



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Draft SISTER CITY COLLABORATION COMMITTEE

Thursday, March 3, 2011

5:30 PM

Room 108 - City County Building
Parks Dept. Conference Room
210 MLK, Jr. Blvd.

1. CALL TO ORDER / ROLL CALL

The meeting was called to order by Ray Harmon at 5:35 p.m.

Present: 7 -

Frank L. Alfano; Josephine H. Oyama-Miller; Carolyn A. Gantner; Daina P. Zemliauskas-Juozevicius; John W. Jacoby; Amy R. Zastrow and Ald. Bridget R. Maniaci

Excused: 1 -

Victor E. Villacrez

2. PUBLIC COMMENT

None.

3. DISCLOSURES AND RECUSALS

None.

4. DISCUSSION ITEMS

21530

Election of Committee Chair

Oyama-Miller nominated Alfano for Chair and Zemliauskas-Juozevicius seconded the nomination. No other nominations were made and Alfano was elected unanimously as Chair.

21531

Election of Committee Vice Chair or Co-Chair

Zemliauskas-Juozevicius nominated Oyama-Miller as Vice Chair and Zastrow seconded the motion. Oyama-Miller accepted. No other nominations were made and Oyama-Miller was unanimously elected Vice Chair.

21532

Discussion of Remaining Committee Member

One application for the vacant resident position was received from Enrique Gandara. It was decided to table this discussion for another month so that committee members would have more time to recruit more people.

21533

Review of Ad Hoc Committee Report

- a. Committee's future role
- b. Role of City agencies

Alfano introduced his Sister City Implementation Plan:

1. Schedule Events and Outreach

- a. International Festival - Coordinator, - Jo Oyama-Miller - (March)
- b. Reception with Business Community (DMI, Chamber, GMVCB, Ted Petith) - Coordinator, Bridget Maniaci. To be held sometime in October-December.
- c. Common Council Briefing - Coordinator, Bridget Maniaci - To be held before a September council meeting.

2. Creation of Calendar of Events - Coordinators, Ray Harmon/Sarah Edgerton (IT) - Members to send events to Lisa Olmsted. (Ongoing)

3. Marketing Materials to promote Madison - Coordinators, Aaron Olver, Frank Alfano and John Jacoby. (June/July)

4. Gift Section at Monona Terrace Gift Shop - Coordinator, Greg McManners @ Monona Terrace (September)

5. Order and install banners at Dane County Airport and Monona Terrace - Coordinator, Greg McManners (MT) Brad Livingston, (Airport); Karen Crossley at airport re: possible art display in display case.

6. Maintenance of City County Building Display & Inventory of Gifts - Coordinators, Daina Zemliauskas-Juozevicius and Karin Wolf (ongoing)

7. Assessing Efforts - January 2012

8. Assessing Financial Impacts on Community - Coordinators, Jo Oyama-Miller, GMVCB, Dept. of Economic Development (September). Amy Zastrow to help with spreadsheets.

Other projects: Outreach to Metcalfe's Sentry Store (Jeff Greenberg) on distribution of food stuff distributions and finding other distributors - Coordinators, John Jacoby and Jo Oyama-Miller

Sustainability Center - Coordinator, Bridget Maniaci

6. FUTURE COMMITTEE MEETING DATES

It was determined the next meeting would take place April 7, 2011 at 5:30 p.m. in the Parks Department Conference Room.

8. ADJOURNMENT

Jacoby motioned to adjourn the meeting which was seconded by Zemliauskas-Juozevicius. The motion passed unanimously and the meeting adjourned at 6:47 p.m.