



MEMORANDUM

Date: November 25, 2024
To: Water Utility Board
From: Krishna Kumar, General Manager
Subject: Change to the Water Board Meeting Format

RECOMMENDATION:

It is recommended to change the Water Board meeting format to in-person meetings from January 2025.

BACKGROUND:

The Water Utility (Utility) and the City's Information Technology Department have completed the upgrade of the Water Utility conference rooms A & B, and it is now available to function as one of the City's Emergency Operations Center as and when a need arises.

Since the upgrade has been completed, staff is recommending resuming in-person Water Board meetings beginning January 2025. There will be no change to the start time of the meeting. Staff will ensure compliance with all applicable City requirements for providing adequate public notice about this change in meeting format.

FISCAL IMPACT:

Minimal

ATTACHMENT:

None