



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved PUBLIC SAFETY REVIEW COMMITTEE

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Tuesday, June 9, 2009

5:00 PM

210 Martin Luther King, Jr. Blvd.  
Room 103A (City-County Building)

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### CALL TO ORDER / ROLL CALL

Present: 6 -

Paul E. Skidmore; Bryon A. Eagon; Tyrone W. Bell; Michael S. Scott; Bret M. Gundlach and Amy R. Smith

### APPROVAL OF MINUTES

The minutes from the May 5th PSRB meeting were approved unanimously.

### PUBLIC COMMENT

### NEW BUSINESS

### ITEMS REFERRED BY COUNCIL

75. [12176](#) Creating Section 8.32 of the Madison General Ordinances to create policies and procedures for removal of personal property from public lands.

(1)

The ordinance on creating policies and procedures for the removal of personal property from public lands was returned to the PSRB because of a change in sponsorship in the City Council. PSRB was asked to re-review and vote for approval or non-approval. Tyrone Bell made a motion, for the purposes of discussion, to approve this ordinance and Professor Scott seconded this motion. Joel Plant from the Mayor's Office explained the ordinance as it stands now and also indicated that he is working with the City Attorney's Office on a draft charter ordinance. The new ordinance that would be established would create a uniform policy that would apply to all city agencies when property is found, and would not suffer from some of the logistical challenges that would be presented if the presently pending ordinance were adopted. There would also be a website established that citizens could search to see if their missing property is listed. Bell withdrew his motion to approve the ordinance, and Professor Scott, having seconded the original motion to approve, had no objection to Bell withdrawing his earlier motion to approve. Bell then moved to put this ordinance on file and Scott seconded the motion. The motion to place the ordinance on file was approved unanimously.

A motion was made by Bell, seconded by Scott, to Return to Lead with the Recommendation to Place on File. The motion passed by voice vote/other.

## DISCUSSION ITEMS

Amy Smith who is serving as acting chair noted that the item numbers associated with the agenda were not in correct numerical order, and made a motion for technical amendment to the agenda. Smith moved to order the agenda items in the correct sequential order, and to sever the original agenda item number 2 into two separate agenda items numbered 2 and 3 (Assistant City Attorney Zilavy's presentation, and nominations for chair and vice chair), respectively. This motion was seconded by Bell, and was passed unanimously.

1. [14682](#)

Election of Board Members: Chair and Vice-Chair

(2)

Attorney Zilavy distributed a handout on the definition of the PSRB. She indicated that the Common Council created the PSRB and from her research and knowledge that there are no by-laws or rules or procedure adopted. The PSRB is an advisory committee, which makes recommendations to the Mayor and the Common Council. The PSRB does not have any independent authority as far as approving any legislation or policies or procedures. The duties of the Committee relate to the Police and Fire Departments. She further indicated that Committees and Subcommittees could be created by the PSRB and items can be referred to them. The group indicated that there are 3 committees that are a part of PSRB including: Sensitive Crimes, 911 Center, and CPTED. Zilavy indicated that if we decide that PSRB is going to create a committee or subcommittee from the body and would want to appoint somebody other than someone from the body that they would have to be nominated by the PSRB and then approved by the Common Council. Smith inquired to the Alders or Attorney Zilavy as to the bases for the Council referring something to the board? Skidmore replied that if an alder wants to refer something, they could. Zilavy said that when drafting an ordinance, if it is considered a public safety issue that is when it would be referred. The group discussed taking on items pro-actively that are not just referred to the Committee. Any items that are referred by the Council and the Mayor are mandatory to take up. Scott questioned how items that are not referred by those two parties make it onto the agenda, and who decides what should go on the agenda? Zilavy indicated that the chair makes the decision to set the agenda. The last item addressed was open meetings and open records and do they apply to PSRB? Attorney Zilavy indicated that they do. In order to have a quorum there would need to be 4. Board membership consists of the Mayor or his designee, 2 members of the Common Council, 4 citizen members, and one alternate.

(3) Election of Board Members

Skidmore moved that we open nominations for chair. Bell seconded the motion. Eagon requested that the voting be delayed until the month of July when everyone is present as there are two additional vacancies on the PSRB that will need to be filled. The committee voted on the opening on the nominations. Alder Skidmore voted in favor of going forth with voting, Eagon, Gundlach, Scott, and Bell voted against going forward with voting. The motion failed and this item will be referred to the July meeting. Smith will remain the acting board chair until that time.

2. [14683](#)

Standing Subcommittees: Determining if they should continue to be discussed.

(4)

The PSRB standing committees consist of the 911 Center Board and Sensitive Crimes in which both of these committees are appointed by the Mayor. Scott indicated that there was a Safety design committee created that he believes have never met. Sensitive Crimes currently has an open vacancy and Plant indicated that the PSRB would need to appoint someone from the Committee to recommend to the Mayor. During the July meeting it was suggested that an appointment is made for the Sensitive Crimes Committee and CPTED. Alder Skidmore serves on the 911 Center Board. Scott made a motion to refer this agenda item to the July meeting. Eagon seconded this motion. The motion passed unanimously.

3. [14684](#)

PSRB Meeting Calendar for the Summer Months

(5)

There was discussion if PSRB should continue to meet during the summer months given vacations and the possibility of not having a quorum present. The committee did a poll to find out if there would be quorum during the July 14th and August 11th meeting. Given the numbers of members that would be present it was decided that the scheduled meetings would be held. There was further discussion on locations that meetings could be held in the future. It was decided that the July meeting would continue to be held downtown. In August, the group thought that the meeting could be held at the newly constructed Fire Station #12.

[14685](#)

Continued discussion on PSRB's agenda items for the remainder of the year.

(6)

The group discussed agenda items that they would like to see discussed throughout the remainder of the year. Topics that were discussed included obtaining after-action reports from the Fire and Police Departments; publicizing images from the Fire and Police Department with efficiency, timeline, and resources; - traffic calming devices; how to communicate best practices; communication campaigns with Fire and Police hosting topics that relate to a particular group, i.e., students on campus with fire safety; - Police going over the new patrol staffing study; - verified response update, Dane County 911 Center tour;- hiring benchmarks to assure there are appropriate number and quality of fire and police personnel to serve the community;- budget implications; and assuring there are appropriate resources are being deployed. Other items include enhancing the analysis capabilities of the Police and Fire Departments, Improving operations of the 911 system in general; the call taking/screening function in particular, information conveyed via the website and about ongoing crimes problems, infrastructure needs of the Police and Fire Departments with particular attention to the property and evidence and training facilities. The group felt that new ideas would be translated into action through meetings, i.e., ways to deal with chronic nuisances through coming up with ideas or from other communities – making ideas tangible.

[15032](#)

Discussion of the day and date that PSRB should be held on a monthly basis. Remain the 2nd Tuesday of the month or change the meeting day?

(7)

The group discussed if the PSRB meeting day and date should remain the 2nd Tuesday of the Month or if the committee wanted to consider a change? The committee agreed that they would like to continue with the same schedule.

## REPORTS

7. [15033](#) Standing Committee Report:

(8)

Alder Skidmore reported that John DeJung has been named as the new 911 Center Director. It was mentioned that a request is made to invite Mr. DeJung to a future meeting to give a report on the 911 Center. Joel Plant from the Mayor's Office reported that there have been several extensions on the draft 911 Center agreement and it was recommended by the City to give Mr. DeJung an opportunity to look through the agreement to gather DeJung's input. There is a resolution to extend the draft MOU to August 2, 2009.

## ADJOURNMENT

The meeting adjourned at 7:05pm. This motion was passed unanimously.