

Application for Neighborhood and Community Development Funds

Submit original and 23 complete copies of this application to the CDBG Office by 4:30 p.m. on the 15th of the month, to be reviewed by the CDBG Committee on the first Thursday of the following month. **When possible, please duplex your original and copies and send an electronic version to the assigned project manager (if known).**

Program Title: Permanent Housing for Homeless Amount Requested: \$ 200,000
Agency: Goodwill Industries of South Central Wisconsin, Inc.
Address: 1302 Mendota Street, Madison, WI 53714
Contact Person: Barbara Leslie, President Telephone: 608 246-3140 X 123
Email: bleslie@goodwillscwi.org Fax: 608 246-1984

1. Program Abstract: Provide an overview of the project. Identify the community need to be addressed. Summarize the program's major purpose in terms of need to be addressed, the goals, procedures to be utilized, and the expected outcomes. Limit response to 150 words.

One of the four primary goals of the 2009-2010 CDBG Framework for Community and Neighborhood Development is the need to "expand the number of affordable housing rental units with preference to projects which provide housing for households with incomes less than 50% of the area median income." Outcome Objective M-2 further states that there is a need "to stabilize or improve the housing situation for homeless individuals or near homeless individuals. The commission will fund proposals....which move people into more stable or permanent living arrangements."

The goal of Goodwill is to develop eight new units of permanent housing at 4829 Anniversary Lane, Madison, WI for persons who were previously homeless, suffer from some type of mental illness and are currently living in a group home environment. The new units will be available to persons with incomes at or below 50% of area median income as defined by HUD. Goodwill is requesting a \$200,000 grant from the City of Madison CDBG Program to purchase the site on Anniversary Lane. Goodwill is also in the process of submitting an application to HUD for Section 811 Housing for Persons with Disabilities Program on November 16, 2009. Funding from the HUD 811 program will provide capital advance and project rental assistance funds to build and operate the housing project. The outcome of this project will expand affordable housing by eight new permanent housing units and move previously homeless persons that suffer from some type of mental illness and currently living in a group home to permanent living arrangements. In addition, the HUD 811 grant will maintain long-term affordability for residents.

2. Target Population: Identify the projected target population for this program in terms of age, residency, race, income eligibility criteria, and other unique characteristics or sub-groups. The target population includes any City of Madison resident, over the age of 18 years old, who has a diagnosis of some type of mental illness, who has a system Case Manager and who meets the low-income standard as defined by HUD.

8 # unduplicated individuals estimated to be served by this project.

8 # unduplicated households estimated to be served by this project.

3. Program Objectives: The 5-Year Plan lists 9 project objectives (A through N). Circle the one most applicable to your proposal and describe how this project addresses that objective.

- | | |
|---|--------------------------------|
| A. Housing – Existing Owner-Occupied | G. Neighborhood Civic Places |
| B. Housing – For Buyers | K. Community-based Facilities |
| C. Housing – Rental Housing | L. Neighborhood Revitalization |
| E. Economic Dev. – Business Creating Jobs | N. Access to Housing Resources |
| F. Economic Dev. – Micro-enterprise | |

The proposed project addresses the 5-Year Plan by expanding the number of affordable housing rental units for households with incomes less than 50% of the area median income. It also improves the housing situation for persons who were previously homeless and currently living in a group home environment by allowing them to move into more stable or permanent living arrangements.

CDBG funding will allow Goodwill to purchase the property at 4829 Anniversary Lane, in the City of Madison, WI and develop, through the HUD Section 811 program, eight units of permanent long-term affordable housing for persons who were previously homeless, who suffer from some type of mental illness and are currently living in a group home environment. All households occupying this project will have incomes at or below 50% of area median income as defined by HUD.

Another goal of this project is to keep separate the provision of supportive services from the provision of housing. This is also the goal of Consumers, service providers and government officials. Consumers want their own homes or apartments. They do not want homes or apartments that are contingent on maintaining specific treatment objectives. Goodwill supports this fully. Goodwill has developed strong linkages with area agencies, staff and consumers. Goodwill will continue to work within this system, responding to identified needs. We will work together, all with the same goal in mind, of providing quality services to people with disabilities. The proposed project will further housing opportunities on a long-term basis for those people who most need them.

There will be an on-site Property manager who will be able to offer support and problem solving as needed. This person will monitor the tenants and the building to maintain a safe quality home for the tenants and the neighborhood community.

4. Fund Objectives: Check the fund program objective which this project meets. (Check all for which you seek funding.)

- | | | | |
|-----------------------|--|----------|---|
| Acquisition/ Rehab | <input checked="" type="checkbox"/> New Construction, Acquisition , | Futures | <input type="checkbox"/> Prototype |
| | <input checked="" type="checkbox"/> Expansion of Existing Building | | <input type="checkbox"/> Feasibility Study |
| | <input type="checkbox"/> Accessibility | | <input type="checkbox"/> Revitalization Opportunity |
| | <input type="checkbox"/> Maintenance/Rehab | | <input type="checkbox"/> New Method or Approach |
| | <input type="checkbox"/> Other | | |
| Housing | <input checked="" type="checkbox"/> Rental Housing | Homeless | <input checked="" type="checkbox"/> Housing |
| | <input type="checkbox"/> Housing For Buyers | | <input type="checkbox"/> Services |

5. Budget: Summarize your project budget by estimated costs, revenue, and fund source.

| EXPENDITURES | TOTAL PROJECT COSTS | AMOUNT OF CD REVENUES | AMOUNT OF NON-CD REVENUES | SOURCE OF NON-CD FUNDED PORTION |
|---|---------------------|-----------------------|---------------------------|---------------------------------|
| A. Personnel Costs | | | | |
| 1. Salaries/Wages (attach detail) | | | | |
| 2. Fringe Benefits | | | | |
| 3. Payroll Taxes | | | | |
| B. Non-Personnel Costs | | | | |
| 1. Office Supplies/Postage | | | | |
| 2. Telephone | | | | |
| 3. Rent/Utilities | | | | |
| 4. Professional Fees & Contract Services | | | | |
| 5. Work Supplies and Tools | | | | |
| 6. Other: | | | | |
| C. Capital Budget Expenditures (Detail in attachment C) | | | | |
| 1. Capital Cost of Assistance to Individuals (Loans) | | | | |
| 2. Other Capital Costs: Acquisition -\$185,000, Associated Acquisition Costs \$15,000 i.e. Appraisal, Phase I Environmental Report, Rezoning, Title Insurance, and Survey | \$200,000 | | | |
| D. TOTAL (A+B+C) | | | | |
| | \$200,000 | | | |

6. Action Plan/Timetable

Estimated Month of Completion
(If applicable)

Describe the major actors and activities, sequence, and service location, days and hours which will be used to achieve the outcomes listed in # 1.

Use the following format:
(Who) will do (what) to (whom and how many) (when) (where) (how often). A flowchart may be helpful.

Who: Goodwill Industries has optioned the property and will obtain Phase I Environmental, soil reports, rezoning approval, survey, title insurance policy and appraisal.

What: CDBG Funding for acquisition of the property.

When: In early October 2009, Goodwill will begin rezoning of the property to allow the construction of any eight unit apartment building. In addition, Goodwill is currently in the process of writing an application to HUD for Section 811 Housing for Persons with Disabilities for capital advance and project rental assistance funding. This application will be submitted on or before November 16, 2009. HUD has indicated that they estimate funding awards will be made sometime near the end of January 2010. Goodwill has previously been awarded eight such grants from HUD to develop housing for people with disabilities or other special needs. Goodwill is confident funding will be secured.

Where: Funding from CDBG will be used to acquire the property at 4829 Anniversary Lane, Madison, WI. An estimated project development timeline is included in [Attachment 1](#).

7. What was the response of the alderperson of the district to the project?

Goodwill has met with Alderperson Joseph R. Clausis of District 17 twice regarding the proposed project. He was very supportive of the project. Goodwill plans to have a neighborhood meeting by the end of September to inform the community about the project.

8. Does agency seek funds for property acquisition and/or rehab? [If applicable, describe the amount of funds committed or proposed to be used to meet the 25% match requirements (HOME or ESG) with its qualifications.]

| | | | | |
|-------------------------------------|-----|--|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> | No | Complete Attachment A | | |
| <input checked="" type="checkbox"/> | Yes | Complete Attachment B and C and one of the following: | <input type="checkbox"/> | D Facilities |
| | | | <input type="checkbox"/> | E Housing for Buyers |
| | | | <input checked="" type="checkbox"/> | F Rental Housing and Proforma |

9. Do you qualify as a Community Housing Development Organization (CHDO)? (See attachment G for qualifications.)

| | | | |
|-------------------------------------|----|--------------------------|-----------------------------|
| <input checked="" type="checkbox"/> | No | <input type="checkbox"/> | Yes - Complete Attachment G |
|-------------------------------------|----|--------------------------|-----------------------------|

10. Do you seek Scattered Site Acquisition Funds for acquisition of service-enriched housing?

| | | | |
|-------------------------------------|----|--------------------------|--|
| <input checked="" type="checkbox"/> | No | <input type="checkbox"/> | Yes - Complete Attachment B, C, F, and H |
|-------------------------------------|----|--------------------------|--|

11. Do you seek ESG funds for services to homeless persons?

| | | | |
|-------------------------------------|----|--------------------------|-----------------------------|
| <input checked="" type="checkbox"/> | No | <input type="checkbox"/> | Yes - Complete Attachment I |
|-------------------------------------|----|--------------------------|-----------------------------|

12. This proposal is hereby submitted with the approval of the Board of Directors/Department Head and with the knowledge of the agency executive director, and includes the following:

| | | | |
|-------------------------------------|--|-------------------------------------|---|
| <input type="checkbox"/> | Future Fund (Attachment A) | <input type="checkbox"/> | Housing for Resale (Attachment E) |
| <input checked="" type="checkbox"/> | Property Description (Attachment B) | <input checked="" type="checkbox"/> | Rental Housing and Proforma (Attachment F) |
| <input checked="" type="checkbox"/> | Capital Budget (Attachment C) | <input type="checkbox"/> | CHDO (Attachment G) |
| <input type="checkbox"/> | Community Service Facility (Attachment D) | <input type="checkbox"/> | Scattered Site Funds Addendum (Attachment H) |
| | | <input type="checkbox"/> | ESG Funding Addendum (Attachment I) |

Signature: _____ Date:

Susan Crowley, Chairman, Goodwill Industries of South Central Wisconsin, Inc.

Signature: _____ Date:

Barbara Leslie, President, Goodwill Industries of South Central Wisconsin, Inc.

For additional information or assistance in completing this application, please contact the CD Office at 267-0740.

ATTACHMENT A

FUTURE FUND PROPOSAL ONLY

- A. Describe the project features which make this a prototype project, feasibility study, addresses a short-lived revitalization opportunity or develops a new method or approach, which triggered the need for Future Funds.

NOT APPLICABLE

COMPLETE IF PROJECT INVOLVES PURCHASE, REHAB, OR CONSTRUCTION OF ANY REAL PROPERTY:
 INFORMATION CONCERNING PROPOSALS INVOLVING REAL PROPERTY

| ADDRESS | ACTIVITY (Circle Each Applicable Phase) | NUMBER OF UNITS | | Number of Units Currently Occupied | Number of Tenants To Be Displaced? | APPRAISED VALUE: | | PURCHASE PRICE (If Applicable) | ACCESSIBLE TO INDIVIDUALS WITH PHYSICAL HANDICAPS? | | PRIOR USE OF CD FUNDS IN BUILDING? |
|------------------------------------|--|-------------------|---------------|------------------------------------|------------------------------------|------------------|--------------------------|-----------------------------------|--|---------------|------------------------------------|
| | | Prior to Purchase | After Project | | | Current | After Rehab/Construction | | Currently? | Post-project? | |
| 4829 Anniversary Lane, Madison, WI | Purchase Rehab Construct | Vacant | 8 units | 0 | 0 | \$200,000 | \$1,458,707 | \$185,000 | NO | Yes | None Known |
| | Purchase Rehab Construct | | | | | | | | | | |
| | Purchase Rehab Construct | | | | | | | | | | |

CAPITAL BUDGET

TOTAL PROJECT/CAPITAL BUDGET (include all fund sources)

| Amount and Source of Funding: *** | TOTAL | Amount | Source/Terms** | Amount | Source/Terms** | Amount | Source/Terms** |
|---|--------------------------|--------------------------|-----------------------|--------|----------------|--------|----------------|
| Acquisition Costs: | | | | | | | |
| Acquisition | \$185,000 | \$185,000 | CDBG | | | | |
| Title Insurance and Recording | \$3,500 | \$3,500 | CDBG | | | | |
| Appraisal | \$2,500 | \$2,500 | CDBG | | | | |
| *Predvlpmnt/feasibilty/market study | | | | | | | |
| Survey | \$3,000 | \$3,000 | CDBG | | | | |
| *Marketing/Affirmative Marketing | | | | | | | |
| Relocation | | | | | | | |
| Other---Phase I, Envir. Rezoning,_misc. | \$6,000 | \$6,000 | CDBG | | | | |
| Construction: | | | | | | | |
| Construction Costs | \$896,507 | \$896,507 | HUD Section 811 Grant | | | | |
| Soils/site preparation | \$75,000 | \$75,000 | HUD Section 811 Grant | | | | |
| Construction management | | | | | | | |
| Landscaping, play lots, sign | | | | | | | |
| Const interest | | | | | | | |
| Permits; print plans/specs | \$30,000 | \$30,000 | HUD Section 811 Grant | | | | |
| Other: Bond Premium | \$10,500 | \$10,500 | HUD Section 811 Grant | | | | |
| Fees: | | | | | | | |
| Architect | \$125,000 | \$125,000 | HUD Section 811 Grant | | | | |
| Engineering | | | | | | | |
| *Accounting | \$6,000 | \$6,000 | HUD Section 811 Grant | | | | |
| *Legal | \$15,000 | \$15,000 | HUD Section 811 Grant | | | | |
| *Development Fee HUD Section 811- 8% | \$100,700 | \$100,700 | HUD Section 811 Grant | | | | |
| *Leasing Fee | | | | | | | |
| Other:_____ | | | | | | | |
| | | | | | | | |
| Project Contingency | Included in HUD Dev. Fee | Included in HUD Dev. Fee | HUD Section 811 Grant | | | | |

| | Included in HUD Dev Fee | Included in HUD Dev.Fee | HUD Section 811 Grant | | | | |
|-------------------------------|-------------------------|-------------------------|------------------------------|--|--|--|--|
| Furnishings: | | | | | | | |
| Reserves Funded from Capital: | | | | | | | |
| Operating Reserve | | | | | | | |
| Replacement Reserve | | | | | | | |
| Maintenance Reserve | | | | | | | |
| Vacancy Reserve | | | | | | | |
| Lease Up Reserve | | | | | | | |
| Other (specify): _____ | | | | | | | |
| Other (specify): _____ | | | | | | | |
| TOTAL COSTS: | \$1,458,707 | \$1,458,707 | CDBG & HUD Section 811 Grant | | | | |

* If CDBG funds are used for items with an *, the total cost of these items may not exceed 15% of the CDBG amount.

** Note: Each amount for each source must be listed separately, i.e. Acquisition: \$30,000 HOME, \$125,000 CRF.

*** Identify if grant or loan and terms.

FACILITIES**ATTACHMENT D--NOT APPLICABLE**

A. Recap: Funds would be applied to:

____acquisition only;____rehab;____new construction; ____acquisition and rehab or construction

B. State your rationale in acquiring or improving this space. (i.e., lower costs, collaborative effort, accessibility, etc.)

C. What are the current mortgages or payments on property (including outstanding CDBG loans)?

Amount

Name

D. If rented space:

1. Who is current owner?
2. What is length of proposed or current lease?
3. What is proposed rental rate (\$/sq. ft. and terms) and how does this compare to other renters in building or in area?

E. If this is new space, what is the impact of owning or leasing this space compared to your current level of space costs?

F. Include:

1. A minimum of two estimates upon which the capital costs are based.
(Be sure to base your labor costs on enforcement of Fair Labor Standards and the payment of Federal Prevailing Wage Rate.)
2. A copy of the plans and specifications for the work, or a description of the design specifications you have in mind.
3. If you own the building: A copy of your long range building improvement plan and building maintenance plan. (Include a narrative describing what the building needs and how you expect to maintain it over time.)

HOUSING FOR BUYERS

A. Recap briefly the key or unique features of this project:

1. Activities to bring it to housing and code standards:

2. Ways to assure the long-term affordability of the unit? (i.e. Repayment or land use/lease restriction or other special funding features to make it affordable):

B. Provide the following information for owner-occupied properties (list each house or unit):

| Table B: OWNER | | | | | | | | | |
|----------------|--------------|----------------|--------------|------------------|------------------------|-----------------------------|---------------------------------|------------|-----------------|
| Unit # | # of Bedroom | Purchase Price | Amt of CD \$ | Use of CD Funds* | Projected Monthly PITI | Household Income Category** | Affordability Period # of Years | Sale Price | Appraised Value |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

- Refer to 24 CFR 92.206 or 570.202 for such costs as construction, acquisition, architectural engineering services, affirmative marketing, relocation.

** Less than or equal to 30% of median income, less than or equal to 50% of median, less than or equal to 60% of median, or less than or equal to 80% of median.

C. Describe proposed improvements to increase the level of accessibility:

RESIDENTIAL RENTAL PROPERTY

A. Provide the following information for rental properties:

| Table A: RENTAL | | | | | | |
|-----------------|---------------|-----------------|------------------|-------------------|---------------------|---------------------------|
| | | Site 1 | | Site 2 | | Site 3 |
| Unit # | # of Bedrooms | Amount of CD \$ | Use of CD Funds* | Monthly Unit Rent | Includes Utilities? | Household Income Category |
| 1 | 1 | | | 525* | Yes | \$7,800-\$13,500** |
| 2 | 1 | | | 525* | Yes | \$7,800-\$13,500** |
| 3 | 1 | | | 525* | Yes | \$7,800-\$13,500** |
| 4 | 1 | | | 525* | Yes | \$7,800-\$13,500** |
| 5 | 1 | | | 525* | Yes | \$7,800,\$13,500** |
| 6 | 1 | | | 525* | Yes | \$7,800-\$13,500** |
| 7 | 1 | | | 525* | Yes | \$7,800-\$13,500** |
| 8 | 2 | | | 526* | Yes | \$7,800-\$13,500** |

*This is the HUD Contract Rent for One and Two bedroom apartments. Tenants only pay 30% of their income for rent as defined by HUD.

**Data for the Household Income Category was taken from our existing projects. Most of our tenants have household incomes below 30% of County Median Income.

B. Indicate how the project will demonstrate that the housing units will meet housing and code standards.

The project will be built to meet all housing and code standards for the City of Madison, State of Wisconsin, and the Department of Housing & Urban Development's Housing quality requirements. In addition, Goodwill plans to include energy efficiency measures such as Energy Star labeled products in the design, construction and operation of the proposed housing project.

Annually, HUD will monitor and inspect this project to insure that they are maintained and operated efficiently over the 40-year life of the Capital Advance.

C. Describe briefly your tenant selection criteria and process.

Goodwill's residential programs are a part of the overall services offered to adults with mental illness within Dane County. The County Contracts with Centralized Referral and Exchange (CRX) to assess consumer's strengths and needs and refers these persons to appropriate services, including residential. When openings occur in any of Goodwill's residential programs, CRX is consulted for names of those in need of services for a particular residential site. Selection is made based on system priorities, as well as on specific Tenant Selection Criteria: adult, Dane County resident, with mental illness, low income, able to safely live within the community, no current illegal drug use or history of criminal sexual behavior, violence, arson, or criminal activity that threatens others.

D. Does the project include plans to provide support services to assisted residents or to link assisted residents to appropriate services? If yes, describe.

Goodwill requires that all potential tenants of our permanent supportive housing be linked with a long-term support provider i.e. a case manager, prior to occupancy. The case manager links specific services and resources for each tenant.

Supportive services provided by Goodwill through a "friendly" on-site property supervisor include but are not limited to assistance with paying bills, completing activities of daily living, reminders to follow prescribed treatment orders, problem solving, responding in emergencies, coordinating social integration activities and day-to-day support and contact. Prior to occupancy Goodwill and the tenant's case manager prepare an Independent Living Skills Assessment to determine the degree of assistance tenants in the Section 811 Supportive Housing projects will need to live independently. Independent Living Skills Assessment (ILSA) plan covers the following areas, Activities of Daily Living Skills, Safety Awareness, Community Functioning and Psychiatric/Medical. The ILSA are updated on an annual basis.

(continued)

| ESTIMATED TOTAL PROJECT PROFORMA (total units in the project) 8 units | | | | | | | | | | | | | | | |
|--|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Year 6 | Year 7 | Year 8 | Year 9 | Year 10 | Year 11 | Year 12 | Year 13 | Year 14 | Year 15 |
| Revenue | \$51,085 | \$53,128 | \$55,254 | \$57,464 | \$59,762 | \$62,153 | \$64,639 | \$67,224 | \$69,913 | \$72,710 | \$75,618 | \$78,643 | \$81,789 | \$85,060 | \$88,463 |
| Gross Income | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Less Vacancy | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Net Income | 51,085 | 53,128 | 55,254 | 57,464 | 59,762 | 62,153 | 64,639 | 67,224 | 69,913 | 72,710 | 75,618 | 78,643 | 81,789 | 85,060 | 88,463 |
| Expenses (Office) | 2,353 | 2,447 | 2,545 | 2,647 | 2,753 | 2,863 | 2,977 | 3,096 | 3,220 | 3,349 | 3,483 | 3,622 | 3,767 | 3,918 | 4,075 |
| Audit | 8,396 | 8,730 | 9,080 | 9,395 | 9,829 | 10,216 | 10,623 | 11,053 | 11,491 | 11,950 | 12,428 | 12,926 | 13,442 | 13,976 | 14,540 |
| Taxes (Payroll) | 417 | 434 | 451 | 469 | 488 | 507 | 528 | 549 | 571 | 594 | 617 | 642 | 668 | 694 | 722 |
| Insurance | 3,064 | 3,187 | 3,314 | 3,447 | 3,584 | 3,728 | 3,877 | 4,032 | 4,193 | 4,361 | 4,535 | 4,717 | 4,906 | 5,102 | 5,306 |
| Maintenance | 7,008 | 7,288 | 7,580 | 7,883 | 8,198 | 8,526 | 8,867 | 9,223 | 9,591 | 9,975 | 10,374 | 10,789 | 11,220 | 11,670 | 12,135 |
| Utilities | 9,559 | 9,942 | 10,339 | 10,803 | 11,183 | 11,630 | 12,096 | 12,579 | 13,082 | 13,605 | 14,149 | 14,715 | 15,304 | 15,918 | 16,553 |
| Property Management | 16,882 | 17,558 | 18,261 | 18,989 | 19,752 | 20,539 | 21,361 | 22,216 | 23,104 | 24,028 | 24,990 | 25,989 | 27,029 | 28,111 | 29,234 |
| Operating Reserve Pmt | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Replacement Reserve Pmt | 3,406 | 3,542 | 3,684 | 3,831 | 3,985 | 4,144 | 4,310 | 4,482 | 4,661 | 4,848 | 5,042 | 5,243 | 5,453 | 5,671 | 5,898 |
| Support Services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Affirmative Marketing | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other _____ | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenses | \$51,085 | \$53,128 | \$55,254 | \$57,464 | \$59,762 | \$62,153 | \$64,639 | \$67,230 | \$69,913 | \$72,710 | \$72,710 | \$78,643 | \$81,789 | \$85,060 | \$88,467 |
| NET OPERATING INCOME | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Debt Service | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| First Mortgage | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Debt Service | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Annual Cash Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Debt Service Reserve | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Cash Flow | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Assumptions: | | | | | | | | | | | | | | | |
| Vacancy Rate | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Annual Increase | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% |
| Carrying Charges | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expenses | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% | 4% |

COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO) ONLY

A. Please describe how the organization meets the following key criteria:

_____ a. Possesses not-for-profit, tax exempt 501© status;

_____ b. Has a board with fewer than 1/3 of its members as public officials;

_____ c. Includes provision of affordable housing within its statement of purpose;

_____ d. Includes lower income or lower income representatives for a minimum of 1/3 of its board and includes a means for lower-income participation;

_____ e. Demonstrates its capacity and experience in service the community.

APPLICATION FOR SCATTERED SITE ACQUISITION FUNDS

Address: _____

Amount Requested: \$_____

1. Which State of Wisconsin statute are you organized under? _____ Chapter 181
_____ Chapter 185

2. Proposed Acquisition Site:

- A. Address: _____
 B. Current appraised value: _____
 C. Accepted purchase price (if offer has been made): _____
 D. Number of bedrooms, living units, or shared living units: _____
 E. Number of square feet on the property: _____

3. Program Abstract: Provide an overview of the service program. Identify the community need to be addressed. Summarize the program's major purpose in terms of problems to be addressed, the goals and procedures to be utilized, and the expected outcomes. Limit response to 150 words.

4. Describe how your target population meets the CDA definition of special needs.

EMERGENCY SHELTER GRANT FUNDING

- A. Describe how you coordinate tasks and responsibilities or target groups with other agencies. (i.e., agencies from whom you commonly receive referrals or to whom you make referrals, and the sequence of contact.) Describe, if appropriate, how a partnership will be formed among local organizations and individual involved with the implementation of the program.
- B. If funds are requested for supportive services or prevention activities, describe how the service qualifies as a new service or how it will be a quantifiable increase in services.