

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event Ag Day on Campus

Event Organizer/Sponsor Collegiate Farm Bureau @ UN - Madison

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number _____

Address 629 Mendota Ct #1

City/State/Zip Madison, WI 53703

Primary Contact Lauren Holterman

Work Phone 920 342 1220

E-mail lholterman@wisc.edu

Website n/a

FAX None

Phone During Event same

Secondary Contact Taylor Fritsch

Work Phone 608 341 7240

E-mail tfritsch@wisc.edu

Phone During Event same

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance 50 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 9 am to 3 pm Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other Educational

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street

30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: _____

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 4/24/13 Rain Date(s) none

Event Start Date(s)/Time(s) 4/24/13 Set-Up Date(s)/Time for Event 4/24/13 9 am

Event End Date(s)/Time(s) 4/24/13 Take-Down Time 3 pm

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

I/We waive the 21-day decision requirement.

LWH (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature Lauren Holterman Date 4/8/13

Ag Day on Campus-April 24, 2013

Hosted by Collegiate Farm Bureau at UW-Madison & The University Club

Event Schedule

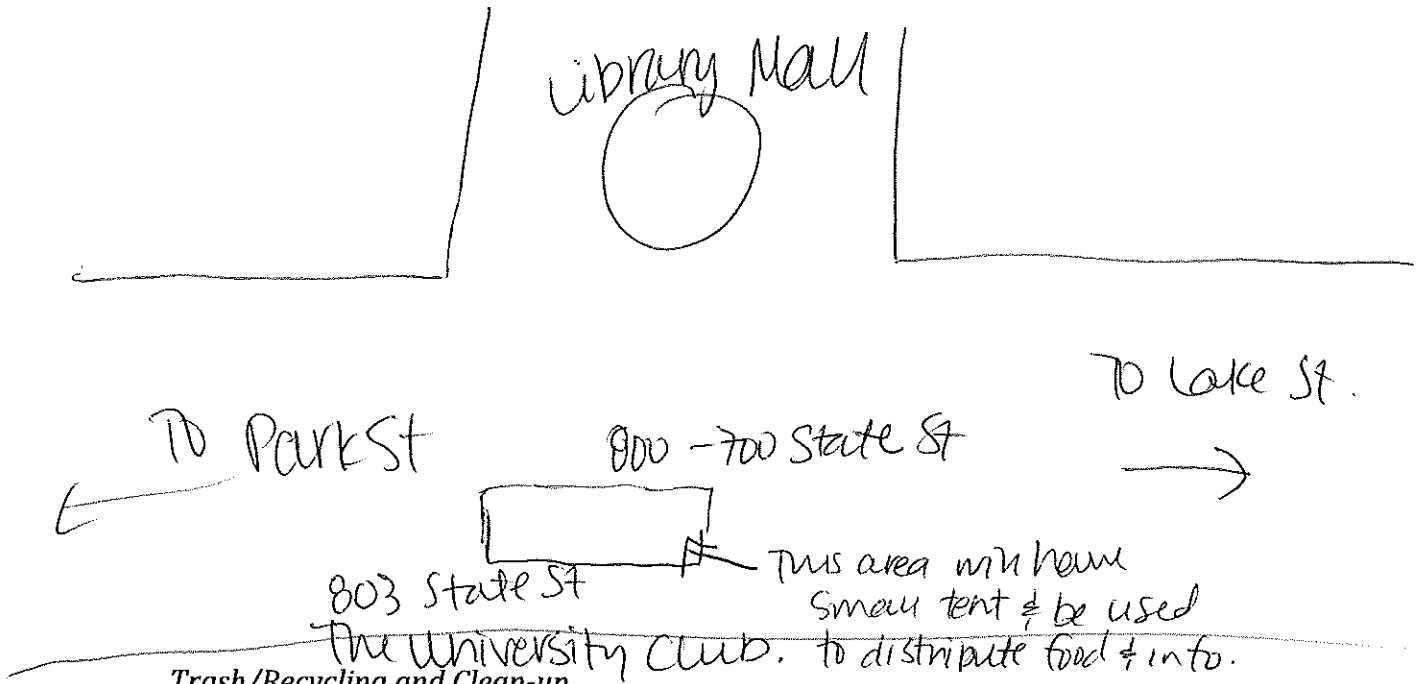
7:00 am-signs posted on Bascom Hill (reserved through UW, no use of city property)

9:00 am - 3:00 pm - tabling, tent, displays on library/state street mall, in front of the University Club

Volunteers will use the street space to the south of Library Mall to hand out information and small food samples prepared by the University Club. They will be engaging in conversation with people interested in agriculture. No blockage of thoroughfare is anticipated. This space has been reserved in 2011 and 2012 and no problems occurred. This year's event will be similar to past years. The only difference is the partnership with the University Club having food prepared for us to hand out to those interested in front of the restaurant, a tent in case of rain, and one television set to play a video loop. The volume on the televisions will not be disruptive of surroundings.

Site map

Please note that no blockage of sidewalk or street will occur.



Trash/Recycling and Clean-up

Trash generated will be minimal. Trash receptacles will be provided by the University Club and remove from the area. The site will be returned to normal within 30 minutes of conclusion of event. Clean up is expected to be minimal.