



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved EARLY CHILDHOOD CARE AND EDUCATION COMMITTEE

Thursday, February 9, 2017

8:00 AM

30 W. Mifflin St.
Room 1002
Madison, WI 53703

CALL TO ORDER / ROLL CALL

Present: 7 - Denise DeMarb; Linda E. Benzschawel; Christine Coke; LeAndrea M. Vernon; Jennifer Templin; Kate Toews and Nancy K. Brien

Staff Present: Coral Manning, Rommel Tijerino, Connie Williams, Cheryl Tolley, Debbie Diaz, Becca Gray-Jurek, Terri Strong

Templin called the meeting to order at 8:02 am.

APPROVAL OF MINUTES

Motion by DeMarb, seconded by Brien to approve November 10, 2016 minutes.
Motion passed by voice vote.

PUBLIC COMMENT

None.

DISCLOSURES AND RECUSALS

Templin has children attending Satellite accredited family child care and Toews children attend Bernie's Place.

NEW BUSINESS

- [46016](#) Committee Membership Update
Introduction of new member: Christine Coke
Member departures

Manning discussed recent expiration of member terms. Muriel Simms and Diane Adams had originally planned on extending their terms, but have since decided to let them expire. Christine Coke is a new member that will begin at this meeting. Another member application has been submitted. The final open seat is the citizen member slot. Members should pass along potential candidate names to Coral. Staff may contact Dr. Dipesh Navsaria at UW Madison for candidate suggestions.

Christine Coke introduced herself and discussed her experience with 4C and YoungStar. She is currently a Bilingual Technical Consultant for Spanish speaking family child care.
- [46018](#) Introduction of Amy Christianson, Director of Satellite

Attachments: [Satellite Brochure](#)

Templin explained that the City of Madison allocates funds to Satellite Family Child Care to handle family child care accreditation. Satellite is part of the larger Dane County Parent Council organization. Amy Christianson gave a brief history of her career in child care. Dane County Parent Council has rebranded itself as ReachDane. Christianson discussed the scope of the Satellite program. In 2017 a review of FCC standards is planned to sync with the recently updated City of Madison accredited standards.

The Northside Early Childhood Zone initiative is working to enhance opportunities for families and family child care centers. Manning informed the group about the Northside Child Care Action Team gathering data to be used to address gaps in child care on the Northside.

3. [46019](#)

Staff Reports

Tuition Assistance quarterly data

Tuition Assistance payment schedule

Attachments: [Monthly data Q4 2016](#)
[Quarterly Report 2-9-17](#)
[NEW Payment Schedule 2017](#)

Manning discussed 4th quarter child care assistance data. The drop in the number of children served is due to the removal of those no longer using child care, no longer qualified for the program or not interested in continuing with the program. The waiting list is also being reviewed to updated current needs. The formula for funding needed per family is complicated based on age and needs of children and families. Some families may have several young children in care while others may just have 1 or 2 school age that need summer care only. During staff transitions there were families and children listed as on the program that were not participating and not receiving funding. These clerical items have been addressed. Staff works closely with centers to ensure accurate enrollment data. The review of current program participants and waiting list families will allow more efficient use of available funding.

\$50,000 has been set aside for special circumstances including domestic violence and homelessness. If funds are not used by September 1st they will be rolled back into the budget and used to pull families off the waitlist. Another \$50,000 is reserved for Northside Early Childhood Zone.

4. [46020](#)

2017 Tuition Assistance Rates

Manning discussed the rate survey conducted by George Hagenauer from 4C. George asks all centers but only uses information from accredited centers who respond for the rate comparison. Accredited centers are required to respond but family accredited programs are not. The committee discussed the possibility of asking Satellite to require that of their accredited programs.

Those families with rate increases greater than \$25 per week will be allowed to have that phased in over the next 3 months. The 2017 federal poverty levels have not been released.

5. [46021](#)

Presentation on how Tuition Assistance works presently

Attachments: [Child Care Assistance Presentation](#)
[Child Care Assistance Brochure](#)
[Child Care Assistance Brochure Spanish.pdf](#)

Rommel Tijerino gave a presentation on how the Tuition Assistance program works. The group discussed the 6 month residency requirement, 2 year college credit limit and how homelessness or families with special needs are prioritized.

6. [46017](#) Framing the work of the committee short and long term

Attachments: [2017 ECCEC Topics](#)

Manning addressed the goal of both the committee and Child Care Unit to better serve low income families. The committee will be moving toward holding meetings quarterly rather than monthly. There will be updates on tuition assistance numbers, stabilization grants and various topics for each meeting.

7. [45029](#) CSC Report

Item not discussed.

ADJOURNMENT

Motion by Brien, seconded by Coke to adjourn meeting at 10:14 am. Motion passed by voice vote.