

**STATUTORY RESOURCE SERVICES AGREEMENT FOR 2011**  
**ARTICLE I: INTENT**

The Madison Public Library (hereinafter referred to as MPL) agrees to remain a member in good standing of the South Central Library System (hereinafter referred to as SCLS) for the duration of this contract. MPL further agrees to fulfil all the responsibilities required for system membership in accordance with the signed membership agreement between MPL and SCLS and in compliance with Chapter 43 of the Wisconsin Statutes. In return, SCLS agrees to provide to MPL the full range of goods and services offered to other member public libraries on the same basis as those goods and services are offered to those other member public libraries.

The provisions which follow are intended to formalize the relationship for the provision of resources by MPL to SCLS member libraries and the referral or routing of reference and interlibrary loan requests by MPL pursuant to Wisconsin Statutes, Section 43.24(2)(b) and (d) for the period January 1 through December 31, 2011. All payments between MPL and SCLS for the services specified in this contract shall be in accordance with, and limited to, the specific terms of this contract unless such terms are altered, in writing, by mutual agreement of both parties involved.

**ARTICLE II: RESOURCE LIBRARY SERVICES**

A. Backup Reference and Interlibrary Loan Services ..... \$165,389

MPL agrees to provide the backup reference and interlibrary loan services specified in S.43.24(2)(b), and to refer or route reference and interlibrary loan requests pursuant to S.43.24(2)(d) in return for the sum indicated above. This sum is intended to cover the general costs of this service, including ILLiad, and excluding OCLC and WiLS charges.

MPL agrees to accept requests for materials or information from all SCLS member public libraries, to utilize collections to which MPL shall have direct access to complete these requests if possible, to verify remaining requests according to the guidelines established by the Division for Libraries, Technology and Community Learning, and to refer these remaining requests for completion to such other member, area, state and national resources as shall be required.

MPL will also route materials received for the completion of interlibrary loan requests to the library or agency requiring them in cases where an automatic routing mechanism is not already in place. MPL will further accept requests referred into the SCLS area from other areas of the state in accordance with Division for Library Services guidelines and practices and insofar as this is deemed practical by SCLS, and either fill such requests directly or refer them to the proper member and area level resources for completion. The requests which MPL is expected to handle as an interlibrary loan clearinghouse under this section do not include those which may be completed by one member library loaning material directly to another through the mechanism of the shared automated resource sharing system.

MPL agrees to complete these requests or to determine that they cannot be completed with the information, materials, and/or expertise at hand, and to provide the information, materials, and/or copies necessary to such completion or the notice that such completion is not possible to the requesting library within an average of five working days, and for 90% of requests

received within a maximum of seven days, of the receipt of such requests. Completion is defined to include the placing of holds or reserves, the supplying of information and/or materials, and the referral of requests to other libraries. Status reports to requesting libraries must indicate the actions initiated to complete the request within the specified timeframe.

MPL agrees to continue to provide to SCLS the results of their semi-annual interlibrary loan report, and to gather such other statistics, conduct such studies, and create such reports concerning its activities as a system resource library as shall from time to time be requested by SCLS and shall be deemed reasonable and proper by both parties.

In return for the sum determined above, MPL will assume costs of providing this service, including quarters, staffing, equipment, communication costs, copying, and postage. SCLS will pay OCLC and WILS costs beyond what is covered by State contract, with the exception of ILLiad

### **ARTICLE III: OTHER PROVISIONS**

#### **A. Payment Schedule**

SCLS will pay MPL for the services specified above in two installments not later than the day following the SCLS Board meetings in the months of August and November, 2011. Each payment will include one half of the collection enrichment grant, and one half of the payment for the backup reference and interlibrary loan services provided by MPL.

B. Reopener and Future Contracts

Negotiations for renewal or revision of this contract for 2012 shall be begun no later than September 1, 2011. This contract may be modified during 2011 by mutual written consent of both parties.

C. Term of Contract

The term of this contract shall be January 1 through December 31, 2011, inclusive. If no agreement for 2012 can be reached through the negotiation process, this contract can be extended through 2012 by the Division for Libraries, Technology, and Community Learning of the Department of Public Instruction in accordance with S.43.16(1)(a).

D. Contract Acceptance

Final acceptance of this agreement by SCLS is subject to the approval of this agreement and of the revised 2011 SCLS Annual Plan for Services by the Division for Libraries, Technology, and Community Learning of the Department of Public Instruction.

SIGNED: SOUTH CENTRAL LIBRARY SYSTEM

By: Janet D. Pugh  
President of the Board

Date: 6-14-2010

SIGNED: MADISON PUBLIC LIBRARY

By: \_\_\_\_\_  
President of the Board

Date: \_\_\_\_\_

**SUPPLEMENTARY SERVICES AGREEMENT FOR 2011**

**ARTICLE I: INTENT**

The Madison Public Library (hereinafter referred to as MPL) agrees to remain a member in good standing of the South Central Library System (hereinafter referred to as SCLS) for the duration of this contract. MPL further agrees to fulfill all the responsibilities required for system membership in accordance with the signed membership agreement between MPL and SCLS and in compliance with Chapter 43 of the Wisconsin Statutes. In return, SCLS agrees to provide to MPL the full range of goods and services offered to other member public libraries on the same basis as those goods and services are offered to those other member public libraries.

The following provisions are intended to formalize the relationship between MPL and SCLS for the period January 1 through December 31, 2011 concerning those services and transactions which are of mutual benefit to both parties and are not part of the Statutory Resource Services Agreement between these parties. All payments between MPL and SCLS for the services specified in this contract shall be in accordance with, and limited to, the specific terms of this contract unless such terms are altered, in writing, by mutual agreement of both parties involved.

**ARTICLE II: SUPPORT SERVICES PROVIDED BY MPL**

A. Materials in Demand.....\$72,415

SCLS will pay to MPL the sum specified above to enable MPL to purchase and maintain materials in demand and provide them in a timely manner to all system member libraries.

MPL agrees to purchase popular and in demand material to minimize the length of time a patron has to wait for a requested title within the limits of the funds provided and according to such formulas as shall be determined based on recommendations by the Administrative Council.

MPL may expend these funds for any kind of popular materials, both adult and juvenile, determined in accordance with the current guidelines as modified by the annual evaluation process. The Administrative Council will review and evaluate this service program annually, and recommend changes as required to SCLS and MPL.

This service is additional to, and dependent upon, the SCLS system standard recommended by the Administrative Council that each local library provide a copy of a given title for a set number of requests that the local library has on file for it. These

funds are in no way intended to replace or obviate the responsibility of each local library to provide adequate numbers, according to this standard or others that may from time to time be adopted, of copies of popular materials for its own residents.

Items no longer needed will be distributed by MPL for use or further distribution according to an agreed upon formula, and materials not desired for further use by member libraries will be donated to the MPL Central Friends. All other materials purchased under this program remain the property of SCLS and revert to SCLS in the event of the termination of this contract.

The circulation of these materials shall not be attributed to the contracting library or library agency or to any other system member library for the purpose of establishing net lender payments of any kind for participation in SCLS interlibrary loan activities.

MPL agrees to report to SCLS annually the current status of the popular materials collection including the number and nature of materials purchased or disposed of during that period, and to gather such other statistics, conduct such studies, and create such reports concerning its popular materials collection activities as shall from time to time be requested by SCLS and shall be deemed reasonable and proper by both parties.

B. Materials for Youth.....\$5,150

SCLS will pay to MPL the sum specified above to enable MPL to purchase and maintain a collection of materials for youth and provide them in a timely manner to all system member libraries.

MPL may expend these funds for any kind of materials for children. This may include the purchase and circulation of media with public performance rights. Funds not required for this purpose may be spent instead on other media for children and/or patrons with special needs. The Administrative Council will review and evaluate this service program annually, and recommend changes as required to SCLS and MPL.

C. Supplementary Resource Library Grant.....\$67,656

As the largest municipality in SCLS with the largest public library, Madison is frequently the provider of specialized materials and a wide range of goods and services that benefit all member libraries and all of the citizens of the State of Wisconsin. This sum can be expended in any way determined by the administration and board of MPL, save only that these funds cannot be utilized to reduce the existing support of MPL by the City of Madison.

**ARTICLE III: OTHER PROVISIONS**

A. Payment Schedule

SCLS will pay MPL for the services specified under II A, B, and C above in two installments not later than the day following the SCLS Board meetings in the months of August and November, 2011

B. Reopener and Future Contracts

Negotiations for renewal or revision of this contract for 2012 shall be begun no later than September 1, 2011. This contract may be modified during 2011 by mutual written consent of both parties.

C. Term of Contract

The term of this contract shall be January 1 through December 31, 2011 inclusive.

D. Contract Acceptance

Final acceptance of this agreement by SCLS is subject to the approval of this agreement and of the revised 2011 SCLS Annual Plan for Services by the Division for Libraries, Technology, and Community Learning of the Department of Public Instruction.

SIGNED: SOUTH CENTRAL LIBRARY SYSTEM

By: James Pugh  
President of the Board

Date: 6.14.2010

SIGNED: MADISON PUBLIC LIBRARY

By: \_\_\_\_\_  
President of the Board

Date: \_\_\_\_\_