



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Draft SISTER CITY COLLABORATION COMMITTEE

Monday, April 23, 2012

4:30 PM

Room LL120 - Madison Municipal Building
215 Martin Luther King, Jr. Blvd.

CALL TO ORDER / ROLL CALL

The meeting was called to order at 4:30 p.m. by Chair Alfano.

Present: 6 -

Charles J. James; Frank L. Alfano; Josephine H. Oyama-Miller; Carolyn A. Gantner; Daina P. Zemliauskas-Juozevicius and Amy R. Zastrow

Absent: 2 -

Bridget R. Maniaci and Benjamin R. Manski

APPROVAL OF MINUTES

James moved to approve the minutes amending them to show implementation plan review and finance follow up. Motion was seconded by Oyama-Miller. The minutes were unanimously approved.

PUBLIC COMMENT

None.

DISCLOSURES AND RECUSALS

None.

DISCUSSION ITEMS

25970

Removal of Inactive Sister City Programs and Inactive Members of the Sister City Collaboration Committee

Attachments: [registration\(s\) from 4.17.2012 Common Council meeting](#)

Alfano reported that this resolution was on the April 17, 2012 Common Council agenda and passed. Question arose why resolution was not referred to SCCC. Also, did resolution remove Vietnam as inactive sister city program? SCCC will receive a copy of the resolution that was passed by the Council.

26034

Sister City Display Case Schedule for 2012

The display case in the CCB will possibly be used each month by a different sister city. If after a sister city is displayed for the month, and there is no display scheduled for the next month, the city that has the current display will

be responsible to put the original sister city items in the case.

[26035](#)

Review of Funding Request Applications and Annual Reports for 2012

Funding for 2012 has been sent to active sister city programs.

[26036](#)

Review of Implementation Plan

The implementation plan developed in 2011 was reviewed. Many parts of the plan have been completed. Some areas that were discussed were:

1. How do sister city programs obtain marketing materials about Madison when visiting their sister city?
2. A date for the 2012 reception for council members has to be set. Alfano will contact Mayor's Office about date.
3. Alfano will check with Brad Livingston, Airport Director, about sister city banners being placed at the airport. The SCCC is asking if flags for the Cities (not the countries) can be available for display, leaving Park Street as it is for now. Also, how can sister cities obtain a Madison flag to are with our sister cities.
4. Oyama-Miller inquired about the possibility of outlets in the city where sister city programs can sell items for their respective sister cities or just display for education.
5. Committee requested that the Mayor's office be contacted to review decision on Monona Terrace management's refusal to display Madison merchandise for sale to general public. Alfano will contact Sally Miley in the Mayor's Office. Can we ask Monona Terrace to display (not sell) an SCCC or sister cities display in Monona Terrace?
6. Gantner will contact Overture Center about the possibility of a sister city photo display during International Day in 2013 in the Community Gallery at the Overture Center. Can we add to a future agenda, how to have a "mobile display case" concept that we can use for this event AND other venues?
7. Zastrow will create a form to show what the financial impact of the sister city program is to the City of Madison.
8. Alfano will contact Sally Miley as to guidelines of 2011 gift funds.

ANNOUNCEMENTS

The next meeting is Monday, June 18, 2012 at 4:30 p.m.

ADJOURNMENT

The meeting was adjourned at 5:45 p.m.