



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft COMMITTEE ON SWEATFREE PURCHASES

Thursday, December 13, 2012

5:30 PM

210 Martin Luther King, Jr. Blvd.
Room 406 (City-County Building)

CALL TO ORDER / ROLL CALL

Present: 3 -
Kayla A. Martin; Jonathan D. Rosenblum and Carol Bracewell

Absent: 2 -
Satya V. Rhodes-Conway and Matthew C. Earley

APPROVAL OF MINUTES

A motion was made by Carol Bracewell and seconded by Jonathan Rosenblum to approve the minutes of 3/21/2012. The motion passed by voice vote.

PUBLIC COMMENT

None

DISCLOSURES AND RECUSALS

NONE

Items to be Considered

1. [21508](#) Standing update on sweatfree and purchasing activities- Purchasing

McGuire relayed the request from Sweatfree Purchasing Consortium (SPC) for the City to consider signing the following draft statement. The manufacturer program referred to in this statement was discussed at the 11/27/12 meeting. No consensus action from the committee at this time.

“The following public entities plan to recognize the Consortium manufacturer program in their bids and proposals, or in the award and contract performance stage. They believe that vendor participation in the Consortium manufacturer program will save time and money for both vendors and public entities.”

2. [22534](#) “Sliding Scale” Method of Compliance

The compliance gate will be raised from 40% in 2012 to 50% in 2013. Committee to discuss the point system to implement when contracts are bid out.

3. [22946](#) Review of Workplan Progress

Committee discussed certain components of the workplan.

- a. **Sec. 6(d) Continuing Disclosure and Transparency.** At this time, submissions of affidavits are required only as needed, i.e., if there are any contract changes, during renewal periods and/or bids, and if there are any major changes to the business.
- b. **Vendor Education.** Committee to develop plan for engaging departments and vendors. Identify resources and incentives to promote social accountability. Identify union resources.
- c. **Develop a pre-approved vendor list of vendors considered sweatfree compliant.**
 - Also, develop a “problem vendors” list.
 - The concept of a pre-approved vendor list with manufacturers, brands and products – as what is being developed by the SPC is ideal, where companies are willing to place goods under authoritative and helpful monitoring process as a sign of good faith. Furthermore, if businesses are engaging with the Workers Rights Consortium ((WRC), it provides for a best system for effectively monitoring the supply chain.
 - How do we integrate the City’s process/criteria with SPC’s program and/or adopt it?
 - Can we advocate for designated supplier(s)?
 - How do we drive demand for compliant suppliers?
- d. **Review Annual report at next meeting.**

4. [25419](#) Committee meeting schedule and membership

Monette to send out doodle for next meeting(s).

5. [19185](#) Announcements

None

ADJOURNMENT

A motion was made by Carol Bracewell and seconded by Jonathan Rosenblum to adjourn the meeting at 6:10. The motion passed by voice vote.