

PURCHASING VIEW



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 10/11/2021

Requisition Number: (8 characters)

Requestor Name: Devyn Brown

Requestor Phone Number: 608-215-4901

Requestor Email: dbrown@publichealthmdc.com

Fund: 6100 PUBLIC HEALTH MADISON DANE

Agency: 32 PUBLIC HEALTH MADISON DANE

- Major:
- 53*** Supplies/Goods
 - 541** Utilities
 - 542** Building/Facility Maintenance/Repair
 - 543** Software/Equipment Maintenance/Repair
 - 544** Public Works Maintenance/Repair
 - 545** Training/HR-Related Services
 - 546** Consulting/Professional Services
 - 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$50,000.01

Vendor Name: Multiple Vendors

Product/Service Description: Testing Pilot Program

- \$50,000 and UNDER**
This form will be sent to the Purchasing Supervisor for review.
- OVER \$50,000**
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- 3. The services are for professional services to be provided by attorneys.
- 4. The services are to be rendered by a university, college, or other educational institution.
- 5. No acceptable bids have been received after formal advertising.
- 6. Service fees are established by law or professional code.
- 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:

File 62670: <https://madison.legistar.com/LegislationDetail.aspx?ID=4676651&GUID=29E0B335-8...>
- If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST**WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:**

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

The COVID-19 Testing Pilot Program, recently renamed the Community Testing Support Program, began August 13, 2020 and the program provides a \$20 per test reimbursement to Wisconsin organizations that conduct eligible COVID-19 testing (for example, specimen collection and result communication) in community-based settings, outbreak-based settings, and in high-risk congregate settings. All public health departments are eligible for the Community Testing Support Program and PHMDC has been a participant since the program's inception. The program has been approved through at least June 30, 2022.

To continue to increase access to COVID-19 testing, PHMDC is partnering with pharmacies and private testing vendors through the Community Testing Support Program, and PHMDC proposes to initiate purchase of service contracts with the 27 partners listed below and any additional partners as the program continues to formalize the reimbursement process, which could reach more than \$50,000 per contract in reimbursements using state funds. Because the Community Testing Support Program provides identical reimbursement per test regardless of vendor, there is no competitive process involved in the selection of vendors or rate of reimbursement.

Current partners include:

Fitchburg Family Pharmacy

Hometown Pharmacy Brodhead

Hometown Pharmacy Beaver Dam

Hometown Pharmacy Belleville

Hometown Pharmacy Beloit

Hometown Pharmacy Deforest

Hometown Pharmacy Fort Atkinson

Hometown Pharmacy Janesville

Hometown Pharmacy Lodi

Hometown Pharmacy Mayville

Hometown Pharmacy Monroe Schultze

Hometown Pharmacy Monroe West

Hometown Pharmacy New Glarus

Hometown Pharmacy Oregon

Hometown Pharmacy Pardeeville

Hometown Pharmacy Portage

Hometown Pharmacy Poynette

Hometown Pharmacy Randolph

Hometown Pharmacy Rio

Hometown Pharmacy Sun Prairie

COMMENTS REGARDING PURCHASES OVER \$50,000

Most of these pharmacies were not vendors with the City of Madison prior to this testing program. JP Hair Design was the recipient of a Small Business Equity & Recovery grant for \$10,000 in 2020.

Date:

Submit