



Department of Planning & Community & Economic Development  
**Community Development Division**

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November 10, 2009

Christine Leatherberry  
Here We Grow Learning Center  
5206 Anton Dr.  
Fitchburg, WI 53719

Dear Ms Leatherberry:

Thank you for your application for City of Madison childcare accreditation for Here We Grow Learning Center. The City's Early Childhood Care and Education Committee (ECCEC) recommended in April 2007 and again in September 2009 that applications from centers located outside of the City of Madison not be accepted. Madison General Ordinance 3.12 states that if a child care program is located outside of the City of Madison, it *may* be accredited for the limited purpose of providing services to tuition aid recipients. The ECCEC, in their previous and recent deliberations took into consideration, the existing waitlist of programs located in the City of Madison and recommended that at this time, no new applications outside the City of Madison be accepted.

If you wish to appeal the decision denying your application, you may do so by filing a written request to review the determination made by the Child Care Coordinator within 30 days of this letter. Your request for an administrative review shall state the ground or grounds upon which you contend that the determination shall be modified or reversed. You may file with the request for review written evidence and argument in support of the application for accreditation. The Community Development Division Director will complete the administrative review within 15 days of receipt of such request. Your request for an administrative review shall be sent to:

Bill Clingan  
Office of Community Services  
PO Box 2627  
Madison, WI 53701-2627

The Community Development Division Director may affirm, reverse or modify the determination of the Child Care Coordinator. The written determination of the administrative review will outline, if appropriate, your right to appeal further to the Early Childhood Care and Education Committee.

Sincerely,

Jolene Ibeling  
Child Care Coordinator

Cc: Bill Clingan  
Monica Host