

Council Chief of Staff Update

01/28/25

Reminders & Tips

The City has launched a public records request online portal. We have placed a link to this portal on the [Council website](#).



Council Office Project Updates

Alder Onboarding

Agencies are working on reviewing and updating their onboarding videos and documents. The Council Office is reviewing, updating, and creating additional onboarding and offboarding materials in preparation for April.

If you are not running for re-election and would like to help Debbie get a head start on your outgoing alder honoring resolution, please contact her for instructions.

All alders (returning and new) who do not already have a City laptop will be receiving one in April. Details to follow.

Save the Date:

- Lightning Agency Roundtables 4/8/25 @5:30 p.m.
- Alder Onboarding Retreat 4/12/25 @9:00 a.m. (new and returning alders session)
- Outgoing/Incoming Alder Breakfast 4/15/25 @9:30 a.m. @Olbrich Gardens
- Noon meeting 4/15/25 (outgoing honoring resolutions, swearing in, leadership elections in-person)
- Headshots 4/15/25 3:30 p.m. (tentative)
- Mock Council meeting 4/15/25 @4:30 p.m. (tentative)

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Upcoming City Trainings

Values-Based Leadership: The 4 Principles of Practice

Description: Elevate your leadership with our Values-Based Leadership course by fostering self-reflection, balance, confidence, and humility. **Upcoming:** 2/4/25 9:00-10:30 a.m., virtual

Creating a Gender Inclusive Workplace 101

Description: We'll discuss LGBTQ+ inclusion, how to create welcoming environments, discuss institutional inequity, and how to create systemic change. **Upcoming:** 2/5/25 9:00-11:00 a.m., virtual

RESJI Foundations Part 1: Introduction to Racial Equity and Social Justice

Description: Finally back by popular demand! This course is for those beginning their learning on racial equity and social justice *or* seeking a foundational primer. This course is for those wondering "What is racial equity? What does it have to do with my job? What can I do about it?" To explore these questions we'll use slides, handouts, videos, art, comedy, local and national case studies, pair and group dialogue, and activities to build "equity muscles." **Upcoming:** 2/12/2025 noon-3:00 p.m. Pinney Library, in person

Build Bridges, Not Barriers

Description: Enhance your ability to foster inclusivity, build trust, and become an effective ally in your personal and professional life. **Upcoming:** 9:00-11:00 a.m., virtual