



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved COMMON COUNCIL EXECUTIVE COMMITTEE

Tuesday, January 21, 2020

4:30 PM

Room 153, Madison Municipal Building
215 Martin Luther King, Jr. Blvd.

CALL TO ORDER / ROLL CALL

Ald. Sheri Carter arrived at 4:32 p.m.

Present: 8 - Shiva Bidar; Barbara Harrington-McKinney; Arvina Martin; Rebecca Kemble;
Tag Evers; Sheri Carter; Grant Foster and Samba Baldeh

Other's Present: Mayor Satya Rhodes-Conway, Angela Trudell Vasquez, Ald.
Sally Rohrer, Ald. Keith Furman, Ald. Patrick Heck. Ald. Lindsay Lemmer

Ald. Shiva Bidar, chair, called the meeting to order at 4:30 p.m.

APPROVAL OF MINUTES

A motion was made by Ald. Barbara Harrington-McKinney, seconded by Ald.
Arvina Martin, to approve the minutes from the January 7, 2020 Common
Council Executive Committee meeting. The motion passed by voice vote/other.

PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals from the members present.

DISCUSSION WITH THE MAYOR

[59124](#)

Discussion with Mayor Rhodes-Conway (1/21/20)

- #TeamCity Recognition Program
- Long Range Facilities Planning Process

Attachments: [#TeamCity Recognition Program.pdf](#)

Mayor Rhodes-Conway updated the members on the following:

#TeamCity Recognition Program: referenced information from the email that
was sent to all email users (attached to legislative file). She has already
received several nominations.

Long Range Facilities Planning Process: Starting the process of balancing priorities. Inter-departmental staff team started meeting the week of January 13, 2020. Goal of connecting Imagine Madison elements to the Long Range Facilities Master Plan and then would be integrated into the Capital Budget and CIP process. Open to having this staff team attending a future CCEC meeting to present information.

ACTION ITEMS

59097

Poet Laureate Request: Poetry Recitation Schedule for 2020 Common Council Meetings:

- Tuesday, April 21, 2020
- Tuesday, August 4, 2020
- Tuesday, December 1, 2020

A motion was made by Ald. Sheri Carter, seconded by Ald. Tag Evers, to approve the schedule of poetry recitations at Common Council meetings in 2020. The motion passed by voice vote/other.

59107

Recommendation: Reformat Emails Received by Alders from Council Online Contact Form - Ald. Grant Foster, Chair, President's Work Group on Council Communication Tools & Processes

Attachments: [Updated Council Contact Form Email.pdf](#)

Ald. Grant Foster, chair of the President's Work Group to Review Council Communication Tools & Processes, brought a recommendation from the work group to reformat the email received by alders from the online contact form to the CCEC for approval.

Ald. Furman would like to see the Find Your Alder function closer to the drop down menu.

Ald. Rummel would like to see a "best time to call" field.

A motion was made by Ald. Barbara Harrington-McKinney, seconded by Ald. Arvina Martin, to approve the reformatted email that alders receive from the online contact form. The motion passed by voice vote/other.

REFERRAL FROM THE COMMON COUNCIL

58656

Accepting the Final Report of the Task Force on the Structure of City Government and Making Referrals to City Committees and Departments for Determination of Next Steps.

Sponsors: Keith Furman, Rebecca Kemble, Paul E. Skidmore and Syed Abbas

Attachments: [FINAL REPORT OF THE TASK FORCE ON GOVERNMENT STRUCTURE 58656 v1.pdf](#)

A motion was made by Ald. Barbara Harrington-McKinney, seconded by Ald. Arvina Martin, to approve the resolution accepting the report.

Ald. Rebecca Kemble, member of the Task Force, provided an overview of the report for CCEC members. She was surprised to see a full fiscal analysis and had met with City Attorney May and Finance Director David Schmiedicke to come up with some language changes.

David Schmiedicke noted he would add a preamble (clarifying language) that would state the resolution accepting the report itself would not make an appropriation but that proposals in the report would have potential fiscal impacts.

There was a request to create a substitute resolution to incorporate this change.

Ald. Grant Foster noted that he and Ald. Kemble discussed how the recommendations from the task force would be moved forward in a systematic way.

Ald. Bidar suggested that CCEC be the implementer of the next stage and requested that Council staff create a spreadsheet of the recommendations. Then CCEC could then look at those recommendations and decide if they want to handle it all together or form a subcommittee of CCEC for part of it or an ad hoc committee.

Ald. Bidar thanked the members and staff of the Task Force on Structure of City Government for all their work.

A motion was made by Ald. Rebecca Kemble, seconded by Ald. Grant Foster, to re-refer the resolution so a substitute resolution could be created to the COMMON COUNCIL EXECUTIVE COMMITTEE and should be returned by 2/25/2020. The motion passed by voice vote/other.

DISCUSSION ITEM

[59101](#)

Discussion: 2021 Budget Process

Attachments: [2/21/20 Memo: 2021 Budget Planning \(Laura Larsen\).pdf](#)
[2/24/20 Draft Amendments to MGO Chapter 4 - Ald. Grant Foster.pdf](#)
[2020 Budget Process Resolution Language.pdf](#)

Kwasi Obeng noted that he had a meeting scheduled with Finance staff to discuss the process and should be able to report back at a future meeting.

A motion was made by Ald. Barbara Harrington-McKinney, seconded by Ald. Arvina Martin, to re-refer to the COMMON COUNCIL EXECUTIVE COMMITTEE and should be returned by 2/25/2020. The motion passed by voice vote/other.

UPDATE

[59164](#)

Update: Common Council Chief of Staff (1/21/20) - Kwasi Obeng

Attachments: [1/21/20 Chief of Staff Report.pdf](#)

Council Chief of Staff provided an update to members (see attachment to legislative file).

Discussion at the 2/25/20 CCEC meeting: Chief of Staff survey results and performance evaluation process (start the conversation with Harper Donahue, Alia Stevenson and check in with Mayor on her development of a performance evaluation process). Ald. Bidar noted she would check with City Attorney May on the rules for a closed session.

Ald. Foster noted that it might be a good idea to have a conversation on the performance evaluation and the position description.

FUTURE AGENDA ITEMS

There were no other future agenda items discussed.

Legislative File No. 58222 - Repealing Section 33.23 of the Madison General Ordinances to eliminate the Solid Waste Advisory Committee. (CCEC Lead Referral - Also referred to Solid Waste Advisory Committee, Sustainable Madison Committee)

- *Discussion Item: PFAS Proposal (Ald. Rummel / Future CCEC Meeting)
- *Creating an Annual Common Council Report
- *Audit process for City departments
- *Annual Performance Review - Chief of Staff

Standing Updates

- *President's Work Group on Council Communication Tools & Processes
- *President's Work Group on APM's
- *Council Chief of Staff

ADJOURNMENT

A motion was made by Ald. Barbara Harrington-McKinney, seconded by Ald. Arvina Martin, to adjourn. The motion passed by voice vote/other. The meeting adjourned at 5:52 p.m.