



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved POLICE AND FIRE COMMISSION

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Monday, September 11, 2023

5:30 PM

Virtual Meeting via Zoom

The City of Madison is holding the Police and Fire Commission meeting virtually.

1. Written Comments: You can send comments on agenda items to pfc@cityofmadison.com

2. Register for Public Comment:

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. Watch the Meeting: If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. Listen by Phone:

(877) 853-5257 (Toll Free)

Webinar ID: 883 3570 4052

CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:30pm. All attendees participated via Zoom.

Present: 5 - Veronica Figueroa Velez; Kevin C. Gundlach; Mary Schauf; William Greer and Jacquelyn L. Boggess

APPROVAL OF MINUTES

A motion was made by Gundlach, seconded by Schauf, to approve the minutes from August 14, 2023 and September 8, 2023.

The motion passed by voice vote/other.

PUBLIC COMMENT

1. [79730](#) Public Comment for the Police and Fire Commission meeting of September 11, 2023

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or approvals.

FIRE DEPARTMENT DISCUSSION ITEMS

Assistant Chief Tracy Burrus provided the report of the Madison Fire Department.

2. [79731](#) Consideration and potential action regarding candidates for Fire Department eligibility list

Attachments: [MFD 2023 Sept PFC Packet.pdf](#)

83 of 94 candidates successfully passed the Physical Ability Test.

A motion was made by Gundlach, seconded by Boggess, to approve the eligibility list.

The motion passed by voice vote/other.

3. [79732](#) Status update on 2024 Fire Department Recruitment/Hiring Process

Chief Burrus reported that final interviews with the Fire Chief and background investigations will occur soon with the intent that the department be ready to present a hiring list at the next meeting.

The Fire Academy is expected to begin January 16, 2024.

4. [79733](#) General status report on Fire Department disciplinary matters

There are six open investigations regarding potential violations of policy, and no suspensions requiring notification to the PFC.

5. [79734](#) General status update regarding Wisconsin Partnership Program, Community Impact Grant

Fire Chief Chris Carbon provided an update on the Wisconsin Partnership Program Community Impact Grant application to fund a new internship program.

POLICE DEPARTMENT DISCUSSION ITEMS

Captain Tim Patton gave the report for the Madison Police Department.

6. [79735](#) Consideration and potential action on final recommendation of the Police Chief regarding promotion of the following candidates following successful completion of the probationary period:

- i. Rayvell Gillard, Sergeant, effective 10-02-23
- ii. Nicholas Cleary, Detective, effective 10-02-23

- iii. Stephen Zighelboim, Detective, effective 10-02-23
- iv. Casey Amoroso, Detective, effective 10-02-23
- v. Kimberly Alan, Lieutenant, effective 10-02-23
- vi. Nicholas Pine, Sergeant, effective 10-02-23

Attachments: [MPD 2023 Sept PFC Packet.pdf](#)

A motion was made by Schauf, seconded by Figueroa Velez, to approve the final recommendation of the Police Chief to promote of the following candidates following successful completion of the probationary period, effective October 2, 2023:

- i. Rayvell Gillard, Sergeant
- ii. Nicholas Cleary, Detective
- iii. Stephen Zighelboim, Detective
- iv. Casey Amoroso, Detective
- v. Kimberly Alan, Lieutenant
- vi. Nicholas Pine, Sergeant

The motion passed by voice vote/other.

7. [79736](#) Consideration and potential action regarding seventeen (17) candidates for Police Department eligibility list

A motion was made by Schauf, seconded by Gundlach, to approve the 17 candidates to the eligibility list as presented.

The motion passed by voice vote/other.

8. [79737](#) Consideration and potential action regarding ten (10) candidates for Police Department hiring list

A motion was made by Schauf, seconded by Gundlach, to approve Yee Thao and Hector Covarrubias to the hiring list.

The motion passed by voice vote/other.

9. [79738](#) Status update on Police Department Acting Position

Captain Patton reported on a promotion on an acting basis, which does not require action by the PFC.

10. [79739](#) General status update on Police Department retirements and resignations

Captain Patton reported three resignation/retirements from the department.

11. [79740](#) General status report on Police Department disciplinary matters

There are no suspensions requiring notification to the PFC.

CLOSED SESSION

A motion was made by Figueroa Velez, seconded by Boggess, to convene into closed session.

The motion passed by voice vote/other.

The commissioners convened into closed session at 6:20pm.

12. [79741](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically: Consider Preliminary Recommendation of Fire Chief for Promotion of the following candidates and report on personnel file reviews:
- i. Timothy Mrowiec to Deputy Fire Chief, effective September 4, 2023
 - ii. Liza Tatar to Deputy Fire Chief, effective October 9, 2023
 - iii. David Crossen to Division Fire Chief, effective August 21, 2023
 - iv. Lisa Becher to Division Fire Chief, effective October 9, 2023
 - v. Aaron Zamzow to Lieutenant, effective September 17, 2023
 - vi. David Guthrie to Lieutenant, effective October 1, 2023
 - vii. Joshua Ramsey to Apparatus Engineer, effective October 1, 2023

These items were discussed in closed session and voted on in open session.

13. [79742](#) Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session
- A motion was made by Boggess, seconded by Schauf, to reconvene into open session.**

The motion passed by voice vote/other.

The Commission reconvened into open session at 6:32pm

Vote Regarding Apparatus Engineer Candidate

A motion was made by Boggess, seconded by Schauf, to accept the preliminary recommendation of the Fire Chief for promotion of Joshua Ramsey to Apparatus Engineer, effective October 1, 2023.

The motion passed by voice vote/other.

Vote Regarding Division Chief Candidates

A motion was made by Figueroa Velez, seconded by Schauf, to accept the preliminary recommendation of the Fire Chief for promotion to Division Chief of David Crossen, effective August 21, 2023, and Lisa Becher, effective September 25, 2023.

The motion passed by voice vote/other.

Vote Regarding Deputy Chief Candidates

A motion was made by Gundlach, seconded by Boggess, to accept the preliminary recommendation of the Fire Chief for promotion to Deputy Chief of Timothy Mrowiec, effective September 4, 2023 and Liza Tatar, effective

October 9, 2023.

The motion passed by voice vote/other.

Vote Regarding Lieutenant Candidates

A motion was made by Schauf, seconded by Figueroa Velez, to accept the preliminary recommendation of the Fire Chief for promotion to Lieutenant of Aaron Zamzow, effective September 17, 2023 and David Guthrie, effective October 1, 2023.

The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Schauf, seconded by Boggess, to adjourn.

The motion passed by voice vote/other.

The meeting adjourned at 6:35pm.