

From: [Rudy Moore](#)
To: [Finance Committee](#)
Subject: Please maintain the Administrative Support Team
Date: Friday, October 10, 2025 11:40:47 PM

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Hello,

I am writing to ask you to direct the Finance Director to maintain all three Administrative Support Team members and not reduce that group's capacity in any way.

I am a chief inspector who has worked for many years helping Madison run its elections on a very voter-facing basis. The AST helps me directly with my own timesheets, scheduling, education coordination. But even more importantly, they help the network of staff, poll workers, and volunteers all come together on election day. Our elections go well *because* of the work they do.

As it stands, we push these AST members to the limit to provide the services to so many election workers. The Finance Director has put forth a plan to cut that staff by a third! We simply cannot expect to be able to run elections as smoothly as we have without these services.

Please direct the Finance Director to truly maintain and even grow the AST. We need improved services in order to make it through the next few elections and even after.

Thank you,
Rudy Moore

From: [wendy barton](#)
To: [Finance Committee](#)
Subject: Finance Committee Mtg. 10/13/2025 Items 3 & 16
Date: Saturday, October 11, 2025 1:16:27 PM

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Hello,

I am concerned that the Administrative Support Team is being cut by one position and that the information does not seem readily available in any part of the agenda items 3 and 16 for the Finance Committee meeting on October 13, 2025.

In order for the Administrative Support Team to be as effective as the team has been proven to be, it is necessary that it has adequate staff so that all Departments have access to their assistance when it is needed. This assistance can be on a scheduled or emergency basis. The Administrative Support Team provides support to many front facing government functions including programmatic functions that only occur during specific times of the year and as such saves City Departments and taxpayers further investment by not necessitating the hiring and training of additional staff.

Having served as a member of the Administrative Support Team from 1990 until retiring in 2018, I know first hand the importance of having a full compliment of staff and how beneficial that is to the citizens of the City of Madison.

Sincerely,
Wendy Barton



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From: [Cator, Karen](#)
To: [Finance Committee](#)
Subject: Administrative Support Team Position Elimination
Date: Monday, October 13, 2025 3:12:25 PM

Dear Finance Committee:

I have been made aware about the possible elimination of a position within the Administrative Support Team (aka A-Team). I'd like to express my personal thoughts on what a huge loss I believe this would be to the City of Madison.

I have been a City employee for over 25 years, and I have seen first-hand how valuable the A-Team positions are. I worked at the Madison Senior Center for 20 years and there were countless times when we were in need of front desk coverage. We'd reach out to the A-Team, and the entire Senior Center staff were relieved if we learned they were able to help. We knew the front desk would be in good hands and we felt very fortunate we were able to keep a high level of customer service going. The A-Team provided consistent, excellent work, allowing remaining staff to perform their duties.

Currently, I work at Monona Terrace and we've needed front desk coverage over the past few months. Here again, the A-Team has been a huge asset when they've been able to fill-in. They weren't able to be scheduled as much as we asked for since they were already committed to other departments – which says something in itself.

I recall thinking many years ago when I first learned about this special team, that this was one of the most genius and forward-thinking concepts a City could have. I was disappointed when they cut one of the four positions years ago. I am more surprised and saddened to learn that they are planning to cut another now. I can say with confidence that the A-Team has been a huge benefit to the many departments they have provided, and continue to provide, work for. I hope the elimination of the Administrative Support Clerk position will be reconsidered.

Thank you for your time,
Karen Cator