9:00 AM		Grounds Crew arrive: finish setting barricades, rope fence, PVC if nec	MO Staff on site for set up	Kate arrives, Get signs ready for sign volunteers, Susan arrives?	
11:00 AM		Coffee break		Begin to get tub stuff ready for volunteers	
12:00 PM				Signs & Set Up Vols PAs start	
1:00 PM		Grounds Crew released, Lunch break		Lunch break	
2:00 PM				Parking Vols start, PAs cover Vol check in	
3:00 PM	Crew starts: Light & Sound check	Water Wagon arrives	Start up RV, MO staff on site	Check in Vols start	
4:00 PM		Chocolate Shoppe arrives, Police arrive	Jill orders crew dinner	TBD catering arrives, needs all cargo golf carts to help	
4:30 PM		EMS arrives			
5:00 PM				Tables, Golf Carts start	
5:30 PM	Voiceovers start				
6:00 PM	Dinner Break, Prelude dinner begins in VIP tent	Dinner Break, Prelude dinner begins in VIP tent, police patrol begins	Dinner Break, Prelude dinner begins in VIP tent		
6:30 PM	mic check for artists	Bus shuttle begins for Chorus/Symphony to S. Hill Dr	Jill manages mic check		artists get dinner after mic check
7:00 PM	Show Call				
8:00 PM	Show Start (see cue sheet)	Show start	Show start	Show start	
Intermission		Stack tables & chairs from VIP tent, take down fencing for exit	Begin packing up	pack up Shelter Table vols resume	
after Act 2 starts		Chocolate Shoppe can depart			
10:30 PM Post Show	load out MSO, Sound, stack chairs		Signs go in Jill's car	Tear Down Vols	Post Show reception
12:00 AM	End of day, park golf carts in VIP tent, Security arrives	approx End of day for Event staff, park golf carts in VIP tent	approx End of day for Event staff, park golf carts in VIP tent	Park golf carts in VIP tent	

Sunday, July 19

Time	Crew	Grounds & Vendors	Jill & MO Staff	Event & Volunteers	Misc
8:00a	Security departs				Oakwood pick up
9:00 AM	Sun load out crew arrives	prep for Grounds Crew	Jill arrives at Park		
10:00 AM		Grounds Crew arrive: take down fence posts, clean up park, move barricades back where they were piled	Jill gather lost/found, walk park for litter, park golf carts in TruStage	Clean up Vols, PAs arrive: take down parking signs, litter patrol, park golf carts in TruStage	
1:00 PM	End Load out, Billy returning OC risers, return Ryder truck	Capital City Tents picks up			
2:00 PM		Grounds Crew released, Brian & Tim take fencing, etc to warehouse, dropoff water at Office	Jill takes coolers, signs, etc to office		
10:00 PM		Security starts	Jill meets Security		

Monday, July 20

Time	Crew	Grounds & Vendors	Jill & MO Staff	Event & Volunteers	Misc
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AM		Jacobus Fuel refueling generators, pickups: Bucky's, Badger Contractors, Aggreko, Badger Ladder, Premier Golf Carts picks up from TruStage	Jill returns Radios, Park keys, Jen confirms Total Water pickup		
8:00a		Security departs			

Charis
Classical

South Hill Dr- Crew Parking

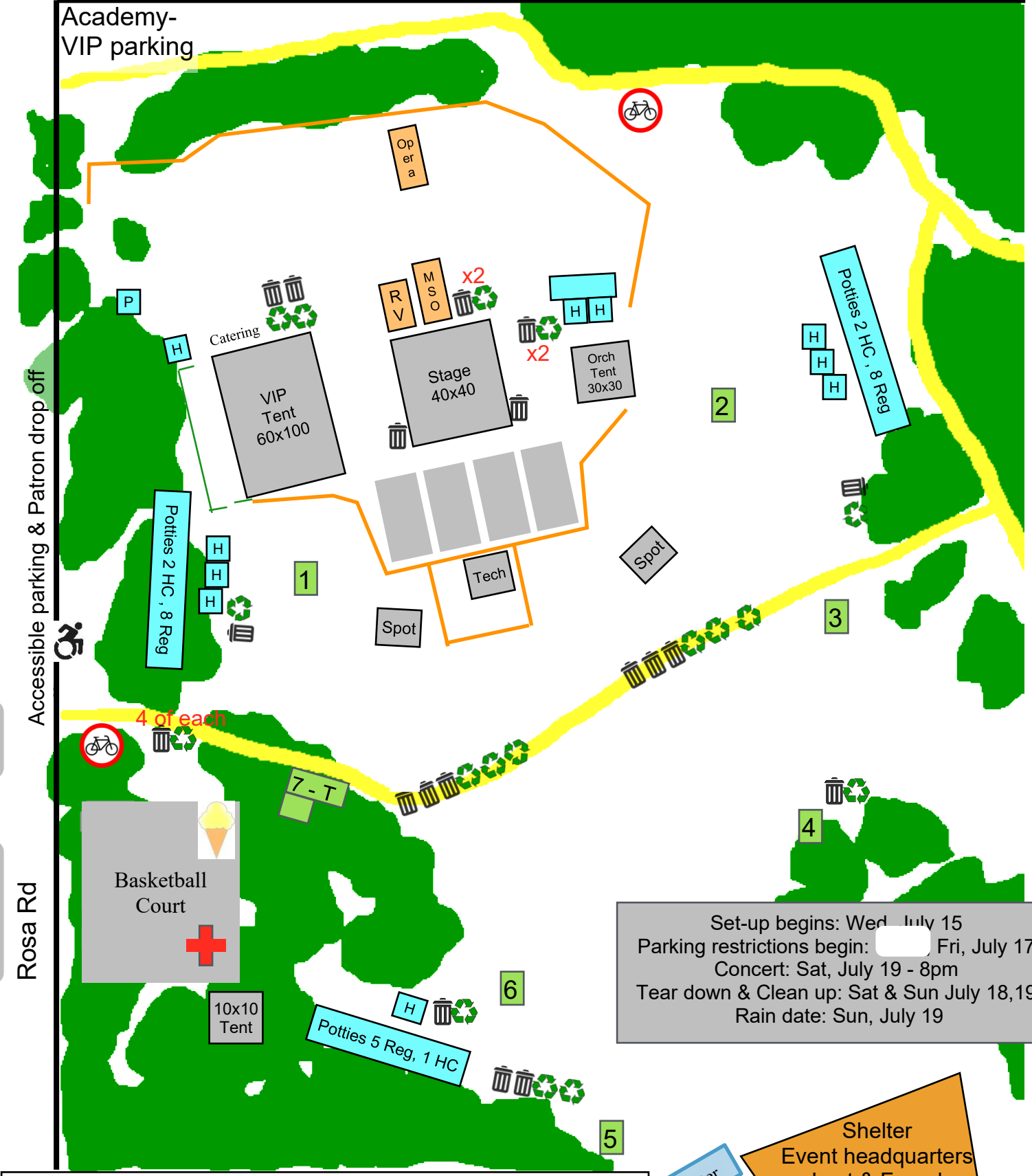
Generator

Opera in the Park 2026

Academy-
VIP parking

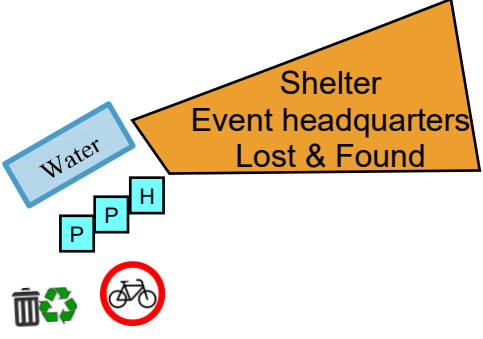
Accessible parking & Patron drop off

Rosa Rd



Set-up begins: Wed July 15
 Parking restrictions begin: Fri, July 17
 Concert: Sat, July 19 - 8pm
 Tear down & Clean up: Sat & Sun July 18,19
 Rain date: Sun, July 19

Key: # Program table, trash/recycling, H handwashing
 Bike parking, Chocolate Shoppe Stand, accessible drop-off
 Ambulance & First Aid tent, fencing, T-shirt table



Madison Opera – Opera in the Park
Parks Special Event Permit Attachment

as of January 7, 2026

List of Vendors

Madison Opera: single non-profit vendor (t-shirts, light sticks, merchandise, etc)

Chocolate Shoppe: single vendor (ice cream, water, soda, etc)

Madison Opera – Opera in the Park
as of January 7, 2026

Clean Up & Recycling Plan

City of Madison waste and recycling containers have proven sufficient since 2012 and we will continue with that plan. We rent 24 trash and 24 recycling barrels from the Parks Dept, which are distributed throughout the park as indicated on the 2026 Map.

Wednesday, July 15 – Friday, July 17, during set up, all participants are encouraged to use the trash/recycling barrels to dispose of all waste.

Saturday, July 18 clean up volunteers do a preliminary litter patrol during load out.

Sunday, July 18 clean up volunteers do a final litter patrol of the park starting at 10am.

Madison Opera – Opera in the Park

Emergency Action Plan

as of January 7, 2026

Table of Contents

This document combines the emergency plan overview and separate information sheets that detail the responsibilities for each group. They are combined into one document for ease of distribution for approval. In practice, each group is only given their corresponding information sheet.

1. Overview
2. Group Leader Information Sheet
3. Volunteers, Staff & Crew Information Sheet
4. Chorus Information Sheet
5. Symphony Information Sheet
6. Vendor Information Sheet

Madison Opera – Opera in the Park
Emergency Action Plan
as of January 7, 2026

Emergency Action Plan Overview

Group Leaders:

Event Staff: Jill Krynicki (608) 333-5443 [backup Kate Moore (608) 332-6915]
Opera Staff, Conductor, Principals: Kathryn Smith (General Director) (253) 376-7067 [backup Chloe Agostino (516) 697-5048]
Symphony: Ann Bowen (608) 516-1248 [backup Alexis Carreon (608) 772-5591]
Chorus: Anthony Cao (608) 239-7869 [backup Scott Seyforth (608) 504-7428]
Crew: Billy Larimore (Technical Director) (608) 345-9180 [backup Dustin Strobush (608) 778-4614]
Volunteers: Susan Rathke (Volunteer Coordinator) (608) 345-2870 [backup Kate Moore (608) 332-6915]
TruStage After-Hours Security for Emergency Shelter (608) 665-7031

General information & safety:

Expected Attendance & Capacity: Attendance is expected at 10,000k-12,000k patrons, 300 participants. The event space in Garner Park is 393,418 sq ft, with capacity for 78k.

Expected peak times: Friday 7:00p-10:00p approx. 100-200 patrons watch rehearsal. Saturday 7:30p-10:30p most people in the park. Patrons arrive in earnest at 5pm (rain date, same times apply to Sunday).

Command Center: Midtown Police Station, 4020 Mineral Pt Rd, shall act as the command center for emergencies

Lost Minors: All lost minors should be brought to the Garner Park Shelter to be reunited with their parent or guardian.

Credentials: Volunteers wear red tshirts with this year's design. Crew wears black tshirts with this year's design. Opera staff wear shirts with logos or Madison Opera name tags. Official photographers will have lanyards with Madison Opera credentials. Performers are in formal wear.

Weather Monitoring: NWS event support is providing weather monitoring Friday and Saturday. On-site weather monitoring will be done by UW meteorologist Douglas Schumacher, who will be stationed backstage right to advise Kathryn on any inclement weather on Saturday. Douglas will be monitoring remotely on Friday for the rehearsal. Both he and Jill receive the NWS event support alerts.

Wind rating for stage: "The mobile stage assembly is designed to resist a 60 mph wind gust with the wind walls in place, and 90 mph wind gust without the wind walls." – manufacturer's document

Wind notes for both event tents: "Tent is designed as a temporary structure for 80 mph 3-second gust with design wind pressure of 8 PSF with CP's as appropriate per the IBC. If wind gusts of 45 mph are predicted or experienced, the tent should be evacuated and unoccupied. If wind gusts of 55 mph are predicted the tent shall be taken down." – manufacturer's document

Announcements: The public address system is the emcee mics, which are controlled at the tech tent. There is also an emergency mic backstage right, controlled by its on/off switch. The system is intended to reach to the extent of the event area. Any delay/cancellation/change in the event status will be announced on the public address system (if possible), on event radios, and posted on MadisonOpera.org and social media.

Drones: Drones are not allowed nor expected. This will be listed on the event website. MPD will be alerted if this changes.

Inclement Weather

During set up hours:

Group Leaders on site will monitor for heavy rain, extreme heat, or dangerous weather in the Park. In case of heavy rain or dangerous weather, Group Leaders should use their best judgement in determining whether to wait it out or to evacuate the Park.

For extreme heat:

“Extreme heat” is defined by the CDC as “temperatures that are much hotter and/or humid than average.” In Madison, local weather services issue “extreme heat warnings” the same way they do other inclement weather warnings; all warnings should be taken seriously. Group Leaders should give personnel frequent breaks in shade, encourage drinking fluids frequently, using sunscreen, and wearing sun-protective clothing. Water and sports drinks are provided at the Park, and shade can be found under the shelter, trees, tents or personal vehicles with air conditioning.

All personnel should self-monitor for signs of heat-related illness, and be aware of symptoms in their colleagues. If someone is exhibiting signs of heat-related illness, seek medical attention at the EMS station at the basketball court (event day starting at 4pm) or call 9-1-1 immediately. Tips for preventing heat-related illness as recommended by the CDC: <https://www.cdc.gov/disasters/extremeheat/heattips.html>

For the Friday in-park rehearsal:

If heavy rain, extreme heat, dangerous weather, or any other unforeseen occurrence causes a delay or change in the 7pm dress rehearsal, the procedures to change it will start by 4:45pm.

The decision to continue forward, delay, relocate, or postpone the rehearsal will be made by Kathryn Smith, who will immediately inform Jill Krynicki. If the rehearsal is moved indoors, it will be moved to the Overture Center. See Inclement Weather Protocol sheet (attached).

For the day of the performance:

If heavy rain, extreme heat, dangerous weather, or any other public safety issue arises that will affect the concert, the decision to either continue as scheduled or postpone until Sunday will be made by 4:45pm by Kathryn Smith. See Inclement Weather Protocol sheet (attached).

Emergency Evacuation Only

If an emergency situation arises requiring the immediate evacuation of the park, Volunteers, Event Staff, Opera Staff, and Police will be directed to their evacuation assignments. All available Police and Fire personnel will be directed to assist with the evacuation.

A public address message will be given by Kathryn Smith directing all persons to immediately evacuate the park, return to their vehicles, and leave the area. Volunteer golf cart drivers should use their carts to assist those who need extra assistance exiting the park. Crew should assist with evacuating the stage. A traffic evacuation plan will be implemented to facilitate the expeditious departure of traffic (see Attachment A). Barricades should be dropped off by Traffic Engineering at each intersection during event set up (see Attachment C).

Depending on the cause of the evacuation, everyone will be asked to either leave the area or stand by and be available at a nearby location. Do not shelter under any of the tents, or on or under the stage.

If asked to stand by, all participants should move to TruStage C-ramp (see Attachment B) and remain there until directed. If asked to leave the area, Jill Krynicki, Billy Larimore, and Opera Staff should regroup at the Madison Opera Center; all others should go home or to a safe location.

Jill Krynicki and Kathryn Smith will be in contact with the Police and Fire at the Command Center for the “all clear”.

Public Address Announcement – *Emergency Evacuation Only*

“Due to circumstances beyond our control, we regret to inform you that this event must be cancelled. You must leave the park immediately. Please return to your vehicles in an orderly fashion and leave the area.”

Emergency Evacuation Requiring Shelter & Delay of Performance

If an emergency situation arises requiring shelter, a public address announcement will be given by Kathryn Smith directing all persons to evacuate to shelter. All available Police and Fire personnel will be directed to assist with the evacuation.

TruStage Security Staff will be contacted by Jill Krynicki over radio to provide access to TruStage C-Ramp as a shelter, located at ground level immediately west of Rosa Rd and south of Driftwood Ave (see Attachment B).

For a tornado warning, all participants must seek shelter in TruStage C-ramp.

For weather warnings that are less severe, participants may seek shelter in TruStage C-ramp or in their own private vehicles. Chorus and Symphony may shelter in the buses. Volunteers may shelter in the Park Shelter. Principals and Conductor should shelter in the RV. Do not shelter under any tent or under or on the stage.

All patrons should evacuate the park and seek shelter elsewhere. Do not shelter under any tent. Anyone unable to seek shelter immediately (i.e. traveling on foot, bicycle, public transportation, etc.) should shelter in TruStage C-ramp. (The ramp does not have the capacity for all patrons, so those who can seek shelter in their cars are encouraged to do so.)

Jill Krynicki and Kathryn Smith will be in contact with Police and Fire at the Command Center for the “all clear”.

Public Address Announcements – *Emergency Evacuation Requiring Shelter:*

“A tornado warning/severe thunderstorm warning is in effect. You must leave the park immediately and seek shelter. Please return to your vehicles in an orderly fashion and leave the area. If you do not have a vehicle, please proceed to the Rosa Road entrance and follow signs and volunteers to emergency shelter at TruStage.”

Emergency Evacuation for Criminal Act

In case of a criminal act, leave all belongings and evacuate the park as quickly as possible. A public address announcement will be given by Kathryn Smith directing all persons to evacuate, if it is safe to do so.

Do not evacuate to TruStage C-Ramp in this circumstance – leave the area as fast as possible.

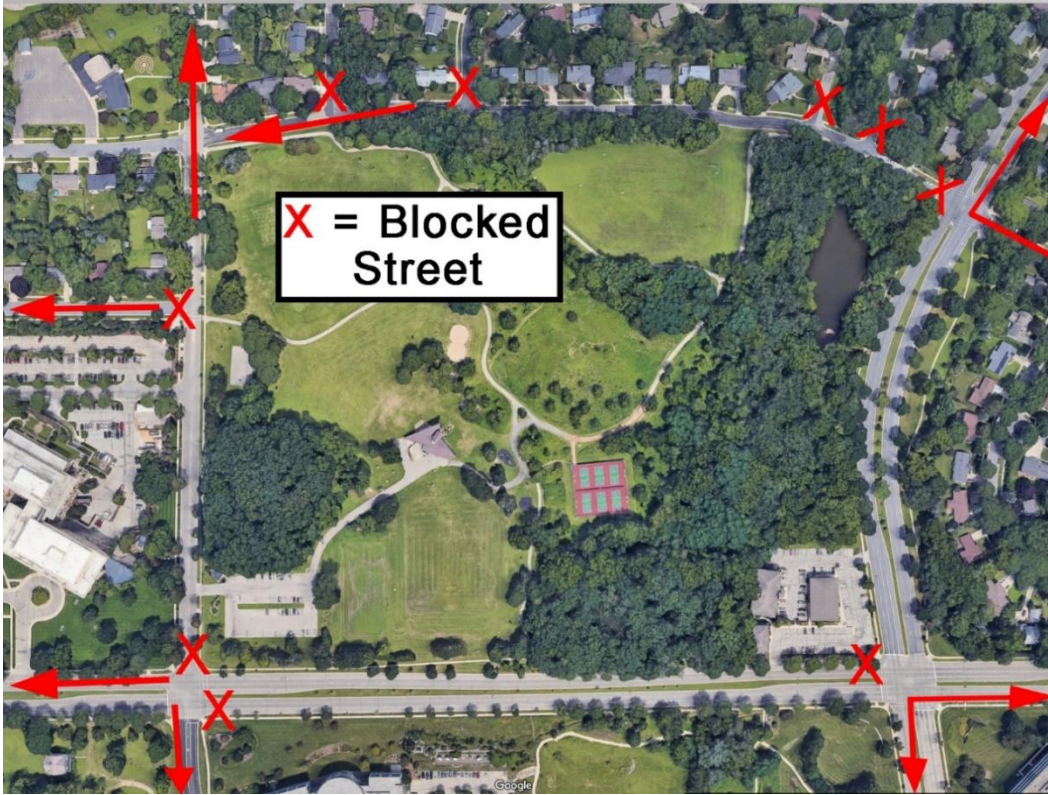
When you are in a safe location, inform your group leader and write down any details you remember from the incident. Group Leaders should check in with their group members and make sure they are all accounted for (have a group roster for this purpose).

Jill Krynicki and Kathryn Smith will evacuate to the Command Center and work with Police and Fire for further guidance, and check in with Group Leaders.

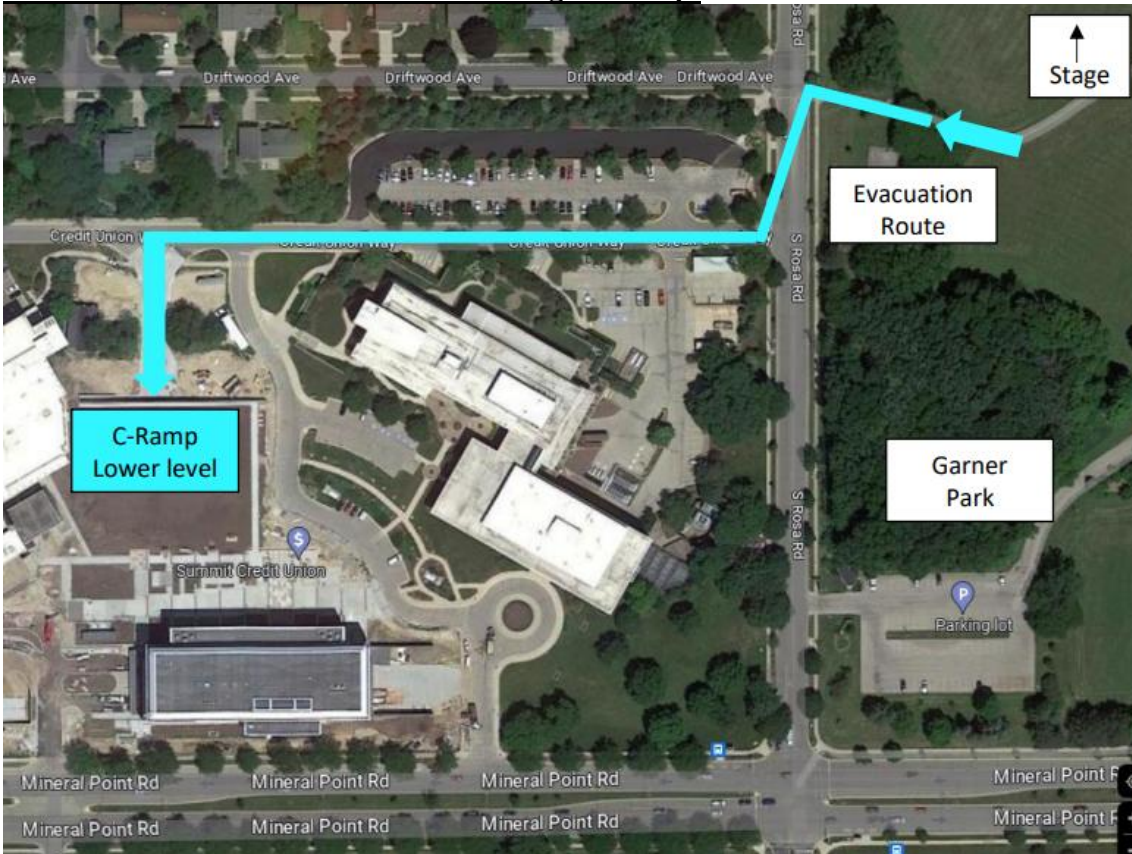
Public Address Announcement – *Emergency Evacuation for Criminal Act*

“May I have your attention. Due to an emergency situation in the park, evacuate the park immediately.”

Attachment A – Emergency Evacuation Only Barricade placement:



Attachment B: Evacuation Route to TruStage C-Ramp:



Madison Opera – Opera in the Park
Emergency Action Plan
as of January 7, 2026

Group Leader Information Sheet

Group Leaders:

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TruStage After-Hours Security for Emergency Shelter (608) 665-7031

If an emergency situation arises requiring the evacuation of Garner Park, you will be needed to assist in clearing the area and/or moving patrons and participants to a safe location.

It is important to provide a calm and confident demeanor while the evacuation is underway. Please maintain a calm demeanor throughout the evacuation process, as it will significantly reduce the anxiety of others.

General information & safety:

Command Center: Midtown Police Station, 4020 Mineral Pt Rd, shall act as the command center for emergencies

Lost Minors: All lost minors should be brought to the Garner Park Shelter to be reunited with their parent or guardian.

Announcements: The public address system is the emcee mics, which are controlled at the tech tent. There is also an emergency mic backstage right, controlled by its on/off switch. The system is intended to reach to the extent of the event area. Any delay/cancellation/change in the event status will be announced on the public address system (if possible), on event radios, and posted on MadisonOpera.org and social media.

Think about what you should do in each of the following scenarios:

Inclement Weather

During set up hours:

Group Leaders on site will monitor for heavy rain, extreme heat, or dangerous weather in the Park. In the event of heavy rain or dangerous weather, Group Leaders should use their best judgement in determining whether to wait it out or to evacuate the Park.

For extreme heat:

“Extreme heat” is defined by the CDC as “temperatures that are much hotter and/or humid than average.” In Madison, local weather services issue “extreme heat warnings” the same way they do other inclement weather warnings; all warnings should be taken seriously. Group Leaders should give personnel frequent breaks in shade, encourage drinking fluids frequently, using sunscreen, and wearing sun-protective clothing. Water and sports drinks are provided at the Park, and shade can be found under the shelter, trees, tents or personal vehicles with air conditioning.

All personnel should self-monitor for signs of heat-related illness, and be aware of symptoms in their colleagues. If someone is exhibiting signs of heat-related illness, seek medical attention at the EMS station at the basketball court (event day starting at 4pm) or call 9-1-1 immediately. Tips for preventing heat-related illness as recommended by the CDC: <https://www.cdc.gov/disasters/extremeheat/heattips.html>

For the Friday in-park rehearsal:

If heavy rain, extreme heat, dangerous weather, or any other unforeseen occurrence causes a delay or change in the 7pm dress rehearsal, the procedures to change it will start by 4:45pm.

The decision to continue forward, delay, relocate, or postpone the rehearsal will be made by Kathryn Smith, who will immediately inform Jill Krynicki. If the rehearsal is moved indoors, it will be moved to the Overture Center. See Inclement Weather Protocol sheet (attached).

For the day of the performance:

If heavy rain, extreme heat, dangerous weather, or any other public safety issue arises that will affect the concert, the decision to either continue as scheduled or postpone until Sunday will be made by 4:45pm by Kathryn Smith. See Inclement Weather Protocol sheet (attached).

Emergency Evacuation Only

If an emergency situation arises requiring the immediate evacuation of the park, a public address announcement will direct all persons to immediately evacuate the park, return to their vehicles, and leave the area. Volunteer golf cart drivers should use their carts to assist those who need extra assistance exiting the park. Production Assistants should walk through the park, encouraging the crowd to leave. Maintain a calm demeanor and encourage the crowd to walk to their vehicles to leave the area.

Depending on the cause of the evacuation, Event Staff and Opera Staff will be asked to either leave the area or stand by in TruStage C-Ramp (See attachment A) and remain there until directed. If asked to leave the area, Jill Krynicki, Billy Larimore, and Opera Staff should regroup at the Madison Opera Center; all others should go home or to a safe location. Principals and Conductor should meet Kathryn Smith at Stage Right to be escorted to Staff vehicles to evacuate.

Jill Krynicki and Kathryn Smith will be in contact with the Police and Fire for the “all clear”.

Who	Where	To evacuate the Park:
Jill Krynicki (Event Staff) (608) 333-5443	Backstage Right	Radios Security on channel 1 to alert them of evacuation. Helps evacuate stage, then either evacuates to Opera Center or C-Ramp
Kathryn Smith (Opera Staff, Conductor, Principals) (253) 376-7067	Backstage Right	Announces the evacuation on emergency PA mic, leads Principals to Staff cars, then either evacuates to Opera Center or C-Ramp
Opera Staff	VIP Tent	Direct VIP patrons to leave; direct caterers to evacuate; help evacuate Principals via cars; either evacuate to Opera Center or C-Ramp.
Susan Rathke (Volunteers) (608) 345-2870	Shelter	Oversees Volunteers, who direct patrons to the closest exit and help via golf carts. Take cash boxes to Park Shelter, then leave the park via car.
Dustin Strobush (Crew) (608) 778-4614	Backstage	Turns on House Lights if possible; then evacuate to C-Ramp or to personal vehicle.
Crew	Backstage	Assist performers off stage, then leave the park via cars.
Lights, Sound Personnel	Tech Tent	Secure lights and sound systems, then leave the park via cars.
Anthony Cao (Chorus) (608) 239-7869	Backstage Left	Lead Chorus to the buses, then leave the park.
Ann Bowen (Symphony) (608) 516-1248	Backstage Right	Lead Symphony to buses, then leave the park.
Traffic Officers	Streets	Implement emergency evacuation traffic plan.

Emergency Evacuation Requiring Shelter & Delay of Performance

If an emergency situation arises requiring shelter, a public address announcement will be given by Kathryn Smith directing all persons to evacuate to shelter. All available Police and Fire personnel will be directed to assist with the evacuation.

TruStage Security Staff will be contacted by Jill Krynicky over radio to provide access to TruStage C-Ramp as a shelter, located at ground level immediately west of Rosa Rd and south of Driftwood Ave (see Attachment B).

For a tornado warning, all participants must seek shelter in TruStage C-ramp.

For weather warnings that are less severe, participants may seek shelter in TruStage C-ramp or in their own vehicles. Chorus and Symphony may shelter in the buses. Volunteers may shelter in the Park Shelter. Principals and Conductor should shelter in the RV. Do not shelter under any tent or under or on the stage.

All patrons should evacuate the park and seek shelter elsewhere. Do not shelter under any tent. Anyone unable to seek shelter immediately (i.e. traveling on foot, bicycle, public transportation, etc.) should shelter in TruStage C-ramp. (The ramp does not have the capacity for all patrons, so those who can seek shelter in their vehicles are encouraged to do so.)

Jill Krynicky and Kathryn Smith will be in contact with Police and Fire at the Command Center for the “all clear”.

Who	Where	To evacuate to shelter:
Jill Krynicky (Event Staff) (608) 333-5443	Backstage Right	Radios TruStage Security to alert them to open C-Ramp; helps evacuate park; then evacuates to C-Ramp
Tim Ross, Brian Weinkauff	Park	Go directly to C-Ramp to meet Security and usher evacuees inside
Kathryn Smith (Opera Staff) (253) 376-7067	Backstage Right	Announces the evacuation on emergency mic (page 3)
Opera Staff	VIP Tent	Direct patrons to vehicles, direct caterers to evacuate to C-Ramp; then evacuate to C-Ramp or to personal vehicles
Susan Rathke (Volunteers)	Park Shelter	Oversees Volunteers, who help patrons via golf carts, take cash boxes to Park Shelter, then evacuate to C-Ramp or stay at Park Shelter
Billy Larimore (Crew) (608) 345-9180	Backstage	Turns on House Lights if possible, then evacuates to C-Ramp.
Crew	Backstage	Evacuate to C-Ramp or personal vehicles
Lights, Sound Personnel	Tech Tent	Secure lights & sound systems, then evacuate to C-Ramp or personal vehicles
Anthony Cao (Chorus) (608) 239-7869	Backstage Left	Lead Chorus to buses.
Ann Bowen (Symphony) (608) 516-1248	Backstage Right	Lead Symphony to buses.
Traffic Officers	Streets	Implement emergency evacuation traffic plan.

Emergency Evacuation for Criminal Act

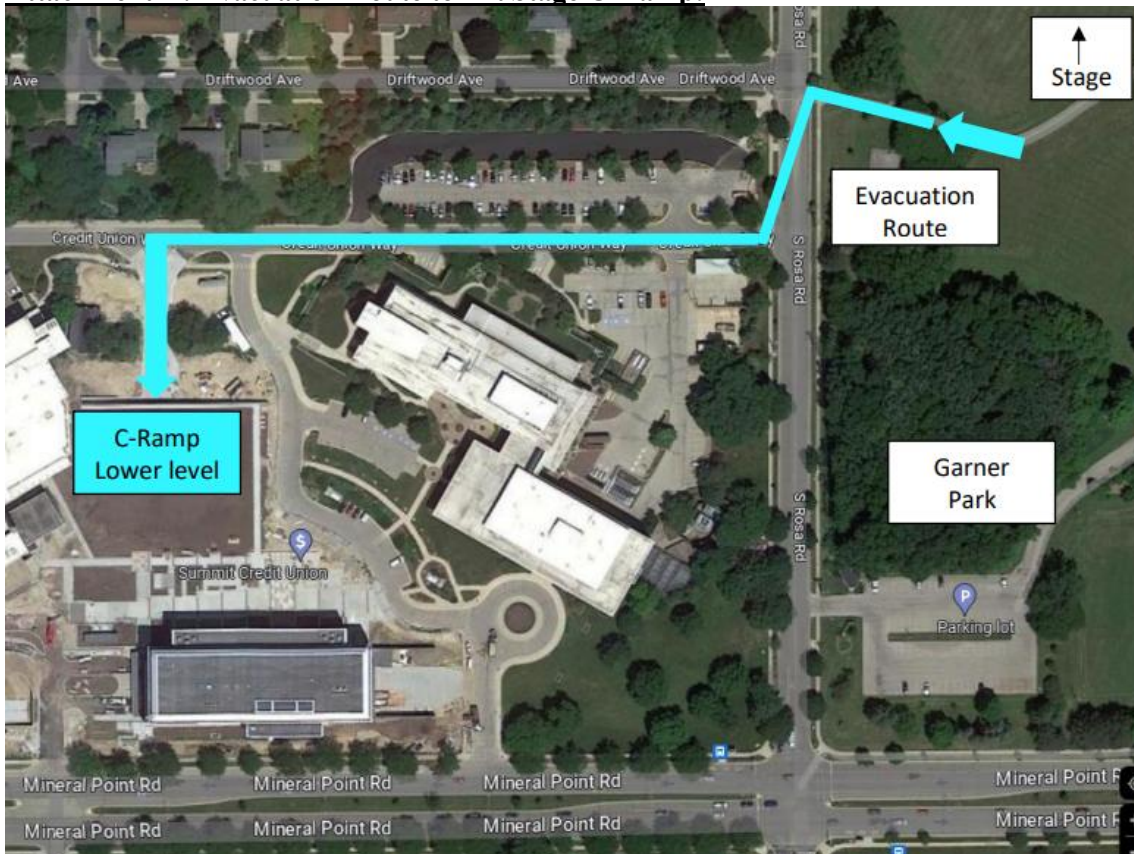
In the event of a criminal act, leave all belongings, leave lights and sound systems on, and evacuate the park as quickly as possible. Kathryn Smith will give a public address announcement to direct all persons to evacuate, if it is safe to do so.

Do not evacuate to TruStage C-Ramp or buses in this circumstance – leave the area as fast as possible.

When you are in a safe location, check in with your group members and make sure they are all accounted for (have an extra group roster for this purpose). Write down any details you remember from the incident.

Jill Krynicki and Kathryn Smith will check in with Group Leaders and will be in contact with Police and Fire for any further guidance.

Attachment A: Evacuation Route to TruStage C-Ramp:



Madison Opera – Opera in the Park
Emergency Action Plan
as of January 7, 2026

Volunteers, Staff & Crew Information Sheet

Group Leaders:

Event Staff: Jill Krynicki (608) 333-5443 [backup Kate Moore (608) 332-6915]

Opera Staff, Conductor, Principals: Kathryn Smith (General Director) (253) 376-7067 [backup Chloe Agostino (516) 697-5048]

Crew: Billy Larimore (Technical Director) (608) 345-9180 [backup Dustin Strobush (608) 778-4614]

Volunteers: Susan Rathke (Volunteer Coordinator) (608) 345-2870 [backup Kate Moore (608) 332-6915]

If an emergency situation arises requiring the evacuation of Garner Park, you will be needed to assist in clearing the area and/or moving patrons and participants to a safe location.

It is important to provide a calm and confident demeanor while the evacuation is underway. Please maintain a calm demeanor throughout the evacuation process, as it will significantly reduce the anxiety of others.

General information & safety:

Lost Minors: All lost minors should be brought to the Garner Park Shelter to be reunited with their parent or guardian.

Announcements: The public address system is the emcee mics, which are controlled at the tech tent. There is also an emergency mic backstage right, controlled by its on/off switch. The system is intended to reach to the extent of the event area. Any delay/cancellation/change in the event status will be announced on the public address system (if possible), on event radios, and posted on MadisonOpera.org and social media.

Think about what you would do in each of the following scenarios:

Inclement Weather

Group Leaders on site will monitor for heavy rain, extreme heat, or dangerous weather in the Park. All personnel should self-monitor for signs of heat-related illness, and be aware of symptoms in their colleagues. If someone is exhibiting signs of heat-related illness, seek medical attention at the EMS station at the basketball court (event day starting at 4pm) or call 9-1-1 immediately. Tips for preventing heat-related illness as recommended by the CDC: <https://www.cdc.gov/disasters/extremeheat/heattips.html>

The decision to delay, relocate, or postpone the event will be made by 4:45pm by Kathryn Smith, and the Inclement Weather Protocol will be activated to inform all participants.

Emergency Evacuation Only

If an emergency situation arises requiring the immediate evacuation of the park, a public address announcement will direct all persons to immediately evacuate the park, return to their vehicles, and leave the area.

Volunteers, Event Staff, and Opera Staff should maintain a calm demeanor and encourage the crowd to walk to their vehicles and leave the area. Volunteer golf cart drivers should use their carts to assist those who need extra assistance exiting the park. Crew should assist with evacuating performers from the stage and leave the area. Volunteers should leave the area after others have evacuated. Symphony and Chorus members should return to the bus or vehicles and leave the area. Principals should meet Kathryn Smith at Stage Right to be escorted to Staff vehicles to evacuate.

Depending on the cause of the evacuation, Volunteers, Staff & Crew will be asked to either leave the area or stand by and be available at a nearby location. If asked to stand by, they should evacuate to TruStage C-Ramp lower level (see attachment A) and remain there until directed.

The traffic evacuation plan will be implemented by Police to facilitate the evacuating vehicles.

Jill Krynicki and Kathryn Smith will be in contact with the Police and Fire for the “all clear”.

Emergency Evacuation Requiring Shelter & Delay of Performance

If an emergency situation arises requiring shelter, the announcement will be made on radio, then a public address announcement will direct all persons to seek shelter.

Volunteers and Production Assistants should urge patrons to evacuate the park quickly. Crew should assist with evacuating the stage, then evacuate to TruStage C-Ramp or personal vehicles. Maintain a calm demeanor. Inquiries from patrons should be answered with comments encouraging them to continue moving. Volunteer golf cart drivers should use their carts to assist those with limited mobility. Any patrons who cannot seek shelter (i.e. on foot, bicycle, or public transportation) can shelter in TruStage C-Ramp. However, the ramp does not have the capacity for all patrons.

Volunteers, Staff, and Crew should evacuate to shelter in TruStage C-Ramp or personal vehicles. Do not shelter under any tent or on the stage.

Jill Krynicki and Kathryn Smith will be in contact with the Police and Fire for the “all clear”.

Emergency Evacuation for Criminal Act

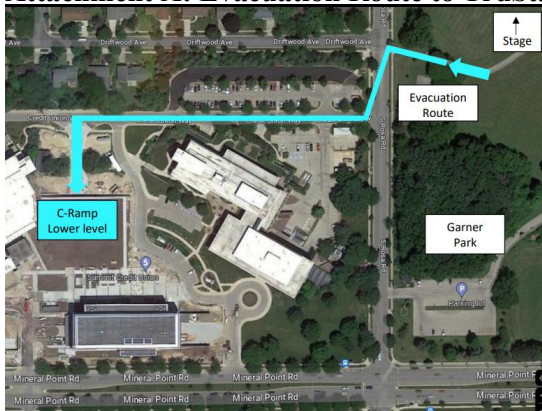
In the event of a criminal act, leave all belongings, and evacuate the park as quickly as possible. A public address announcement will direct all persons to evacuate, if it is safe to do so. Staff should help evacuate Principals and Conductor.

Do not evacuate to TruStage C-Ramp or buses in this circumstance – leave the area as fast as possible.

When you are in a safe location, check in with your Group Leader, and write down any details you remember from the incident.

Jill Krynicki and Kathryn Smith will check in with Group Leaders and will be in contact with Police and Fire for any further guidance.

Attachment A: Evacuation Route to TruStage C-Ramp:



Madison Opera – Opera in the Park
Emergency Action Plan
as of January 7, 2026

Chorus Information Sheet

Group Leader: Anthony Cao (608) 239-7869 [backup Scott Seyforth (608) 504-7428]

If an emergency situation arises requiring the evacuation of Garner Park, you will need to know how to exit the park, where to go, and who to check in with. It is important to remain calm while the evacuation is underway.

Think about what you should do in each of the following scenarios:

Inclement Weather

Group Leaders on site will monitor for heavy rain, extreme heat, or dangerous weather in the Park. The decision to delay, relocate, or postpone will be made by 4:45pm by Kathryn Smith, General Director, and the Inclement Weather Protocol will be activated to inform all participants.

All personnel should self-monitor for signs of heat-related illness, and be aware of symptoms in their colleagues. If someone is exhibiting signs of heat-related illness, seek medical attention at the EMS station at the basketball court (event day starting at 4pm) or call 9-1-1 immediately. Tips for preventing heat-related illness as recommended by the CDC: <https://www.cdc.gov/disasters/extremeheat/heattips.html>

Emergency Evacuation Only

If an emergency situation arises requiring the immediate evacuation of the park, a public address announcement will direct all persons to immediately evacuate the park. Choristers should take their belongings and exit the stage using the nearest exit. Proceed to the buses. If you do not evacuate to the buses, inform your group leader as soon as you are in a safe location. Your group leader will text the group with updates.

Emergency Evacuation Requiring Shelter & Delay of Performance

If an emergency situation arises requiring that everyone take shelter, a public address announcement will direct all persons to seek shelter. Choristers should take their belongings and exit the stage using the nearest exit. Proceed to the buses or to TruStage C-Ramp. Once in the ramp, groups should stay together to be accounted for by their Group Leaders. Your group leader will text the group with updates.

If you evacuate to a location separate from Anthony Cao, text him that you are safe. Include your name when texting.

For a tornado warning, all participants must seek shelter in TruStage C-ramp.

Emergency Evacuation for Criminal Act

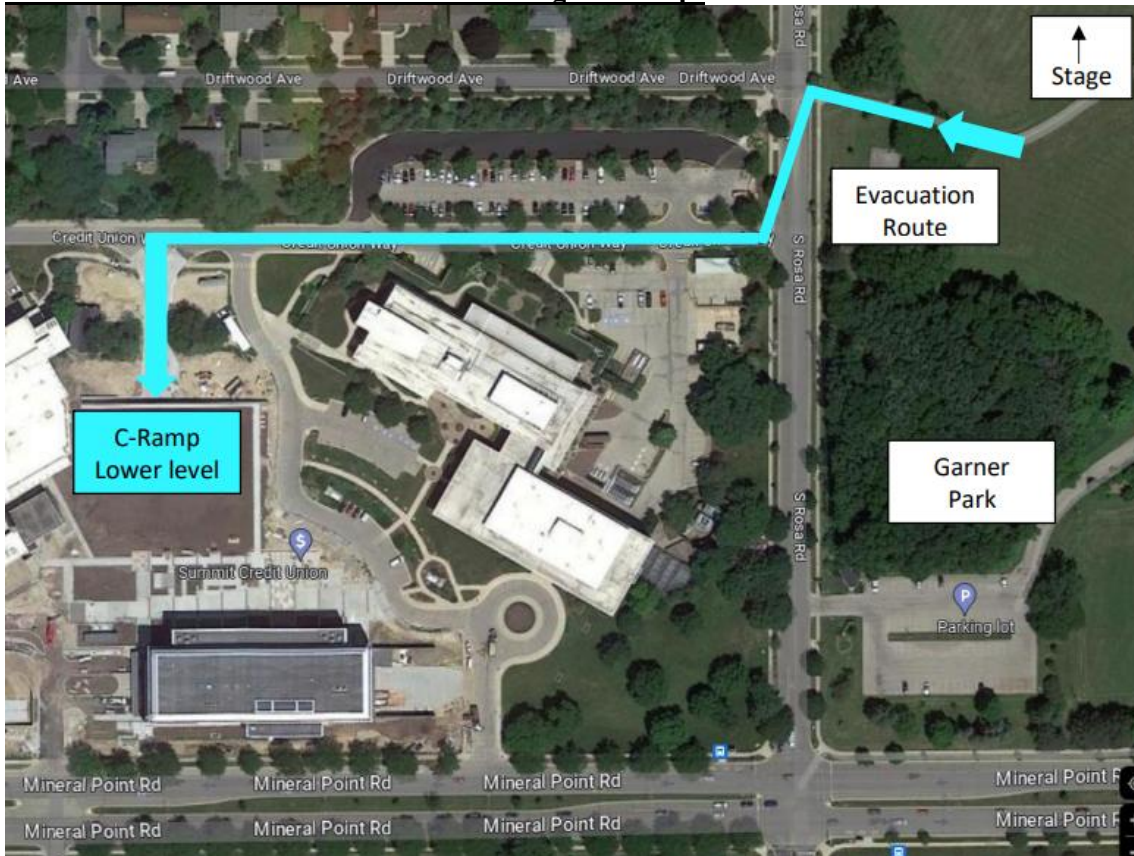
In the event of a criminal act, leave all belongings and evacuate the park as quickly as possible. A public address announcement will direct all persons to evacuate, if possible.

Do not evacuate to TruStage C-Ramp or buses in this circumstance – leave the area as fast as possible.

When you are in a safe location, inform your group leader. Write down any details you remember from the incident.

cont.

Attachment A: Evacuation Route to TruStage C-Ramp:



Madison Opera – Opera in the Park
Emergency Action Plan
as of January 7, 2026

Symphony Information Sheet

Group Leader: Ann Bowen (608) 516-1248 [backup Alexis Carreon (608) 772-5591]

If an emergency situation arises requiring the evacuation of Garner Park, you will need to know how to exit the park, where to go, and who to check in with. It is important to remain calm while the evacuation is underway.

Think about what you should do in each of the following scenarios:

Inclement Weather

Group Leaders on site will monitor for heavy rain, extreme heat, or dangerous weather in the Park. The decision to delay, relocate, or postpone will be made by 4:45pm by Kathryn Smith, General Director, and the Inclement Weather Protocol will be activated to inform all participants.

All personnel should self-monitor for signs of heat-related illness, and be aware of symptoms in their colleagues. If someone is exhibiting signs of heat-related illness, seek medical attention at the EMS station at the basketball court (event day starting at 4pm) or call 9-1-1 immediately. Tips for preventing heat-related illness as recommended by the CDC: <https://www.cdc.gov/disasters/extremeheat/heattips.html>

Emergency Evacuation Only

If an emergency situation arises requiring the immediate evacuation of the park, a public address announcement will direct all persons to immediately evacuate the park. Symphony members should take their belongings and exit the stage using the nearest exit. Proceed to the buses. If you do not evacuate to the buses, inform your group leader as soon as you are in a safe location. Your group leader will be in contact with updates.

Emergency Evacuation Requiring Shelter & Delay of Performance

If an emergency situation arises requiring that everyone take shelter, a public address announcement will direct all persons to seek shelter. Symphony members should take their belongings and exit the stage using the nearest exit. Proceed to the buses or to TruStage C-Ramp (see Attachment A). Once in the ramp, groups should stay together to be accounted for by their Group Leaders. Your group leader will be in contact with updates

If you evacuate to a location separate from Ann Bowen, text her that you are safe. Include your name when texting.

For a tornado warning, all participants must seek shelter in TruStage C-ramp.

Emergency Evacuation for Criminal Act

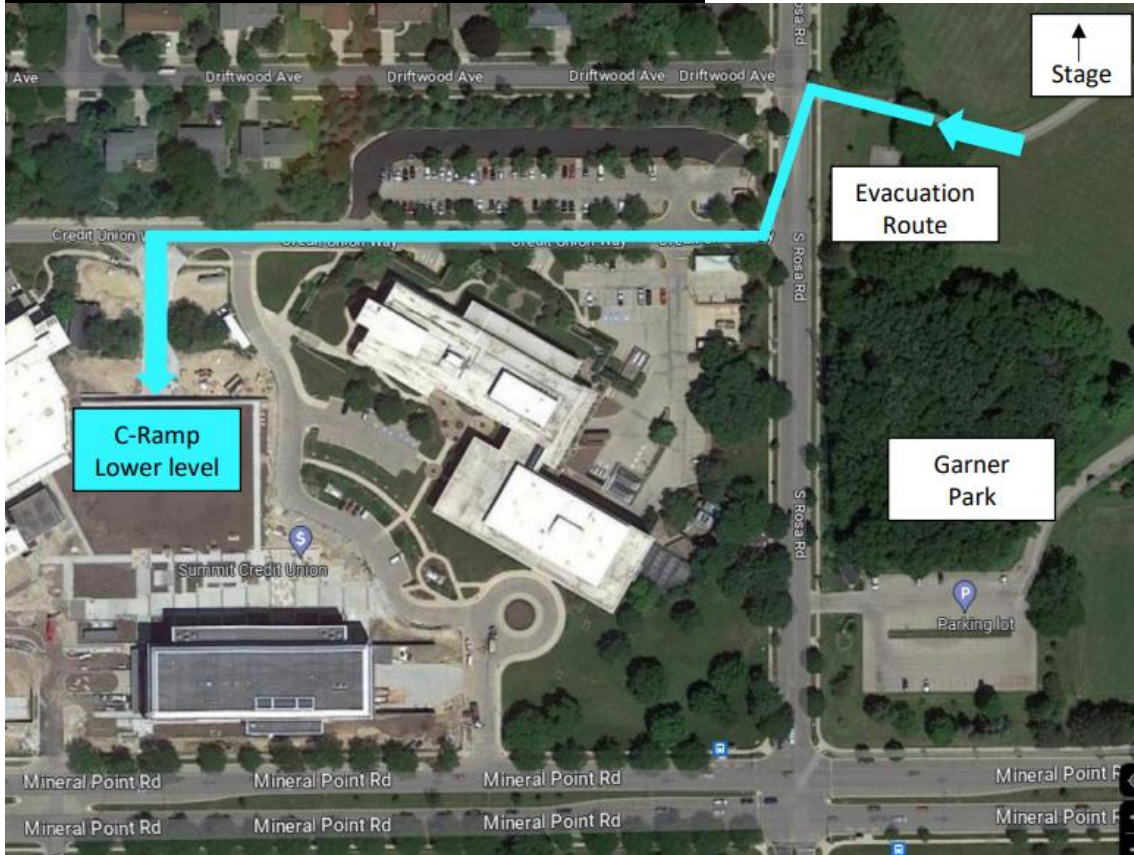
In the event of a criminal act, leave all belongings and evacuate the park as quickly as possible. A public address announcement will direct all persons to evacuate.

Do not evacuate to TruStage C-Ramp or buses in this circumstance – leave the area as fast as possible.

When you are in a safe location, inform your group leader. Write down any details you remember from the incident.

cont.

Attachment A: Evacuation Route to TruStage C-Ramp:



Madison Opera – Opera in the Park
Emergency Action Plan
as of January 7, 2026

Vendor Information Sheet

OITP Contact: Tim Ross (608) 957-4378 [backup Brian Weinkauf (608) 345-3227]

Vendor Lead: Each Vendor should chose a leader onsite to communicate with their employees and Tim & Brian. That Vendor Lead is responsible for informing their employees of the emergency action plan.

If an emergency situation arises requiring the evacuation of Garner Park, you will need to know how to exit the park, where to go, and who to check in with. It is important to remain calm while the evacuation is underway.

Think about what you should do in each of the following scenarios:

Inclement Weather

OITP Staff on site will monitor for heavy rain, extreme heat, or dangerous weather in the Park. The decision to delay, relocate, or postpone will be made by 4:45pm by Kathryn Smith, General Director, and the Inclement Weather Protocol will be activated to inform all participants.

All personnel should self-monitor for signs of heat-related illness, and be aware of symptoms in their colleagues. If someone is exhibiting signs of heat-related illness, seek medical attention at the EMS station at the basketball court (event day starting at 4pm) or call 9-1-1 immediately. Tips for preventing heat-related illness as recommended by the CDC: <https://www.cdc.gov/disasters/extremeheat/heattips.html>

Emergency Evacuation Only

If an emergency situation arises requiring the immediate evacuation of the park, a public address announcement will direct all persons to immediately evacuate the park, return to their vehicles, and leave the area.

Vendors should secure their equipment, then proceed to their vehicles and leave the area. As soon as you are in a safe location, the Vendor employees should check in with their Vendor Lead. When all employees are accounted for, the Vendor Lead should inform OITP Contact **Tim Ross (608) 957-4378 [backup Brian Weinkauf (608) 345-3227]**, who will be in contact about when it is safe to return to the park.

Emergency Evacuation Requiring Shelter

If an emergency situation arises requiring that everyone take shelter, a public address announcement will direct all persons to seek shelter. Vendors should secure their equipment, then go to personal vehicles or walk to the TruStage C-Ramp (see Attachment A). Once in the ramp, Vendors should stay together to be accounted for by their Vendor Lead. Do not shelter under any tent or on the stage.

If you do not evacuate to TruStage C-Ramp, inform your Vendor Lead as soon as you are in a safe location. When all employees are accounted for, the Vendor Lead should inform OITP Contact **Tim Ross (608) 957-4378 [backup Brian Weinkauf (608) 345-3227]**, who will be in contact about when it is safe to return to the park.

Emergency Evacuation for Criminal Act

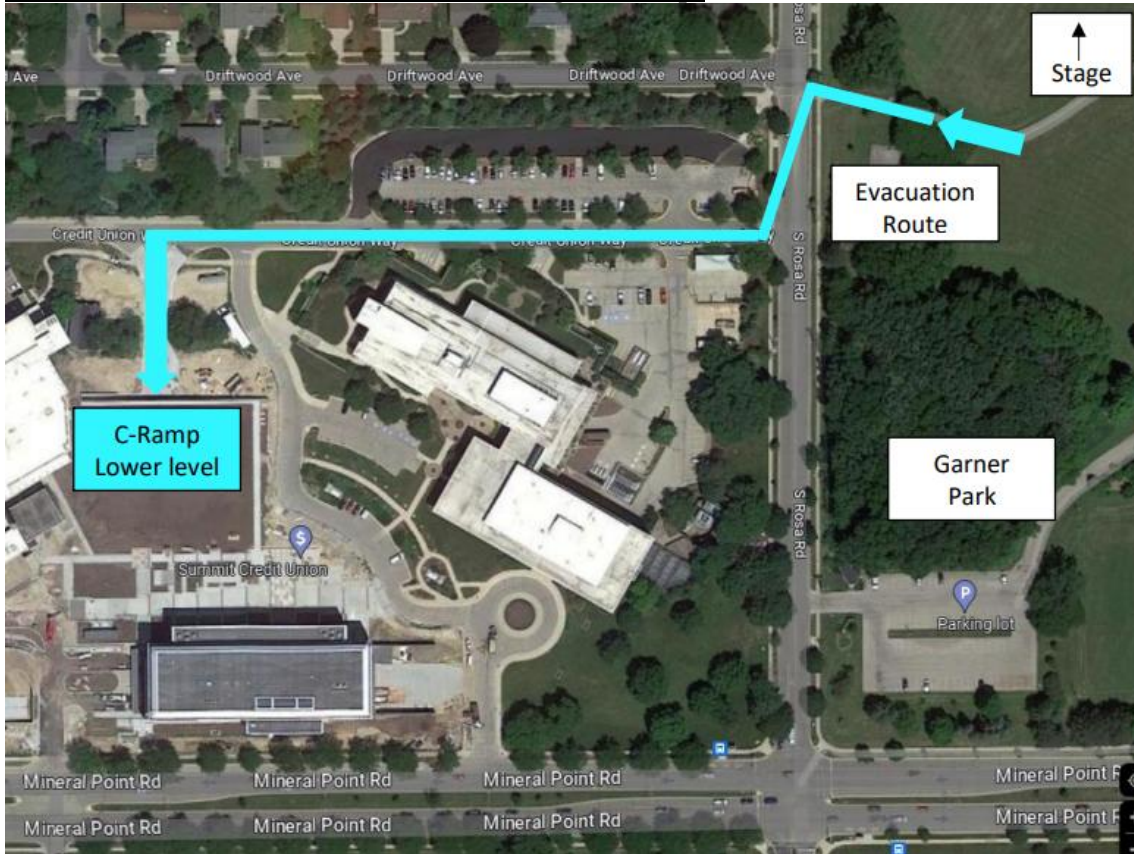
In the event of a criminal act, leave all belongings and evacuate the park as quickly as possible. A public address announcement will direct all persons to evacuate, if it is safe to do so.

Do not evacuate to TruStage C-Ramp in this circumstance – leave the area as fast as possible.

As soon as you are in a safe location, the Vendor employees should check in with their Vendor Lead. When all employees are accounted for, the Vendor Lead should inform OITP Contact **Tim Ross (608) 957-4378 [backup Brian Weinkauf (608) 345-3227]**. Write down any details you remember from the incident.

cont.

Attachment A: Evacuation Route to TruStage C-Ramp:



Madison Opera – Opera in the Park
Inclement Weather Protocol 2026
as of January 7, 2026

FRIDAY – Park Rehearsal

If weather or any other unforeseen occurrence causes a delay or change in the 7pm dress rehearsal, the procedures to change it will start by 4pm.

The decision to continue forward, delay, relocate, or postpone the rehearsal will be made by Kathryn Smith, General Director, who will immediately inform Jill Krynicki. If the rehearsal is moved indoors, it will be moved to the Promenade Hall in the Overture Center.

Note: If the rehearsal is moved indoors, this may change the time of Saturday's calls for singers and instrumentalists. Contacts that need to be in made in this case only are indicated with *.

The following contacts will be made:

Kathryn Smith will notify:

Madison Opera staff
Overture Center staff
Jonathan Lipp – Full Compass (608) 239-3576
Conductor
Principals
Ann Bowen – MSO (608) 516-1248
Anthony Cao – Chorus (608) 239-7869
Brandon Taylor, WKOW (843) 685-5305
MO Board

Jill Krynicki will notify:

Billy Larimore– (608) 345-9180
Tim Ross – (608) 957-4378
Brian Weinkauff - (608) 345-3227
Kate Moore- (608) 332-6912
Susan Rathke- (608) 345-2870
Alyssa Pon-Franklin (262) 510-9510
Kelly Post- Parks (608) 577-9416
Police Capt Shannon Blackamore (608) 622-8647
Ranger on duty (608)235-0448
TruStage Security (608) 665-7031
Go Riteway bus (414) 550-2969
Climbers if nec

Billy Larimore will notify:

Justina Vickerman (608) 255-6476 to change crew
call
Stage Crew
Sound
Matt Ulrich – Lights (608) 577-7514
Audrey Martinovich (608) 255-0511

Alyssa Pon-Franklin will notify PAs:

Tristan Brandhorst (608) 692-2289
Alex Brusky (920) 883-5131
John Itson (608) 345-6817
Kelsey Rueden (608) 212-4197
Laurel Streekstra (608) 733-7065
Alexander Torragar (803) 944-4086

Chloe Agostino will notify:

Scott Gendel
*Limo company – if changing times for Saturday

Anthony Cao will notify the Chorus.

Ann Bowen will notify the Symphony.

Susan Rathke will notify volunteers as necessary

Bobby Goderich will monitor phones

Julia Simpson will notify any media who have plans to record interviews in the park (other than WKOW)

Beth Tolles will notify caterers if Jill tells her that Friday dinner needs to move to Saturday

Schedule changes: Mic check for Saturday starts at 7:30p

Inclement Weather Protocol 2026
as of January 7, 2026

SATURDAY - Performance

If heavy rain, dangerous weather, or any other public safety issue arises that will affect the concert, the decision to either continue as scheduled or postpone until Sunday will be made by 4:45pm by Kathryn Smith, General Director.

(Note: If, due to losing the Friday rehearsal, the evening starts with a 7:30pm sound check, the decision must be made by 4:15pm).

If the event is postponed, Kathryn Smith will contact Jill Krynicki. The following contacts will be made:

Kathryn Smith will notify:

Madison Opera Staff
Jonathan Lipp – Full Compass (608) 239-3576
Conductor
Singers
Ann Bowen – MSO (608) 516-1248
Anthony Cao – Chorus (608) 239-7869
Brandon Taylor, WKOW (843) 685-5305
Madison Opera Board

Jill Krynicki & Kate Moore will notify:

Police Capt Shannon Blackamore (608) 622-8647
Ranger on duty (608)235-0448
Sat Parking Trevor Carl (608) 720-8632
Billy Larimore– (608) 345-9180
Tim Ross - (608) 957-4378
Brian Weinkauf- (608) 345-3227
Susan Rathke- (608) 345-2870
Alyssa Pon-Franklin (262) 510-9510
Chocolate Shoppe (608) 221-8640
TruStage Security (608) 665-7031
Madison Fire (608) 266-5956
UW Doctors
Ryder Truck (608) 221-8550
Brian - Capital City Tents (608) 212-3295
Premier Golf Carts (608) 210-3421
Bucky's Rentals (608) 271-1291
Rockstar Productions (RV) (414) 750-5024
Go Riteway Bus (414) 550-2969

Billy Larimore will notify:

Justina Vickerman (608) 255-6476 to change crew call
Stage Crew
Sound
Matt Ulrich – Lights (608) 577-7514
Audrey Martinovich (608) 255-0511

Alyssa Pon-Franklin will notify PAs:

Tristan Brandhorst (608) 692-2289
Alex Brusky (920) 883-5131
John Itson (608) 345-6817
Kelsey Rueden (608) 212-4197
Laurel Streekstra (608) 733-7065
Alexander Torragar (803) 944-4086

Anthony Cao will notify the Chorus.

Ann Bowen will notify the Symphony.

Susan Rathke will notify volunteers

Chloe Agostino will

Notify Scott Gendel
Change the limo schedule, arrange extra hotel nights, rebook travel as needed

Julia Simpson will:

Change the website, make social media posts, send patron mail, monitor social media queries
Contact the media
Tell the Overture Box office (608) 258-4141

Beth Tolles will notify:

Prelude Dinner Guests
Upstairs Downstairs Catering

Tim Ross and Brian Weinkauf will:

call Justina Vickerman (608) 255-6476 to add the Grounds Crew call to Monday
Add the “rescheduled to Sunday” banner flaps (when they can safely do so)

Brian Haltinner and **Bobby Goderich** will work the phones at the office and change the office message to indicate the change or postponement

Inclement Weather Protocol 2026

as of January 7, 2026

SATURDAY – Delay of Performance

If hazardous weather or any other public safety issue arises that will affect the on-time start of the concert, the decision to seek shelter and delay for a determined amount of time will be made by Kathryn Smith, General Director. Follow the Evacuation for Shelter section of the Emergency Action Plan.

If the event is delayed, Kathryn Smith will immediately inform Jill Krynicki. The following contacts will be made:

Jill Krynicki will announce the delay on radio ASAP, then coordinate patron evacuation, then go to the Emergency Shelter at TruStage C-Ramp.

Kathryn Smith will notify:
Madison Opera Staff
Jonathan Lipp – Full Compass (608) 239-3576
Conductor
Singers
Ann Bowen – MSO (608) 516-1248
Anthony Cao – Chorus (608) 239-7869
Brandon Taylor, WKOW (843) 685-5305
Announce the delay from stage mic

Kate Moore & Alyssa Pon-Franklin will secure the park shelter, then go to the Emergency Shelter

Billy Larimore will notify:
Stage Crew
Sound
Matt Ulrich – Lights (608) 577-7514
Audrey Martinovich (608) 255-0511

PAs should walk the park encouraging patrons to evacuate, then PAs should go to the Emergency Shelter

Anthony Cao will notify the Chorus, and direct them to buses

Ann Bowen will notify the Symphony, and direct them to buses

Susan Rathke will notify volunteers

- Table volunteers should bring cash boxes to the Park Shelter.
- Available volunteers should walk the park, encouraging patrons to evacuate, then go to the Emergency Shelter

Chloe Agostino will:
Change the limo schedule

Julia Simpson & Bobby Goderich will go back to the office:
Change the website, make social media posts, and monitor social media queries
Contact the media if makes sense
Change the office message and monitor phones

Beth Tolles will notify:
Prelude Dinner guests
RV Brian Leahy, UW Doctors
Upstairs Downstairs Catering

Tim Ross and Brian Weinkauff will notify:
Chocolate Shoppe leader on site
Water Wagon leader on site

Group Leaders should stay in contact with Jill for reset to top of show or cancellation.