

PURCHASING VIEW



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 07/01/2022

Requisition Number: (8 characters)

Requestor Name: Thomas W Lynch

Requestor Phone Number: 608-266-6546

Requestor Email: tlynch@cityofmadison.com

Fund: 1400 CAPITAL PROJECT

Agency: 43 TRANSPORTATION

- Major:
- 53*** Supplies/Goods
 - 541** Utilities
 - 542** Building/Facility Maintenance/Repair
 - 543** Software/Equipment Maintenance/Repair
 - 544** Public Works Maintenance/Repair
 - 545** Training/HR-Related Services
 - 546** Consulting/Professional Services
 - 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$3,900,000.00

Vendor Name: AECOM Inc.

Product/Service Description: BRT Design Services

\$50,000 and UNDER
This form will be sent to the Purchasing Supervisor for review.

OVER \$50,000
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- 3. The services are for professional services to be provided by attorneys.
- 4. The services are to be rendered by a university, college, or other educational institution.
- 5. No acceptable bids have been received after formal advertising.
- 6. Service fees are established by law or professional code.
- 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

AECOM Technical Services Inc. was selected as the Phase 1 Bus Rapid Transit team based on a competitive RFP process via RFP #8706-0-2018-JA in 2018. An October 2019 resolution (legistar 56913) authorized the continued non- competitive use of AECOM Technical Services Inc. for future phases of BRT design. AECOM Technical Services Inc. has successfully completed Phase 1 and Phase 2, and has satisfactory performance in Phase 3a (Preliminary Design). This non-competitive selection request is for Phase 3b (Final Design) and Phase 4 (Design Support during construction).

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison initially engaged AECOM in 2019 following a formal RFP process, contracting with AECOM for Phase 1 BRT services with a contract for \$524,980, which has been completed and paid in full. Subsequently, the Common Council has authorized two additional NON-competitively selected contracts for Phases 2 and 3A of BRT. Those contracts were for \$2,979,932 and \$3,732,122 respectively. A total of \$4,521,055 has been paid for Phases 2 and 3A, with \$2,191,000 remaining payable. Additionally, the Common Council authorized the City of Madison Water Utility for a non-competitively selected contract in the amount of \$375,000 for Unit Well 15 PFAS Treatment in 2022.

Date:

<u>Contract Description</u>	<u>Contract Amount</u>	<u>Paid Amount</u>	<u>Open Amount</u>
Phase 1 BRT Contract - Competitively Selected	\$ 524,980.00	\$ 524,908.87	\$ -
Phase 2 BRT Contract - NON-Competitively Selected	\$ 2,979,932.00	\$ 2,736,777.81	\$ 243,154.19
Phase 3a BRT Contract - NON-Competitively Selected	\$ 3,732,122.00	\$ 1,784,277.19	\$ 1,947,844.81
Unit Well 15 PFAS Treatment - NON-Competitively Selected	\$ 375,000.00	\$ -	\$ 375,000.00
	\$ 7,612,034.00	\$ 5,045,963.87	\$ 2,565,999.00
Competitive/Non-Competitive Breakdown			
Competitively Selected	\$ 524,980.00	\$ 524,908.87	\$ -
Non-Competitively Selected	\$ 7,087,054.00	\$ 4,521,055.00	\$ 2,565,999.00
	\$ 7,612,034.00	\$ 5,045,963.87	\$ 2,565,999.00