

Tri 4 Schools, in connection with TDS and the Madison Mallards, requesting Warner Park for a Family Fun Run, on Saturday, June 16, 2012

Parks Staff recommends approval, with the following conditions:

1. Aldermanic notification.
2. The run routes will not block the park entrances at Northport or at Sherman Avenue.
3. Organizer will arrange a site plan meeting, at least two weeks in advance, with the East Parks Supervisor, and agrees to any and all site recommendations he will make.
4. Fees will be paid at least one week prior to the event.
5. Organizer will post a \$3,000 damage deposit with the Parks Division prior to the event and acknowledges that this organization will be responsible for any and all actual field renovation costs which may result from this event.
6. Organizer will provide a certificate of insurance covering this event and naming the City of Madison as "additional insured."
7. Organizer understands that permanent painting or marking of public streets, sidewalks, paths, trees, or signs is not permitted.
8. Organizer understands that no parking on the grass is allowed.
9. Organizer will be responsible for full clean-up of the baseball stadium and park areas used, immediately after the event.
10. Amplification will be allowed from 9am – 1pm, but will be kept to a reasonable level at all times.

Estimated Fees:

Scheduling Fee:	\$200.00
Stadium Rental:	\$385.00
PA Permit	<u>\$100.00</u>
	\$685.00

PARK EVENT PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event Tri 4 Schools Family Fun Run Presented by TDS & Madison Mallards

Event Organizer/Sponsor Tri 4 Schools, Madison Mallards

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number 27-4944213

Address 937 Jenna Drive

City/State/Zip Verona, WI 53593

Primary Contact Katie Hensel

FAX _____

Work Phone 279-7171

Phone During Event 279-7171

E-mail katie@tri4schools.com

Website www.tri4schools.com

Secondary Contact Austin Krueger

Work Phone 414-793-3599

Phone During Event 414-793-3599

E-mail austin.krueger@gmail.com

Annual Event? (first annual) Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: Tri 4 Schools

Estimated Attendance 1,000 - 1,500 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification: Hours 9:30a to 1:00pm Yes No

Park Requested Warner

Shelter Reserved by Event Organizer N/A Yes No

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 6/11/16

Rain Date(s) N/A

Event Start Date(s)/Time(s) 8:30am

Set-Up Date(s)/Time for Event 6/11/16 7am-8:30am

Event End Date(s)/Time(s) 1:00pm

Take-Down Time 1pm-2:30pm

Does this require time in the park the day before your event? Yes No

(no but its blocked out)

APPLICATION SIGNATURE

The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved park area. This permit is subject to all Municipal Ordinances as defined by the City of Madison, in addition to all rules and regulations governing the City's Parks Division. The applicant agrees that during the use of the park facility, the sponsoring organization will not exclude anyone from participation in, deny anyone the benefits of, or otherwise subject anyone to discrimination because of the person's race, color, creed, national origin or handicap.

The applicant has read the Park Events Application packet. The applicant has included all of the appropriate permit applications and materials for this event.

I hereby certify to the best of my knowledge that the information and statements contained in this application are complete and true. I understand that failure to report components of this event/activity may result in the loss of deposit, revocation of permit and/or failure to secure future permits.

Signature Katie Hensel

Date 2/16/2012

Tri 4 Schools Family Fun Run

June 16, 2012

Schedule of Events:

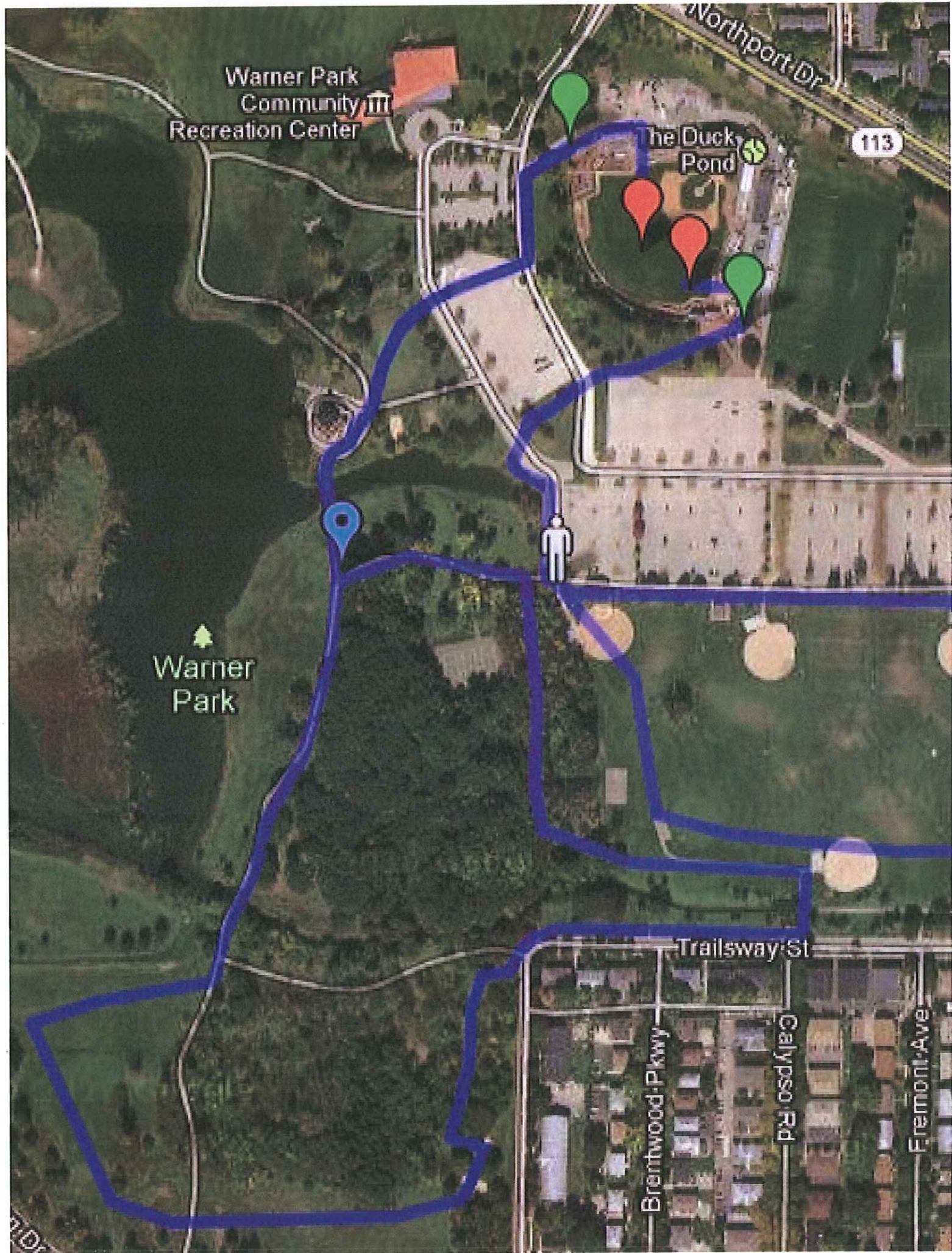
Friday, June 15 – Packet pick-up from 4-8pm, location TBD (estimated at either Duck Pond, Fleet Feet Sports, or TDS)

Saturday, June 16

Time	Event Description
7:00am	Setup begins
8:30am	Packet pick-up and race day registration opens
9:45am	Packet pick-up and race day registration closes
9:50am	National Anthem and Race Day Announcements
10:00am	5k runners begin
10:03am	5k walkers and stroller participants begin
10:10am	One Mile event begins
10:00am	Finish Festival in Duck Pond begins
11:00am	Awards ceremony for 5k event
11:00am	Takedown on course begins
12:00pm	Takedown on course complete
1:00pm	Finish Festival ends, takedown in Duck Pond begins
2:30pm	Takedown in Duck Pond complete

Safety and Security Plan:

- *First aid and Emergency response procedures:* Tri 4 Schools will have EMS personnel hired for this event to provide any necessary first aid. We will also make sure these staff are in contact with local fire and safety personnel in the event that a participant, volunteer, or spectator needs more critical medical attention.



Warner Park
Community
Recreation Center

The Duck
Pond

113

Warner
Park

Trailsway St

Brentwood Pkwy

Calypso Rd

Fremont Ave

Northport Dr