

2008 CCOC SISTER CITIES GRANT REVIEW SUBCOMMITTEE

Item	Comments	Target Date(s)
President appoints CCOC Sister Cities Grant Review Subcommittee.	Appointments made at CCOC (Note: only goes to Council confirmation if appointments have non-CCOC members)	Tuesday, November 6, 2007
2008 grant materials sent to Sister City Committees.	Linda Lewis	Friday, December 7, 2007
Response date for 2007 annual reports and 2008 grant applications.	Linda Lewis	Monday, February 11, 2008
Subcommittee reviews applications and makes draft recommendations for referral to CCOC, BOE, CC.	Lisa Veldran	Thursday, February 21, 2008 6:30 p.m. Room 417, City-County Building
Draft recommendations sent to Sister Cities with timeline for CCOC, BOE, and Council review and action.	Linda Lewis	Monday, February 25, 2008
Subcommittee (staff) prepares report and recommendations to go to Council meeting of March 4, 2008.	Lisa Veldran & Linda Lewis	Prepare no later than Wednesday, February 27, 2008 at 12 noon
Introduction of resolution and report for referral by Common Council.	Lisa Veldran Referral to BOE, CCOC and Council Meeting of 4/22/08	Common Council Meeting Tuesday, March 18 , 2008 <i>(*Changed from March 4, 2008)</i>
Recommendations and report at CCOC	Lisa Veldran	CCOC Meeting Tuesday, April 8, 2008 4:30 p.m., Room 103A, CCB
Recommendations and report at Board of Estimates	Deb Simon	BOE Meeting Monday, April 14, 2008 4:30 p.m., Location TBD <i>(*Changed from March 10, 2008)</i>
Recommendations and report to Common Council	Lisa Veldran	Common Council Meeting Tuesday, April 22, 2008 6:30 p.m. Room 201, CCB
Paperwork completed for disbursement of checks to Sister City committees.	Linda Lewis	Friday, May 2, 2008

Revised **March 6, 2008**