

City of Madison  
 Planning Division  
 126 S. Hamilton St.  
 P.O. Box 2985  
 Madison, WI 53701-2985  
 (608) 266-4635



**FOR OFFICE USE ONLY:**

Paid \_\_\_\_\_ Receipt # \_\_\_\_\_

Date received \_\_\_\_\_

Received by \_\_\_\_\_

Parcel # \_\_\_\_\_

Aldermanic district \_\_\_\_\_

Zoning district \_\_\_\_\_

Special requirements \_\_\_\_\_

Review required by \_\_\_\_\_

UDC                                       PC

Common Council                       Other \_\_\_\_\_

Reviewed By \_\_\_\_\_

**All Land Use Applications must be filed with the Zoning Office at the above address.**

This completed form is required for all applications for Plan Commission review except subdivisions or land divisions, which should be filed using the Subdivision Application found on the City's web site.

**1. Project Information**

Address: 8001 Raymond Road, Madison, WI. 53719

Title: UnityPoint Health-Meriter Child and Adolescent Psychiatry Addition & Renovation

**2. This is an application for (check all that apply)**

- Zoning Map Amendment (rezoning) from \_\_\_\_\_ to \_\_\_\_\_
- Major Amendment to an Approved Planned Development-General Development Plan (PD-GDP) Zoning
- Major Amendment to an Approved Planned Development-Specific Implementation Plan (PD-SIP)
- Review of Alteration to Planned Development (PD) (by Plan Commission)
- Conditional Use or Major Alteration to an Approved Conditional Use
- Demolition Permit
- Other requests

**3. Applicant, Agent and Property Owner Information**

**Applicant name** Mike Brassler Company UnityPoint Health - Meriter

Street address 202 S. Park Street City/State/Zip Madison, WI. 53715

Telephone (608) 417-6229 Email mike.brasser@unitypoint.org

**Project contact person** Dan Morgan Company BWBR Architects, Inc.

Street address 1241 John Q. Hammons Dr. City/State/Zip Madison, WI. 53717

Telephone (608) 829-3701 Email dmorgan@bwbr.com

**Property owner (if not applicant)** Meriter Hospital, Inc.

Street address 202 S. Park Street City/State/Zip Madison, WI. 53715

Telephone (608) 417-6229 Email mike.brasser@unitypoint.org

**4. Project Description**

Provide a brief description of the project and all proposed uses of the site:

Approximately a 20,000 sq. ft. addition to the UnityPoint Health - Meriter Child and Psychiatry facility. Existing facility will be renovated after new addition is completed.

Scheduled start date End of October 2018 Planned completion date Addition within August 2019

**5. Required Submittal Materials**

Refer to the Land Use Application Checklist for detailed submittal requirements.

- Filing fee
- Land Use Application
- Letter of intent
- Legal description
- Pre-application notification
- Vicinity map
- Survey or existing conditions site plan
- Development plans
- Land Use Application Checklist (LND-C)
- Supplemental Requirements
- Electronic Submittal\*

*\*Electronic copies of all items submitted in hard copy are required. Individual PDF files of each item submitted should be compiled on a CD or flash drive, or submitted via email to pcapplications@cityofmadison.com. The email must include the project address, project name, and applicant name. Electronic submittals via file hosting services (such as Dropbox.com) are not allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at (608) 266-4635 for assistance.*

**For concurrent UDC applications** a separate pre-application meeting with the UDC Secretary is required prior to submittal. Following the pre-application meeting, a complete UDC Application form and all other submittal requirements must be submitted to the UDC Secretary. An electronic submittal, as noted above, is required. Electronic submittals should be compiled on a CD or flash drive, or sent via email to udcapplications@cityofmadison.com.

**6. Applicant Declarations**

- Pre-application meeting with staff.** Prior to preparation of this application, the applicant is strongly encouraged to discuss the proposed development and review process with Zoning and Planning Division staff. Note staff persons and date.

Planning staff DAT and Kevin Firchow Date 7/17/2018

Zoning staff Jenny Kirchgatter Date 7/13/2018


- Demolition Listserv
- Public subsidy is being requested (indicate in letter of intent)

- Pre-application notification:** The zoning code requires that the applicant notify the district alder and any nearby neighborhood and business associations **in writing** no later than **30 days prior to FILING this request**. List the alderperson, neighborhood association(s), business association(s), AND the dates you sent the notices:  
District 7 - Steven King was notified by Mike Brassler on July 9, 2018. Steven King did approve waiving the deadline of July 1, 2018 for this project.

The alderperson and the Director of Planning & Community & Economic Development may reduce the 30-day requirement or waive the pre-application notification requirement altogether. Evidence of the pre-application notification is required as part of the application materials. A copy of the notification letters or any correspondence granting a waiver is required as part of the application materials.

**The applicant attests that this form is accurately completed and all required materials are submitted:**

Name of applicant Mike Brassler Relationship to property Owner-Manager

Authorizing signature of property owner  Date 7/26/18