



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved WATER UTILITY BOARD

Tuesday, May 24, 2011

4:30 PM

Water Utility Conference Room A&B
119 E. Olin Ave.

CALL TO ORDER / ROLL CALL

Gregory Harrington called the meeting to order at 4:34 p.m.

Present: 5 -

Gregory W. Harrington; Lauren Cnare; Dan Melton; Bruce Mayer and Madeline B. Gotkowitz

Excused: 2 -

Ald. Tim Bruer and Thomas Schlenker

APPROVAL OF MINUTES

A motion was made by Cnare, seconded by Gotkowitz, to Approve the Minutes of the April 27 meeting. The motion passed by voice vote.

Ald. Tim Bruer arrived at 4:38 p.m.

Present: 6 -

Gregory W. Harrington; Ald. Tim Bruer; Lauren Cnare; Dan Melton; Bruce Mayer and Madeline B. Gotkowitz

Excused: 1 -

Thomas Schlenker

PUBLIC COMMENT

Richard Pearson addressed the board with comments and questions on the Drinking Water Quality Annual Report and lead replacement program.

[22345](#)

Registration Statements

Attachments: [Public Comment Registration Statements May 2011.pdf](#)

DISCLOSURES AND RECUSALS

There were none.

A motion was made by Cnare, seconded by Gotkowitz, to suspend the rules and take agenda items 4 and 8 out of order. The motion passed by voice vote.

INFORMATIONAL ITEMS

4. [22184](#) Rate case update and other significant incidental information required by the Communication and Support to the Board Policy (EL-2h)
- Attachments:** [Rate Case Update May 2011.pdf](#)
[Stipulation of Madison Water Utility and Clean Wisconsin - 2011.pdf](#)
- The board received the attached rate case update.
- General Manager Tom Heikkinen also updated the board on the following:
- He invited the board to the all-employee potluck on Thursday, June 9 at 11:30 a.m. at the Operations center.
 - He invited the board to the Water Utility's annual picnic Saturday, July 16 at Hoyt Park.
 - He informed the board that he would be out of town for two weeks during the month of June.
 - He introduced Mike Krentz, the new Water Utility Financial Manager.

BOARD EDUCATION

8. [22544](#) Monitoring Organizational Performance
- Attachments:** [Chapter 7 - Monitoring Policies to Ensure Accountability - Policy Governance](#)
[Chapter 8 - Monitoring Organizational Performance - Reinventing Your Board](#)
[Memo from Greg Harrington 5-24-11.pdf](#)
- The board received the attached information.

MONITORING REPORTS

1. [22206](#) Notification of actual or anticipated noncompliance with any Outcomes or Executive Limitations Policies (if applicable)
- There was no noncompliance to report.**
2. [22165](#) Monitoring Report: Treatment of Consumers (EL-2a)
- Attachments:** [Monitoring Report EL-2a Treatment of Consumers.pdf](#)
- The board received the attached report.
- A motion was made by Cnare, seconded by Mayer, to accept the General Manager's interpretation of the policy. The motion passed by voice vote.**
- A motion was made by Cnare, seconded by Gotkowitz, to accept the report, noting compliance with the policy. The motion passed by voice vote.**

3. [22546](#) Monitoring Report: Infrastructure (EL-2g)

Attachments: [EL-2G Infrastructure May 2011.pdf](#)
[Capital Improvement Plan from 2006 Water Master Plan.pdf](#)
[2011 Long Range Capital Budget.pdf](#)
[Pipe Rating System 8-26-2009.pdf](#)
[2005 Infrastructure Management Plan Executive Summary.pdf](#)
[2006 Water Master Plan Executive Summary.pdf](#)

The board received the attached report.

A motion was made by Gotkowitz, seconded by Cnare, to accept the General Manager's interpretation of the policy. The motion passed by voice vote.

A motion was made by Cnare, seconded by Gotkowitz, to accept the report, noting compliance with the policy. The motion passed by voice vote.

UNFINISHED BUSINESS

5. [22167](#) Approving Outcomes Policies for the Madison Water Utility

Attachments: [Draft Outcomes Policies 3-22-11.pdf](#)

A motion was made by Gotkowitz, seconded by Mayer, to approve the Outcomes Policies. The motion passed by voice vote.

6. [22168](#) Approving changes to Water Utility Board Policies on Treatment of Consumers (EL-2a), Infrastructure (EL-2g), and the Global Board Process Policy (BP-1).

Attachments: [Proposed Changes to Water Utility Board Policies 3-22-11.pdf](#)

A motion was made by Cnare, seconded by Gotkowitz, to approve the policies as amended. The motion passed by voice vote.

7. [21116](#) Approving the Water Utility Board's Master Agenda.

Attachments: [Master Agenda for the Madison Water Utility Board.pdf](#)
[WUB 2011 Master Agenda - Final.pdf](#)

A motion was made by Cnare, seconded by Melton, to approve the Master Agenda with finalization by the board chair for policies discussed that evening. The motion passed by voice vote.

BOARD SELF-EVALUATION

9. [20013](#) Meeting Evaluation and Discussion

Attachments: [Board Self-evaluation.pdf](#)

The meeting evaluation was postponed to the next meeting.

FUTURE AGENDA ITEMS

10. [22169](#) Reviewing the Public Participation Process for water utility facilities and developing a corresponding Board Process Policy

Attachments: [ENG-01.01 - WU Facilities Public Participation Process.pdf](#)

11. [14501](#) Introduction of Future Agenda Items

Attachments: [Decision Tree.pdf](#)

It was suggested that the City of Madison's Draft Sustainability Plan be added to the next agenda as an informational item.

It was suggested that the board should respond to the Ask Us, Tell Us it had received regarding child or elder care expense reimbursement for those who volunteer on Citizen Advisory Panels.

ADJOURNMENT

A motion was made by Mayer, seconded by Cnare, to adjourn at 6:18 p.m. The motion passed by voice vote.