

Streatery Extension of Premises

(Agenda Item Number)

(Legistar file number)

LICPLH-2020-00713
(License number)

5 202
(Alder District #) (Police Sector)

Office Use Only

Fee: Waived

Class A: Beer, Liquor, Cider

Class B: Beer, Liquor,
 Class C Wine

City of Madison Clerk

210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com

608-266-4601

Streatery extension of premises is available for existing licensed premises only. Extensions will not be granted for vertical drinking or beer garden additions. Application must be submitted to the Clerk's office. Staff will review the application and if it is complete and approved by Zoning and/or the street vending coordinator, provisionally approve and forward to the Alcohol License Review Committee for final approval recommendation. Any licensed establishment applying to extend their premises onto City property must provide a certificate of insurance for liquor liability including a separate additional insured endorsement naming the City of Madison with this application.

Are you requesting this temporary extension of licensed premises, in compliance with Emergency Order Resolution Legistar #60695 (Madison Streatery Program), adopted by the Common Council on June 16, 2020?: Yes No

Required detailed floor plans of extension area **included**: Yes *submitted w/ sidewalk cafe application online/website*

Required approval of expanded eating area obtained from Street Vending Coordinator or Zoning Administrator **included**: Yes, date approved: 9/14/20

Street Occupancy Permit obtained from Traffic Engineering: Yes No N/A

Does lease/deed cover area request for temporary extension?: Yes No
If no, **must attach** letter from landlord or property owner authorizing use of the property.

Licensed Premises Information

This application modifies existing alcohol license number: 71370-77750

Business dba Name: The Library Cafe & Bar

Licensed Address: 320 N. Randall Ave.

Liquor/Beer Agent Name: Stephanie Dalbesio

35 % Alcohol, 55 % Food, 10 % Other Alder, District #: Bickel, 5 Police Sector: _____

Corporate Information

Business Legal Name (as on WI State Sellers Permit): Thompson Cafe, LLC

Business Mailing Address: 5779 Scenic Ridge Tr. Middleton, WI 53582

Business Contact Name, Position: Stephanie Dalbesio, Owner/Manager

Business Phone: 608-217-1938 Business Email: sdalbesio@gmail.com

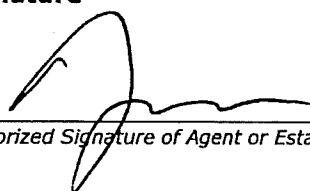
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Extension Details

Current Capacity (indoor): 89 normal Current Capacity (outdoor): 16
22 COVID/25% Proposed Capacity (outdoor): 42

Description of Proposed Changes: addition of 60' x 6' seating area
between sidewalk and curb on Randall Proutage

Signature

 _____, 9/15/20
Authorized Signature of Agent or Establishment Owner Date

Clerk's Office checklist for complete applications

- Floor Plans
- Copy of approval from Street Vending/Zoning
- Copy of Street Occupancy Permit included *if applicable*
- Letter from landlord/property owner authorizing temporary extension of lease area *if applicable*
- Certificate of Insurance for liquor liability with City of Madison named *if extending on city property*

Upon Application Submission, the Clerk's Office issued to the application:

- Orange sign Orange business card
- "License Renewals & Changes" brochure with next steps issued

Verbick, Jim

From: Blake-Horst, Meghan
Sent: Monday, September 14, 2020 11:00 AM
To: licensing; 'tgthompson44@yahoo.com'
Cc: Prestigiacomio, Max
Subject: Streatery Approval - The Library, 320 N. Randall St.
Attachments: NOTICE Signage for Streatery Restaurant Recovery Program.pdf; Streatery - Accessibility Is Hospitality Flyer.pdf

Hello,

Your request to expand your sidewalk café for ***Thompson Café LLC dba The Library, 320 N. Randall St.*** has been approved on ***9/14/20*** by the Street Vending Office. You are able to begin setting up your café within the approved expansion area and serving food on ***9/14/20***.

Before you can serve alcohol in the expanded area, you will need to submit a ***Temporary Premises Extension Permit application*** to the Clerk's Office at licensing@cityofmadison.com. Please CC mblake-horst@cityofmadison.com on the email submission of the application. This email will serve as notification that your expansion is approved.

Once this application is submitted and approved, by the Clerk's Office, you will be able to begin service into the expanded patio area on a provisional approval and forward to the Alcohol License Review Committee for final approval recommendation. See Temporary Premises Extension permit application for insurance requirements and details.

Attached you will find a NOTICE sign. ***This sign is required to be printed and displayed on the café, facing outward.*** Having one on each end of the café would be preferred. I would encourage you to laminate or place in a protective plastic sheet to maintain the sign and limit the need to reprint.

Under no circumstances is this program meant to promote gathering or social spaces, and are only to allow food & beverage patrons to be seated in accordance with physical distancing requirements to increase capacity. This program and approvals can be changed or additional requirements can be placed at any time.

Public Health Madison-Dane County (PHMDC) Resources and Guidelines:

- COVID-19 Restaurant Toolkit: <https://publichealthmdc.com/coronavirus/forward-dane/requirements#toolkit>
- Sign-up for the Public Health Madison-Dane County newsletter. This is the best way to keep up to date on Public Health information you need to know to operate a safe and healthy restaurant: <https://bit.ly/2XWJJ2N>

We will be flexible as we work with you and your staff but we ask that you:

- Follow all ***Public Health orders***
- Maintain a clear 6' pedestrian path at all times between the building and the café.
- Keep chairs, tables and umbrellas within the enclosures at all times
- Place tables and chairs according to the current Public Health orders (6' distance for the seating area is ***measured from back of chair to back of chair***).
- Ensure customers are not moving tables together
- Clean café furniture and enclosures frequently and according to Public Health guidance
- Customers are to be seated when consuming food and/or drinks
- ***A covered garbage can is available at all times***
- You must still bring in your furniture and enclosures nightly

Please contact our office if you have any additional questions or need assistance. The Streatery Restaurant Recovery Program ends on October 25, 2020, or when restaurants are able to operate at full indoor capacity, whichever comes first. Please NOTE that on 9/15/20 the Common Council will be addressing expanding the Streatery Program through April 14, 2021. I will send updates on the outcome of the vote. Feedback on this program is welcome. Best of luck as you reopen.



Meghan Blake-Horst
Street Vending Coordinator
Economic Development Division
Office of Business Resources
215 Martin Luther King Jr Blvd. 3rd floor
P.O. Box 2983
Madison, Wisconsin 53701-2983
Tel 608-261-9171 • Fax (608) 261-6126
mblake-horst@cityofmadison.com
www.cityofmadison.com/business/streetvending

The 2020 Census is here! As we practice social distancing, take the opportunity to complete the census now from the comfort of your own home. You can fill it out online at my2020census.gov, by phone, or by mail.
#MadisonCounts #2020Census

In compliance with State public records law, the City of Madison retains copies of ALL email messages to and from this mailbox. Email messages may be released in response to appropriate open record requests.

Please consider the environment before printing this email.



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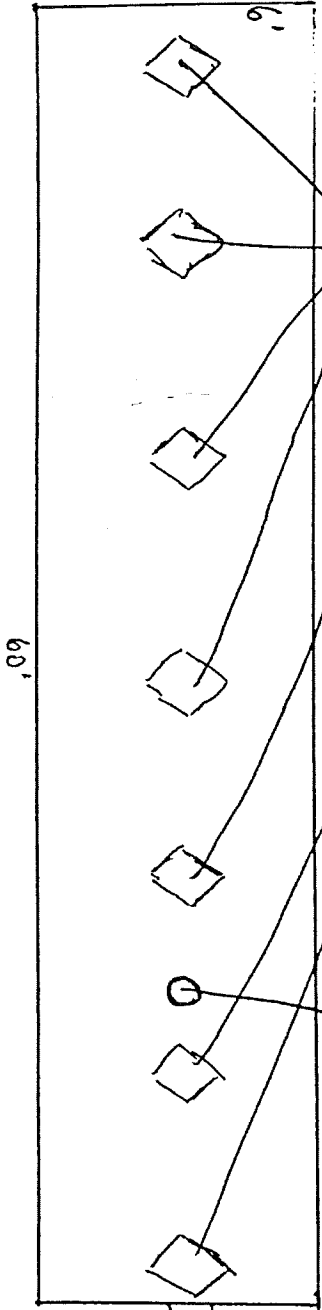
Randall Ave

30x30
tables

Telephone
pole

Splight

Tree



Sidewalk

60'

6'

330 N. Randall

Alley
Sidewalk

Existing
Sidewalk
Cafe