

celebrate MADISON PARKS

Street Use Permit # **SUP2017XXX**

Street Use Meeting: [Click here to enter a date.](#)
 Issued: [Click here to enter a date.](#)

Pursuant to section 10.056 of the Madison General Ordinances

Issued to:

Sponsor Organization: [Click here to enter text.](#)

ATTN: [Click here to enter text.](#)

Address: [Click here to enter text.](#)

Contact Name: [Click here to enter text.](#)

Phone During Event: [\(999\) 999-9999](#)

Email: [Click here to enter text.](#)

Name of Event: [Click here to enter text.](#)

Location: [Click here to enter text.](#)

Event Date(s): [Click here to enter a date.](#)

	Date	Time/Hours
Set-up:	Click here to enter a date.	
Meters Bagged:	Click here to enter a date.	
Street CLOSURE:	Click here to enter a date.	
Event Start:	Click here to enter a date.	
Event End:	Click here to enter a date.	
Take-down:	Click here to enter a date.	
Street(s) OPEN:	Click here to enter a date.	
Rain Date(s):	Click here to enter a date.	

Approved with the following conditions:

X	THE APPLICANT FOR A STREET USE PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.
X	Addendum and/or contract providing additional event details and conditions.
X	Certificate of insurance listing the City of Madison as additional insured is required - on file.
X	Within five days of submitting a street use permit application, send a copy to the appropriate alderperson(s) and the neighborhood association where the street closure is requested. Notification must include day of contact info. for the event organizer.
X	Special duty officer(s) required for event. Call 608-267-8676 to arrange.
X	This is a District event. Organizer will pay all costs of the City of Madison Police, Parking Enforcement, and Madison Fire staff assigned to the event. Per MGO 10.056(7)(c), applicant agrees to pay such actual costs for services within 20 days of billing.
X	Call the Sayle Street Garage, 608-266-4767, 1120 Sayle St, to make arrangements to pickup and return barricades required for event.
X	The Capitol Square will be closed by Traffic Engineering (TE).
X	The Capitol Square will be closed by an approved private contractor.
X	Barricade placement as per plan on file with Traffic Engineering (TE).
X	No street closure, request for parking/sidewalk space only.
X	Call 608-267-8756 to arrange for meter bags and "No Parking" signs. Remove meter bags and signs

Permit verification may be required at any time during an event.

	when event has ended.
X	Metro rerouted to outer loop. Standard rerouting fee applies.
X	Metro route(s) detoured by event. Fee/route detoured applies.
X	Maintain access to Metro stops.
X	Event cannot displace licensed city vendors.
X	City vendor licenses are invalidated for this event.
X	Coordinate activities and schedule with the Street Vending Coordinator, 608-261-9171.
X	Coordinate activities and schedule with the Dane County Farmers' Market manager, 608-455-1999.
X	Noise must be kept to a reasonable level at all times.
X	No amplification before 12:30pm.
X	Provide and maintain access for BMO Harris drive thru customers during hours of operation.
X	Provide and maintain access to Inn on the Park during the event.
X	20' emergency access lane must be maintained throughout event area.
X	8' pedestrian pathway must be maintained on sidewalks throughout event area.
X	No permanent markings (including spray chalk or stickers)on streets, sidewalks, paths or city landscaping.
X	No inflatables on City right-of-way.
X	Event organizer/sponsor is responsible for cleanup of event area. Charges will be assessed for any City staff time or resources required for clean up.
X	Resident petition on file.
X	Choose an item.