

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event Jazz at Five Concert Series

Event Organizer/Sponsor Jazz at Five, Inc.

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number 050789 + 20-5053865

Address 2935 S. Fish Hatchery Rd. PO Box 193

City/State/Zip Madison, WI 53711

Primary Contact Ken Johnson

FAX _____

Work Phone 608-609-1517

Phone During Event 608-609-1517

E-mail info@jazzatfive.org

Website www.jazzatfive.org

Secondary Contact Rusty Mosher

Work Phone _____

Phone During Event 608-770-4542

E-mail rustyanddave@gmail.com

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance 3,000+ (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 4pm to 8pm Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)
 Other _____

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street
 30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)
Street Names and Block Numbers: Entire 100 block of State Street

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) wednesdays 8/7-9/4/13 Rain Date(s) None

Event Start Date(s)/Time(s) 8/7/13 Set-Up Date(s)/Time for Event same / 2:00pm

Event End Date(s)/Time(s) 9/4/13 Take-Down Time same / 9:00pm

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

_____/We waive the 21-day decision requirement. _____ (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statutes and laws.

Signature 

Date June 6, 2013

Jazz at Five – Wednesdays, August 7, 14, 21, 28, and September 4 2013

Event Schedule:

12pm	Banner Hung & Rain Call
2-4pm	Set-up Tables and Chairs (It's Your Party delivers at 2pm)
3pm	100 block Closed
4pm	High School Jazz Bands start to play
4:45pm	Beer sales begin. On nights where there are no high school bands, beer sales begin at 4:30
5-8pm	Music from Jazz performers
8-9pm	Strike
9pm	100 block open to traffic

Event Site Maps: See attached

Route Map: N/A

Safety & Security Plan:

- Jazz at Five plans for 13 volunteers minimum each night.
- 7 volunteers are assigned to the perimeters (top of State 100blk, bottom of State 100 blk, Carroll Street cul-de-sac & Mifflin cul-de-sac.) They are there to greet, assist and answer questions and also to ensure that no alcohol is carried past the event perimeter.
- 7 city barricades are set. 3 top of 100 blk. of State, 2 bottom of State, 2 on either side of the Mifflin Street cul-de-sac.
- Signs are posted on these barricades – no carry-in alcohol, no alcohol past this point, please walk your bike. Pre-show, intermission and post-show announcements are made w/ reminders of these rules.
- Our info booth serves as location for anyone to report a problem and houses a first aid kit.
- Jazz at Five has never had to call upon City authorities or medical personnel, but would do so if needed and will ensure the 21' access is maintained within our event set-up should they need to access the 100 blk. of State by vehicle.

Notification Schedule: beginning mid-July our poster and ad campaign begins.

Recycling Plan: Enough barrels will be ordered so that audience and volunteers can recycle as appropriate. Barrels are placed close to beer and food vendors and other optimal and easily accessible places.

Certificate of Insurance: Will forward when we receive from insurance company.

Temporary Class B license: submitted 6/10

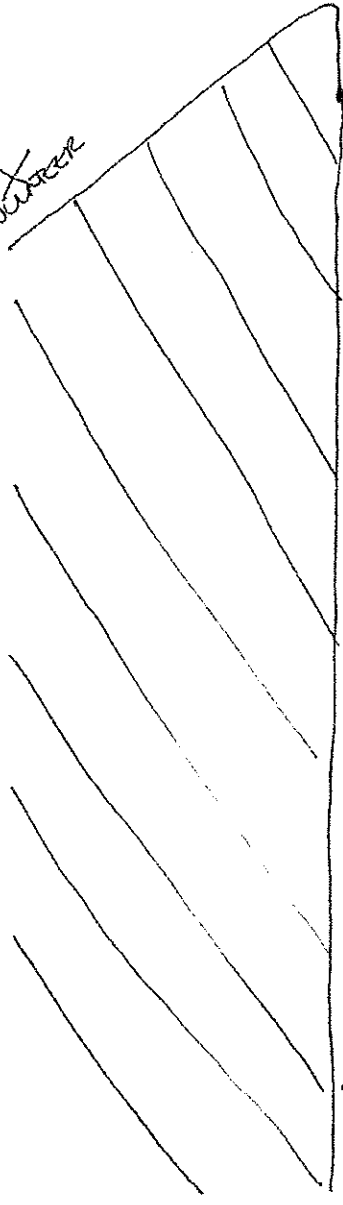
X
VOLUNTEER

SPACE
TABLES
GENERAL AUDIENCE

BARRICADES

AUDIENCE

X
VOLUNTEER



6" PEDESTRIAN RIGHT OF WAY



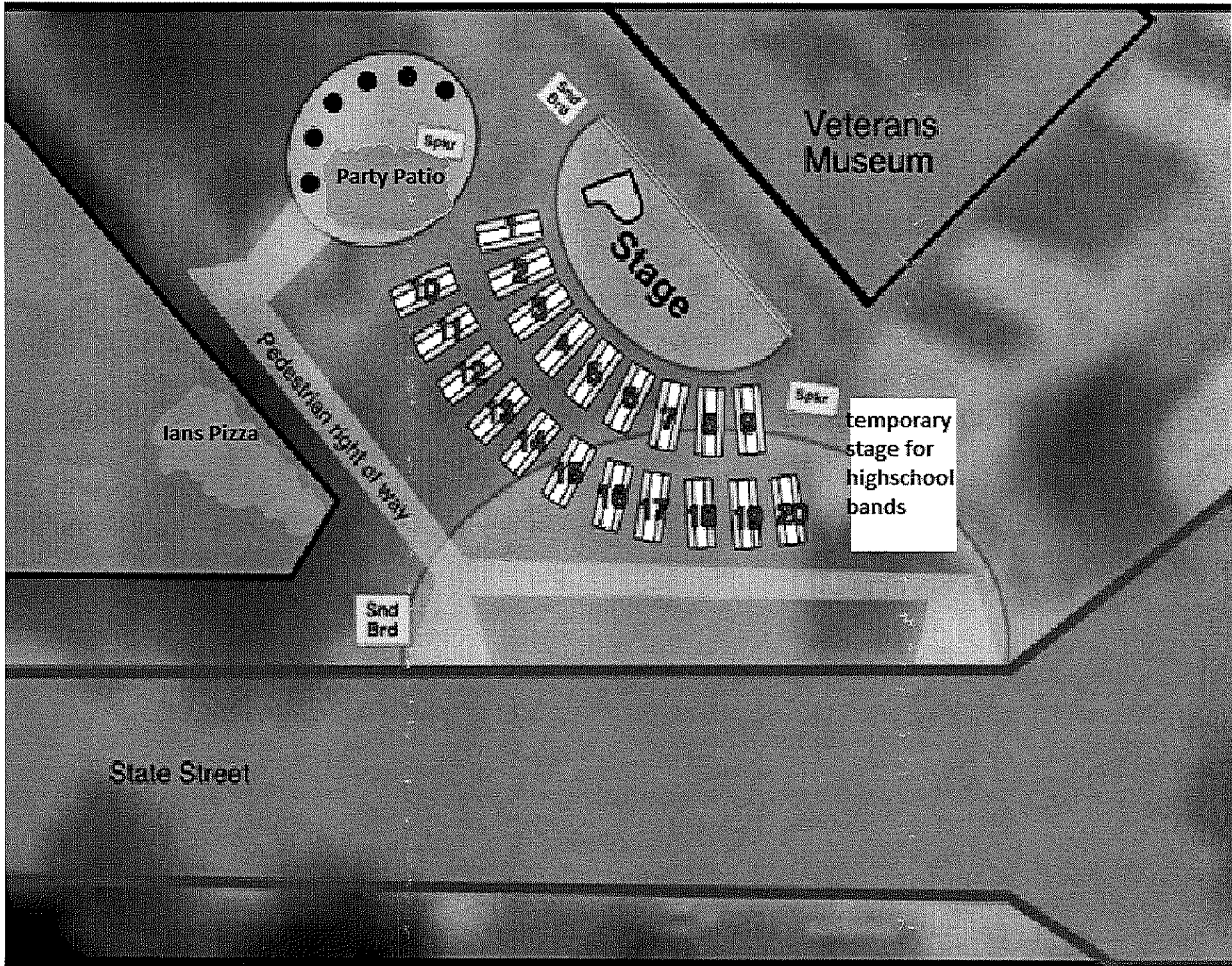
FOOD VENDORS + BEER SALES



PEDESTRIAN RIGHT OF WAY

BARRICADES

- BARRIERS (2)
- NO ALCOHOL
- CATERING
- SIGNS
- 2 VOLUNTEERS



Party Patio

Snd Brd

Veterans Museum



Stage

Ians Pizza

Pedestrian right of way

Spkr

temporary stage for highschool bands

Snd Brd

State Street



**RANDY SABIEN, CHUCHITO VALDEZ, AND BEN SIDRAN
LEAD ALL-STAR LINEUP FOR JAZZ AT FIVE 2013**

Jazz at Five begins its' 20th season Wednesday, August 7. The 2013 series, which features five nights of top national, regional, and local jazz talent, kicks off with Randy Sabien, a national act, and Madison's own Rand Moore Sextet featuring vocalist, Angela Babler.

On August 14, Jazz at Five welcomes the great Cuban pianist on his US Tour Chuchito Valdes with his trio and the University of Wisconsin's Director of Jazz studies, Johannes Wallmann, presents his quintet.

August 21st is the 20th Anniversary Celebration hosted by Madison's Gerri DiMaggio who will showcase several local artists that have played for Jazz at Five in our first twenty years. Gerri performed at the first Jazz at Five Series.

The next week, nationally known jazz artist, Ben Sidran, will be the headliner, celebrating the release of his newest CD. The Leo Sidran Group will perform the first show

About Jazz at Five

Jazz at Five is a unique, free cultural event that attracts thousands of live music fans to downtown Madison each year.

The 2013 series features performances each Wednesday night from August 7 through September 4. Each performance begins at 5:00 PM and runs to approximately 8:00 PM. A variety of food is available from local providers plus award-winning beer from Capital Brewery. Reserved tables and a party patio—both featuring food and drink service—are also available.

Jazz at Five 2013 Performer Schedule		
Date	5:00 Show	6:30 Show
Aug 7	<u>Randy Moore Jazz Sextet w/Angela Babler</u>	<u>Randy Sabien</u>
Aug 14	<u>Johannes Wallman Quintet</u>	<u>Chuchito Valdes</u>
Aug 21	<u>20 th Anniversary hosted by Gerri DiMaggio</u>	<u>Gerri DiMaggio – 20 years of Jazz at Five</u>
Aug 28	<u>The Leo Sidran Group</u>	<u>Ben Sidran CD Release Celebration</u>
Sep 4	<u>Cyrill Aimee & Diego Figeraro</u>	<u>Twin Cities Hot Club</u>