



Department of Planning & Community & Economic Development

Planning Division

Katherine Cornwell, Director

Madison Municipal Building, Suite LL-100
215 Martin Luther King, Jr. Boulevard
P.O. Box 2985
Madison, Wisconsin 53701-2985
Phone: (608) 266-4635
Fax (608) 267-8739
www.cityofmadison.com

December 16, 2015

Holly Alexander
4674 Raven Way
Cottage Grove, WI 53527

Re: Certificate of Appropriateness for 308 S Paterson Street

At its meeting on December 14, 2015 the Madison Landmarks Commission reviewed, in accordance with the Madison General Ordinances pertaining to provisions of the Landmarks Ordinance, your plans to alter the exterior of the historic residence located at 308 S Paterson Street in the Third Lake Ridge Historic District by installing a 3 unit replacement window on the front elevation. The Landmarks Commission voted to approve the issuance of a Certificate of Appropriateness for the project with the following conditions of approval:

1. The Applicant shall remove the existing siding to look for evidence of the original configuration of the street façade.
2. The Applicant shall provide information about windows proposed for installation including type, configuration, and material.
3. The Applicant shall provide an elevation image and manufacturer information about the proposed replacement door.
4. The Applicant shall work with staff to finalize details of the project and at staff's discretion, may be asked to return to the Commission for final review.

This letter will serve as the "Certificates of Appropriateness" for the project. The conditions of approval shall be addressed by the Applicant with the approval by staff before a building permit is issued. When you apply for a building permit, take this letter with you to the Building Inspection Counter, Department of Planning and Development, Lower Level Suite LL-100, Madison Municipal Building, 215 Martin Luther King, Jr. Boulevard.

Please note that any major design changes from the plans submitted and the additional information provided to the Landmarks Commission must receive approval by the Landmarks Commission, or staff designee, prior to the issuance of the building permit.

Please also note that failure to comply with the conditions of your approval is subject to a forfeiture of up to \$250 for each day during which a violation of the Landmarks Commission ordinance continues (see Madison General Ordinances Sec. 33.19).

If you have any questions, please contact me (266-6552 or ascanlon@cityofmadison.com).

Sincerely,

Amy Loewenstein Scanlon, Registered Architect

December 16, 2015

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Preservation Planner

cc: Building Inspection Plan Reviewers
City preservation file