



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved BUILDING CODE, FIRE CODE, CONVEYANCE CODE AND LICENSING APPEALS BOARD

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Tuesday, September 22, 2020

12:15 PM

Virtual Meeting

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### CALL TO ORDER / ROLL CALL

Glueck, Chair, called the meeting to order 12:23pm.

Staff Present: Kyle Bunnow, Cary Olson, Bill Sullivan

**Present:** 8 - James I. Glueck; Gail A. Rutkowski; Alissa M. Jenne; Sam J. Breidenbach;  
Richard A. Riphon; Craig E. Brown; Louis J. Olson and Randall V. Baldwin

**Excused:** 1 - John P. Starkweather

### APPROVAL OF MINUTES

A motion was made by Sam J. Breidenbach to approve the July 21, 2020 minutes; seconded by Richard A. Riphon. The motion passed on a unanimous vote.

### PUBLIC COMMENT

1. [62198](#) PUBLIC COMMENT

There was no public comment.

### DISCLOSURES AND RECUSALS

Louis J. Olson disclosed a connection to the application for variance at 650 Forward Dr and recused himself for that item.

### PETITION FOR VARIANCE, AREA EXCEPTIONS OR APPEALS

2. [62197](#) 650 Forward Dr.  
BLDVAR-2020-10975  
The applicant is seeking a variance from 2015 IBC 507.5 requiring Group B, F, M, or S buildings that are no more than two stories above the grade plane, equipped throughout with an automatic sprinkler system in accordance with Section 903.3.1.1, and unlimited in area, to be surrounded and adjoined by public ways or yards not less than 60 feet in width. The proposed project contains an enclosed pedestrian walkway infringing upon the required 60 foot public way or yard space surrounding the building. Alder District #19.

**Craig E. Brown made a motion to approve the variance as stated with the Fire Department's condition; seconded by Sam J. Breidenbach. The motion passed on a unanimous vote 7 - 0.**

### DISCUSSION ITEMS

3. [08598](#) Communications and Announcements

**Kyle Bunnow explained that interior inspections have been occurring through the late spring and summer following the guidelines put forth by Dane County and Madison Public Health.**

**An announcement was made by Gail A. Rutkowski to get in touch with Staff for distribution of materials since in-person meetings will not be occurring in the near future.**

**Kyle Bunnow provided the Board with information about the upcoming transition to completing plan review and building and mechanical inspections in the Town of Madison following the Common Council's adoption. This will start on November 1, 2020.**

### ADJOURNMENT

**Richard A. Riphon made motion to adjourn, seconded by Louis J. Olson. The motion passed on a unanimous vote. Adjourned 12:54 pm.**