

LAND USE APPLICATION

LND-B

City of Madison
 Planning Division
 126 S. Hamilton St.
 P.O. Box 2985
 Madison, WI 53701-2985
 (608) 266-4635



FOR OFFICE USE ONLY:

Paid \$600 Receipt # 43103-6007
 Date received 4/13/18
 Received by _____
 Parcel # 0709-282-2408-6
 Aldermanic district 13
 Zoning district TSS
 Special requirements PKST. C.U.
 Review required by PDA
 UDC PC
 Common Council Other _____
 Reviewed By _____

All Land Use Applications must be filed with the Zoning Office at the above address.

This completed form is required for all applications for Plan Commission review except subdivisions or land divisions, which should be filed using the Subdivision Application found on the City's web site.

1. Project Information

Address: 729 Glenway Street, Madison, WI 53711
 Title: Madison Chocolate Company

2. This is an application for (check all that apply)

- Zoning Map Amendment (rezoning) from _____ to _____
- Major Amendment to an Approved Planned Development-General Development Plan (PD-GDP) Zoning
- Major Amendment to an Approved Planned Development-Specific Implementation Plan (PD-SIP)
- Review of Alteration to Planned Development (PD) (by Plan Commission)
- Conditional Use or Major Alteration to an Approved Conditional Use
- Demolition Permit
- Other requests

3. Applicant, Agent and Property Owner Information

| | | |
|--|-------------------------------|--|
| Applicant name | <u>Megan Hile</u> | Company <u>Madison Chocolate Company</u> |
| Street address | <u>729 Glenway Street</u> | City/State/Zip <u>Madison, WI 53711</u> |
| Telephone | <u>608-286-1154</u> | Email <u>info@madisonchocolate.com</u> |
| Project contact person | <u>Megan Hile</u> | Company <u>Madison Chocolate Company</u> |
| Street address | <u>729 Glenway Street</u> | City/State/Zip <u>Madison, WI 53711</u> |
| Telephone | <u>608-286-1154</u> | Email <u>info@madisonchocolate.com</u> |
| Property owner (if not applicant) | <u>Patrick Corcoran</u> | <u>Patrick Properties</u> |
| Street address | <u>2417 University Avenue</u> | City/State/Zip <u>Madison, WI 53726</u> |
| Telephone | <u>608-663-1778</u> | Email <u>patrickproperties@tds.net</u> |

4. Project Description

Provide a brief description of the project and all proposed uses of the site:

We are planning to use the outdoor seating area for serving food + beverage. We are currently serving coffee, pastries, chocolate + wine beginning March.

Scheduled start date Space is completed Planned completion date As soon as we are granted permission for conditional use permit.

5. Required Submittal Materials

Refer to the Land Use Application Checklist for detailed submittal requirements.

- Filing fee
- Land Use Application
- Letter of intent
- Legal description
- Pre-application notification
- Vicinity map
- Survey or existing conditions site plan
- Development plans
- Land Use Application Checklist (LND-C)
- Supplemental Requirements
- Electronic Submittal*

*Electronic copies of all items submitted in hard copy are required. Individual PDF files of each item submitted should be compiled on a CD or flash drive, or submitted via email to pcapplications@cityofmadison.com. The email must include the project address, project name, and applicant name. Electronic submittals via file hosting services (such as Dropbox.com) are not allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at (608) 266-4635 for assistance.

For concurrent UDC applications a separate pre-application meeting with the UDC Secretary is required prior to submittal. Following the pre-application meeting, a complete UDC Application form and all other submittal requirements must be submitted to the UDC Secretary. An electronic submittal, as noted above, is required. Electronic submittals should be compiled on a CD or flash drive, or sent via email to udcapplications@cityofmadison.com.

6. Applicant Declarations

Pre-application meeting with staff. Prior to preparation of this application, the applicant is strongly encouraged to discuss the proposed development and review process with Zoning and Planning Division staff. Note staff persons and date.

Planning staff Chris Wells Date 2/7/2018
Zoning staff MAX Tucker Date 2-7-18

- Demolition Listserv
- Public subsidy is being requested (indicate in letter of intent)

Pre-application notification: The zoning code requires that the applicant notify the district alder and any nearby neighborhood and business associations in writing no later than 30 days prior to FILING this request. List the alderperson, neighborhood association(s), business association(s), AND the dates you sent the notices:

Alder Sara Eskrich, President of DMNA, David Hoffert
Request was sent on Feb 7th, 2018

The alderperson and the Director of Planning & Community & Economic Development may reduce the 30-day requirement or waive the pre-application notification requirement altogether. Evidence of the pre-application notification is required as part of the application materials. A copy of the notification letters or any correspondence granting a waiver is required as part of the application materials.

The applicant attests that this form is accurately completed and all required materials are submitted:

Name of applicant Meghan Relationship to property 3/9/18
Authorizing signature of property owner [Signature] Date 3/9/18