



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved TRANSIT AND PARKING COMMISSION

PLEASE NOTE: This meeting can be viewed in a live webcast of Madison City Channel at
www.madisoncitychannel.com.

Wednesday, November 8, 2017

5:00 PM

210 Martin Luther King, Jr. Blvd.
Room 201, City-County Bldg.
City Council Chambers

A. CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:00 p.m.

Present: 10 - David Ahrens; Arvina Martin; Rebecca Kemble; David E. Tolmie; Wayne Bigelow; Gary L. Poulson; Margaret Bergamini; Ann E. Kovich; Kenneth Golden and Kenneth M. Streit

Excused: 1 - Michael M. Johnson

B. APPROVAL OF MINUTES

A motion was made by Ahrens, seconded by Tolmie, to approve the minutes of the October 11, 2017 meeting. The motion passed by voice vote/other with Golden abstaining.

C. PUBLIC COMMENT

None

D. DISCLOSURES AND RECUSALS

Bergamini recused herself from Item G.8.

E. APPOINTMENTS TO OTHER COMMITTEES

E.1. TPC member appointment to LRTPC

Commission Chair Poulson will recommend to the Mayor's office that Bergamini be reappointed to Long Range Transportation Planning Committee.

Streit arrived at 5:02 p.m.

E. TRANSIT AND PARKING QUARTERLY REPORTS

E.1. [49410](#)

Parking: November Activity Report, and September Revenue-Expense-Occupancy Reports

Assistant Parking Utility Manager Sabrina Tolley provided verbal updates.

Kovich moved to receive the reports, seconded by Tolmie. The motion passed by voice vote/other.

Bigelow arrived at 5:07 p.m. and Kemble arrived at 5:11 p.m. during item E.1.

- E.2. [49409](#) Metro: YTD Performance Indicators, Financial, Performance Measures, Rider-Revenue-Fare Type, Hybrid Stats, Customer Feedback & Incident Reports

Drew Beck, Wayne Block and Crystal Martin of Metro provided verbal updates and were available for questions.

Kovich moved to receive the reports, seconded by Streit. The motion passed by voice vote/other.

F. INFORMATIONAL PRESENTATIONS AND DISCUSSION ITEMS

- F.1. [49421](#) Update on the UrbanFootprint project of the Department of Planning & Community & Economic Development

Benjamin Zellers of Planning & Community & Economic Development provided verbal updates on the UrbanFootprint project and was available for questions.

Martin arrived at 5:37 p.m. during item F.1.

- F.2. [47513](#) Supporting the Bus Rapid Transit (BRT) Inter-Agency Staff Team recommendation to proceed with Phase 1 Project Development in an east-west corridor running through the UW Campus and Madison's Central Business District (CBD), with the east and west project termini to be determined.

Philip Gritzmacher, Planner, provided a verbal report on the Bus Rapid Transit (BRT) Inter-Agency Staff Team recommendation to proceed with Phase 1 Project Development Corridor Identification. Gritzmacher and David Trowbridge, Planning Division Project Manager, were available for questions.

- F.3. [49415](#) Metro: Access to the new DMV location at 8417 Excelsior Drive

Drew Beck of Metro provided a verbal report on access options to the new DMV location at 8417 Excelsior Drive. Beck and Crystal Martin were available for questions. Kemble stated that she is preparing background information to file a Title VI Civil Rights complaint against the WI-DOT regarding this move.

G. NEW BUSINESS

- G.1. [49301](#) Relating to Centrals States LLC, Ceres Crossroad Services LLC, Mercury Transport LLC, and Lunar Cycle Service LLC applications for Pedal Cab Operator Licenses and vehicle permits.

Keith Pollock of Traffic Engineering summarized the Pedal Cab Operator License Applications and was available for questions.

Ahrens left at 6:33 p.m. A new roll call is show to reflect this:

Present - 9 - Alder Arvina Martin; Alder Rebecca Kemble; David E Tolmie; Wayne Bigelow; Gary L Poulson; Margaret Bergamini; Ann E Kovich; Kenneth Golden; Kenneth M Streit

Excused - 2 - Alder David Ahrens; Michael M Johnson

Bigelow moved to approve ITEMS G.1. and G.2., seconded by Kovich. The motion was withdrawn upon further discussion and a request that three of the four applications be completed by providing owner and notary signatures, certificates of liability letters and formal staff letters of recommendation.

Bergamini moved to approve the application for Ceres Crossroads Services, LLC and to refer the other applications for completion and presentation at the December meeting, seconded by Kovich. The motion passed by voice vote/other.

- G.2. [49036](#) Amending Section 12.129 of the Madison General Ordinances to increase the weight restriction for heavy traffic in residence districts , and to clarify the unit of measurement as being the gross weight of a vehicle in pounds as registered with the Department of Transportation.

No one was available to answer questions. Bigelow moved to refer, seconded by Tolmie. The motion passed by voice vote/other.

- G.3. [49417](#) TPC Resolution No. 19-20 for the approval of a \$4.00 paratransit fare for all paratransit rides

Nancy Senn of Metro provided an overview of the proposed fare change. Senn, Wayne Block and Crystal Martin of Metro were available for questions.

Registrants as follows: Oppose, wish to speak: Jason Glozier; Oppose, do not wish to speak: Guy Hdiar.

Bigelow moved to approve, seconded by Poulson. Following discussion, Poulson moved to amend the motion, without objection, to refer this item to a later date pending an equity analysis. The motion to refer passed by voice vote/other.

- G.4. [49426](#) TPC Resolution No. 19-19 for the approval of Metro Transit offering free rides on New Year's Eve 2017

Mick Rusch of Metro provided background on the proposal for Metro Transit to offer free rides on New Year's Eve 2017.

Kemble left at 7:47 p.m. A new roll call is shown to reflect this:

Present - 8 - Alder Arvina Martin; David E Tolmie; Wayne Bigelow; Gary L Poulson; Margaret Bergamini; Ann E Kovich; Kenneth Golden; Kenneth M Streit

Excused - 3 - Alder David Ahrens; Alder Rebecca Kemble; Michael M Johnson

Tolmie moved to approve, seconded by Kovich. The motion passed by voice

vote/other with Golden voting no.

- G.5.** [49291](#) Authorizing the Mayor and the City Clerk to enter in to an agreement with Dane County to provide Group Access Service for the City of Madison for the calendar year 2018.
- Poulson proposed taking ITEMS G.5., G.6., G.7., and G.9. as a package for approval and, taking ITEM G.8. out of order. Tolmie moved approval of items G.5., G.6., G.7., and G.9., seconded by Kovich. Bergamini provided suggestions for minor grammatical corrections. A motion was made by Tolmie, seconded by Kovich to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
- G.6.** [49290](#) Authorizing the Mayor and City Clerk to enter into an agreement with Dane County for the following purposes in the calendar year 2018: (1) providing the Transit Utility with MA Waiver Community Integration Program (CIP) funding; (2) providing Dane County with State 85.20 funding by the Transit Utility for the County's provision of accessible transportation for persons unable to use the Transit Utility's paratransit services with its service area
- A motion was made by Tolmie seconded by Kovich to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
- G.7.** [49289](#) Authorizing the Mayor and the City Clerk to enter in to an agreement with Dane County for the purpose of providing the Metro Transit Utility with State 85.21 funding given to Dane County for the provision of accessible transportation for eligible persons within Metro Transit's service area in the calendar year 2018.
- A motion was made by Tolmie seconded by Kovich to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
- G.8.** [49223](#) Authorizing the Mayor and the City Clerk to enter into an agreement with Edgewood College, Inc. for the provision of access by Edgewood students and employees to Metro Transit fixed route and ADA paratransit services , with reimbursement per trip for the contract period.
- Additional Recommendation: REFER TO FINANCE COMMITTEE
- Poulson suggested that any motion should include a recommendation to refer to the Finance Committee.**
- A motion was made by Bigelow, seconded by Martin, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER with an additional recommendation to refer to the Finance Committee. The motion passed by voice vote/other.**
- G.9.** [49288](#) Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County to provide Volunteer Driver Escort Services for the City of Madison for the calendar year 2018.
- A motion was made by Tolmie seconded by Kovich to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
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**H. REPORTS OF OTHER COMMITTEES - for information only; no action required
(Most recent meeting minutes electronically attached, if available)**

[07828](#)

ADA Transit Subcommittee
Contracted Service Oversight Subcommittee
Parking Council for People with Disabilities
Long Range Transportation Planning Committee
Joint Southeast Campus Area Committee
Madison Area Transportation Planning Board (MPO)
Ad Hoc Metro Paratransit Medicaid Waiver Funding & Policy Review
Committee
Transportation Ordinance Review Ad Hoc Committee

**I. ANNOUNCEMENTS AND FUTURE AGENDA ITEMS
(For information only; not for discussion)**

I.1. General announcements by Chair

None

I.2. Commission member items for future agendas

Kovich requested that discussion of discontinuation of Metro's direct paratransit service be on next month's agenda.

ADJOURNMENT

A motion to adjourn was made by Tolmie, seconded by Bigelow. The motion passed by voice vote. The meeting adjourned at 7:50 p.m.