



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 76782

File ID: 76782

File Type: Resolution

Status: Unfinished
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 03/13/2023

File Name: Authorizing a noncompetitive contract with LanguageLine Solutions for the provision of interpretation and translation services for the City of Madison, WI

Final Action:

Title: Authorizing a contract with LanguageLine Solutions for the provision of interpretation and translation services for the City of Madison, WI.

Notes:

Sponsors: Satya V. Rhodes-Conway

Effective Date:

Attachments: LanguageLine Solutions Non-Competitive Selection Request.pdf

Enactment Number:

Author: Norman D. Davis, Kristy Kumar

Hearing Date:

Entered by: mgibson@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Civil Rights Department	03/14/2023	Referred for Introduction				
	Action Text:		This Resolution was Referred for Introduction				
	Notes:	Common Council (4/18/23)					
1	COMMON COUNCIL	03/21/2023	Refer to a future Meeting to Adopt	COMMON COUNCIL			Pass
	Action Text:	A motion was made by Furman, seconded by Currie, to Refer to a future Meeting to Adopt to the COMMON COUNCIL meeting of 4/18/2023. The motion passed by voice vote/other.					
	Notes:	Adopt 4/18/23					

Text of Legislative File 76782

Fiscal Note

Fiscal note pending

Title

Authorizing a contract with LanguageLine Solutions for the provision of interpretation and translation services for the City of Madison, WI.

Body

PREAMBLE

As a recipient of federal funds, the City of Madison is subject to Title II and Title IV of the Americans with Disabilities Act, Title VI of the Civil Rights Act of 1964 (which prohibits discrimination based on national origin), and Executive Order 13166, which mandates meaningful language access to City programs, services, and information. Meaningful access means that individuals are given adequate information and can understand the services and benefits available, can receive the services for which they are eligible, and can communicate the relevant circumstances of their situation to the service provider. In February of 2018, the Common Council approved the Language Access Plan created by the Department of Civil Rights as a response to these obligations. In order to provide these services in compliance with City contracting requirements, it is necessary for the Department of Civil Rights to enter into a contract with an appropriate interpretation and translation agency.

WHEREAS, the Department of Civil Rights desires to contract with LanguageLine Solutions beginning upon signature of the contract by the Mayor through December 31, 2023; and

WHEREAS, under sec. 4.26(4)(b), of the Madison General Ordinances if the aggregate amount of the fee for services exceeds \$50,000 and the contract was not subject to a competitive bidding process, the contract shall meet one of the other requirements of sec. 4.26(4)(a) and be approved by the Common Council; and

WHEREAS, according to City purchasing guidelines governing Non-Competitive Selection, “a particular consultant [LanguageLine] has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.” The Department of Civil Rights is currently working with LanguageLine to develop a series of trainings to all City staff on LanguageLine’s on-demand interpretation services to support meaningful access. A completed sole source application is on file.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Clerk are authorized to sign contract document(s) as needed with LanguageLine Solutions for these purposes not to exceed \$132,000.