



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved POLICE AND FIRE COMMISSION

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Monday, November 14, 2022

5:30 PM

Virtual Meeting via Zoom

The City of Madison is holding the Police and Fire Commission meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** You can send comments on agenda items to pfc@cityofmadison.com

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. **Listen by Phone:**

(877) 853-5257 (Toll Free)

Webinar ID: 813 5688 9501

CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:30pm. All attendees participated via Zoom.

Present: 5 - Veronica Figueroa Velez; Kevin C. Gundlach; Mary Schauf; William Greer and Jacquelyn L. Boggess

APPROVAL OF MINUTES

A motion was made by Greer, seconded by Figueroa Velez, to Approve the Minutes from September 20, 2022, October 10, 2022, and October 18, 2022. Commissioner Gundlach shall be noted as "Excused" and not "Absent" on the 18th.

The motion passed by voice vote/other.

PUBLIC COMMENT

1. [74601](#) Public Comment for the Police and Fire Commission meeting of November 14, 2022
There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

INITIAL HEARINGS

Attorney Adam Welch, the Complainant, appeared on his own behalf.

Attorney Andrew Schauer appeared on behalf of the Respondents, who also appeared.

A court reporter was present to record the hearings.

The hearings, the Motion to Dismiss, and all related briefs shall be consolidated without objection from either the respondents or the complainant.

Attorney Schauer will provide a brief on his motion to Dismiss on Friday, December 9. Attorney Welch will submit his response on January 6. Attorney Schauer will reply by Friday, January 20 and the adjourned Initial Hearing will occur at the February 13 monthly PFC meeting. The parties will exchange all material via email.

2. [74602](#) Initial Hearing in the Matter of Charges brought by Adam Welch, Complainant v. Officer Wipperfurth, Respondent
The hearing was adjourned to the February 13 PFC meeting at 5:30pm.
3. [74603](#) Initial Hearing in the Matter of Charges brought by Adam Welch, Complainant v. Officer Wetjen, Respondent
The hearing was adjourned to the February 13 PFC meeting at 5:30pm.

FIRE DEPARTMENT DISCUSSION ITEMS

Assistant Chief Tracy Burrus provided the report of the Madison Fire Department.

4. [74604](#) Preliminary recommendations of the Fire Chief and schedule personnel file reviews for five (5) Lieutenant Promotional Candidates
Attachments: [11-14-2022 MFD Agenda.pdf](#)
President Schauf volunteered to review the five files for the Lieutenant promotional processes.
5. [74605](#) Preliminary recommendations of the Fire Chief and schedule personnel file reviews for six (6) Apparatus Engineer Promotional Candidates

Commissioner Gundlach volunteered to review the six files for Apparatus Engineer.

- 6. [74606](#) Status update regarding 2022 Fire Department Fall Recruit Academy
The 2022 Academy will graduate on December 9. There are currently 12 recruits.
- 7. [74609](#) Status update regarding 2023 Fire Department Recruitment/Hiring Process
Chief Burrus reported that there have been 499 applications received thus far and presented the timeline.
- 8. [74610](#) General status report on Fire Department disciplinary matters
There are three pending investigations.

POLICE DEPARTMENT DISCUSSION ITEMS

Captain Tim Patton presented the report of the Madison Police Department.

- 9. [74611](#) Presentation on the Police Department's 2023 Promotional Process
Attachments: [Promotional Process Flow Chart.pdf](#)
Adela Rivera, the Human Resources coordinator for the Madison Police Department presented on the 2023 Promotional Process. The flowchart is attached to the minutes.
- 10. [74612](#) Schedule Special Meeting on 11/18 or 11/21
The PFC will hold a special meeting at 12:15pm on Friday, November 18 to consider a special eligibility list and special hiring list.
- 11. [74613](#) Preliminary recommendations of the Police Chief and schedule personnel file reviews for four (4) promotional candidates
Attachments: [2022 Nov PFC Packet_Monthly Report.pdf](#)
[2022 Nov PFC Packet_Preliminary Recommendations.pdf](#)
Commissioner Figueroa Velez volunteered to review the files.
- 12. [74614](#) Final recommendation of the Police Chief regarding promotion of the following candidates after successful completion of probation:
 - a) Jennifer Hannah, Lieutenant of Police, effective 11/28/2022
 - b) Matthew Armbruster, Police Officer, effective 12/01/2022
 - c) Brady Bergum, Police Officer, effective 12/01/2022
 - d) Evan Broyles, Police Officer, effective 12/01/2022
 - e) Hao Chen, Police Officer, effective 12/01/2022
 - f) Laura Deloach, Police Officer, effective 12/01/2022
 - g) Joel Haar, Police Officer, effective 12/01/2022

- h) Matthew Johnson, Police Officer, effective 12/01/2022
- i) Timothy Lavin, Police Officer, effective 12/01/2022
- j) Zavier Peart, Police Officer, effective 12/01/2022
- k) Kaylin Radloff, Police Officer, effective 12/01/2022
- l) Aaron Reilly, Police Officer, effective 12/01/2022
- m) Hazen Rice, Police Officer, effective 12/01/2022
- n) Grant Steinike, Police Officer, effective 12/01/2022
- o) Amber Weich, Police Officer, effective 12/01/2022

Attachments: [2022 Nov PFC Packet_Final Recommendation Police Officer.pdf](#)
[Final Approval Memo from the Chief to the PFC - Hannah.pdf](#)

A motion was made by Figueroa Velez, seconded by Boggess, to approve the final recommendation of the Police Chief regarding promotion of Jennifer Hannah, Lieutenant of Police, after successful completion of probation, effective 11/28/2022.

The motion passed by voice vote/other.

A motion was made by Greer, seconded by Boggess, to approve the final recommendation of the Police Chief for the promotion of Matthew Armbruster, Brady Bergum, Evan Broyles, Hao Chen, Laura Deloach, Joel Haar, Matthew Johnson, Timothy Lavin, Zavier Peart, Kaylin Radloff, Aaron Reilly, Hazen Rice, Grant Steinike, and Amber Weich to Police Officer, effective 12/01/2022.

The motion passed by voice vote/other.

13. [74615](#) Status update regarding 2022 Police Department Fall Accelerated Academy

The academy will begin on November 28.

14. [74616](#) Status update regarding 2022-23 Police Department Pre-Service Academy Hiring Process Timeline

The deadline is 11:59pm tonight (November 14th). The date was extended, and an additional 40-50 applications were received.

Captain Patton presented a preliminary demographic breakdown of applications received.

15. [74617](#) Status update regarding 2021-22 Police Department Career Fair Summary - Overview

Attachments: [2022 Nov PFC Packet_Career Fairs.pdf](#)

Captain Patton discussed the recruitment efforts listed on the attachment.

16. [74618](#) General status report regarding Police Department probationary extensions

Captain Patton reported the three extensions of probation.

17. [74619](#) General status report on Police Department disciplinary matters

There were no new cases to report.

CLOSED SESSION

A motion was made by Gundlach, seconded by Schauf, to Convene into Closed Session. The motion passed by voice vote/other.

The Commission convened into closed session at 7:09pm.

18. [74620](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically:

Consider Preliminary Recommendation of Police Chief for Promotion of the following candidate and report on personnel file review:

Nicholas Meredith, Detective, effective 10/30/2022

This item was discussed in closed session and voted on in open session.

19. [74621](#) Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session

A motion was made by Schauf, seconded by Boggess, to Reconvene into open session. The motion passed by voice vote/other.

The Commissioner reconvened into open session at 7:17pm.

Vote on item 18

A motion was made by Greer, seconded by Schauf, to approve the Chief's preliminary recommendation for the promotion of Nicholas Meredith from Patrol Officer to Detective, effective 10/30/22. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Boggess, seconded by Figueroa Velez, to Adjourn. The motion passed by voice vote/other.

The meeting adjourned at 7:18pm.