



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved TRANSPORTATION COMMISSION

Wednesday, March 13, 2019

5:00 PM

215 Martin Luther King, Jr. Blvd
Room 215, Madison Municipal Building

A. CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:00 p.m.

Present: 7 - Rebecca Kemble; Ann E. Kovich; Jessica S. Piatt; William F. Bremer;
Kenneth M. Streit; Brigit E. Brown and Gary L. Poulson

Excused: 2 - Steve King and Carl D. DuRocher

B. New Commission Member Introduction

Kovich reiterated the departure of Narayanan and Butler.

C. APPROVAL OF MINUTES

Streit moved to approve the minutes of the February 27, 2019 meeting, seconded by Kemble. With no further discussion, the motion passed by voice vote/other.

D. PUBLIC COMMENT

None

E. DISCLOSURES AND RECUSALS

None

F. NEW BUSINESS

- F.1. [54606](#) Resolution authorizing an amendment to the non-competitive contract with Mead and Hunt, a past consultant, for professional architectural and engineering services for the design and construction administration of (2019 - Phase 2) Metro Bus Barn Facility Upgrades. (6th AD)

Deputy Transit General Manager Crystal Martin provided verbal reports on the amendment to the Phase 2 Metro Bus Barn Facility Upgrades contract with Mead and Hunt and was available for questions. Streit moved to Return to Lead with the Recommendation for Approval, seconded by Kemble. With no further discussion, the motion passed by voice vote/other.

- F.2. [54816](#) Amending the 2019 Transit Utility Capital Budget to add \$76,000 of GO Borrowing to the Transit System Upgrades program to purchase three (3) GFI Fast Fare Meters from Genfare for \$34,000 and three (3) V8 Radio Systems

from Trapeze Software Group, Inc. for \$42,000 to equip buses servicing new routes between the City of Madison and the City of Sun Prairie.

Deputy Transit General Manager Crystal Martin provided verbal reports on amending the 2019 Transit Utility Capital Budget to add GO Borrowing funds for equipment and software for new service routes between Madison and Sun Prairie and was available for questions. Poulson moved to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER, seconded by Bremer. With no further discussion, the motion passed by voice vote/other.

F.3. [54996](#)

Metro: Request to hold public hearing at the April 24th meeting to hear comment on proposed service changes

- a. First year of phase-out of MMSD middle school service
- b. Addition of service to Sun Prairie
- c. Updates on East Side

Transit Planning and Scheduling Manager Drew Beck provided verbal reports on the first year of phase-out of MMSD middle school service, addition of service to Sun Prairie, revision to Route 11, restructure of Routes 31, 34 & 39, and increased frequency on campus Route 84, and was available for questions. Metro requests to hold public hearing on these topics at the April 24th meeting.

Brigit Brown arrives at 5:12 p.m.

After much discussion, Bremer moved to approve the request to hold public hearing at the April 24th meeting, seconded by Poulson. With no further discussion, the motion passed by voice vote/other.

G. INFORMATIONAL PRESENTATIONS AND DISCUSSION ITEMS

G.1. [54769](#)

Vision Zero Concepts

Transportation Director Tom Lynch was unable to attend. Piatt moved to refer, seconded by Bremer. With no further discussion, the motion passed by voice vote/other.

G.2. [55003](#)

Transportation Commission work plan preliminary discussion

City Traffic Engineer Yang Tao provided verbal reports on the Transportation Commission draft work plan and was available for questions. The work plan year is July 1 through June 30 and is to be finalized and approved by June of each year. The draft is still receiving input. Consider reports to be a two step process, where reports are more than data; there needs to be a connection to safety issues, outlining the implications and priorities. Looking for the possibility of an annual Transportation Department report that lists priorities, expectations, and goals for the upcoming year, presented at the TPPB and TC joint meeting.

G.3. [52830](#)

Members of TC and TPPB update on TPPB

The TPPB approved a policy for the Street Use permit team. Adopted the 100% Renewable Madison Report with exception for Metro since it is not financially or physically possible to convert the fleet to all electric in the

time frame recommended.

Passed a comfort resolution directing City Staff to pursue negotiations with owners of Oscar Mayer for use of two buildings on that property for expansion for bus storage.

**H. REPORTS OF OTHER COMMITTEES - for information only; no action required
(Most recent meeting minutes electronically attached, if available)**

[07828](#)

Transportation Policy and Planning Board (TPPB)
Madison Area Transportation Planning Board (TPB)
Dane County's Specialized Transportation Commission (STC)
Downtown Coordinating Committee (DCC)
Joint Campus Area Committee (JCAC)

**I. ANNOUNCEMENTS AND FUTURE AGENDA ITEMS
(for information only; not for discussion)**

I.1. General announcements by Chair

None

I.2. Commission member suggestions for items on future agendas

Consider changing frequency of reports from quarterly to semi-annually, or try to provide a summary to make it easily understood which may allow for questions without a presentation.

Provide a section on agendas in advance of quarterly reports to allow commissioners to formulate questions or expectations of the report.

Presentation on how the Safe Routes to Schools program works.

ADJOURNMENT

Poulson moved to adjourn, seconded by Streit. The meeting adjourned at 6:19 p.m.