



CSM Name  
**Orvick CSM**

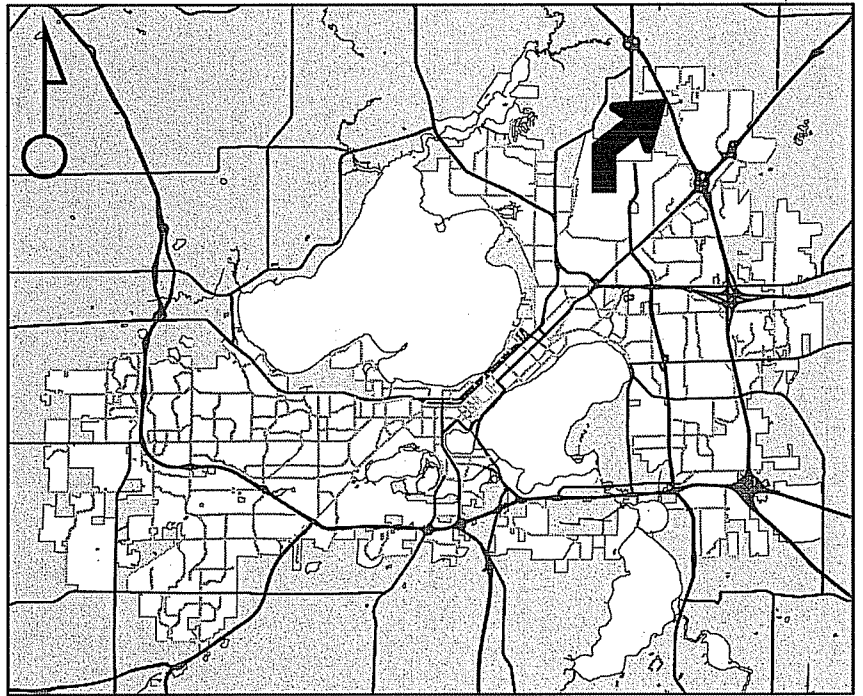
Location  
**5756 Portage Road**

Applicant  
**Dan Orvick/Daniel V. Birrenkott -  
Birrenkott Surveying, Inc**

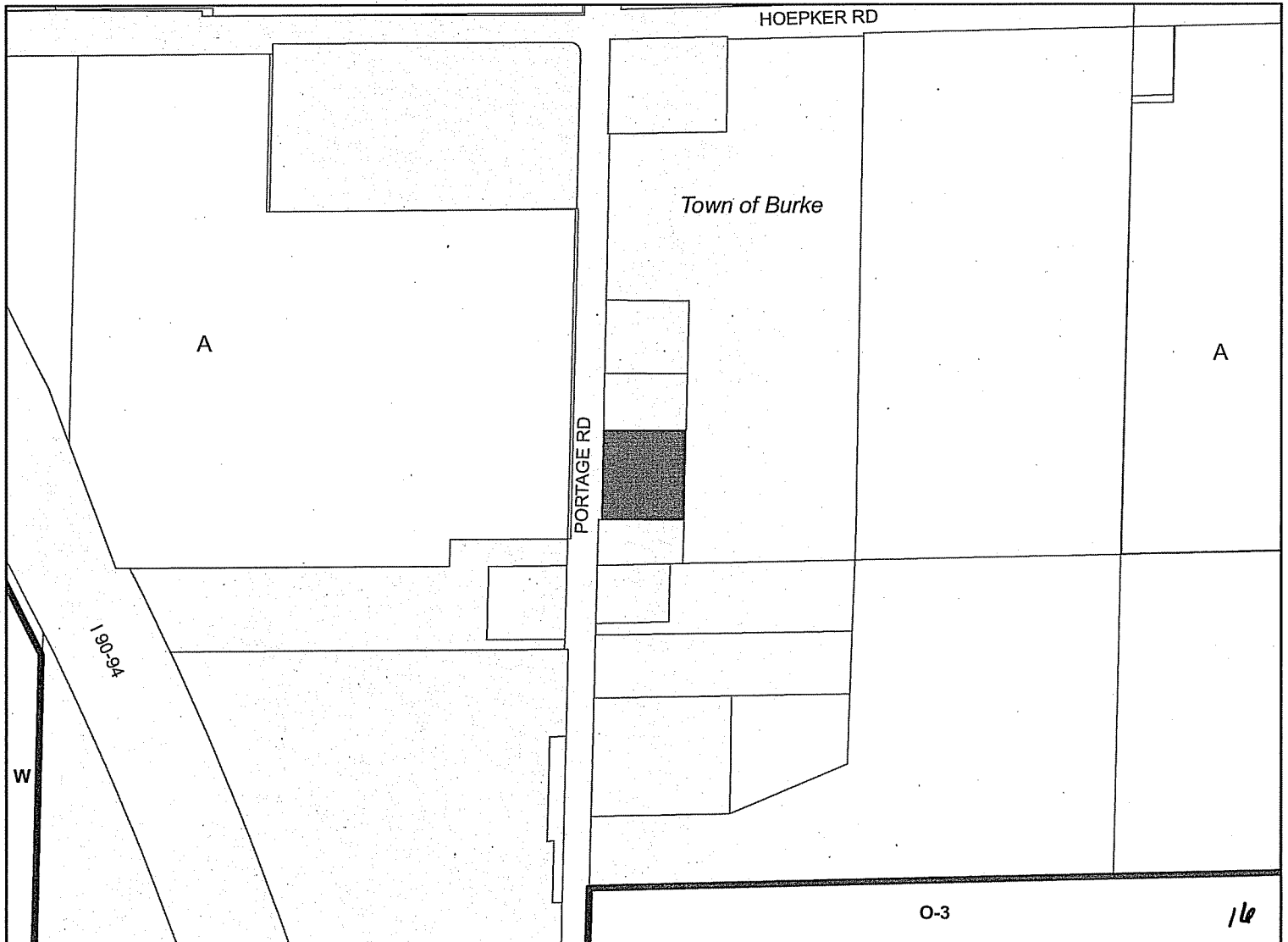
Within City  Outside City

Proposed Use  
**2 Residential Lots**

Public Hearing Date  
Plan Commission  
**23 April 2007**  
Common Council



For Questions Contact: Tim Parks at: 261-9632 or [tparks@cityofmadison.com](mailto:tparks@cityofmadison.com) or City Planning at 266-4635







**SUBDIVISION APPLICATION**

**Madison Plan Commission**

215 Martin Luther King Jr. Blvd; Room LL-100  
 PO Box 2985; Madison, Wisconsin 53701-2985  
 Phone: 608.266.4635 | Facsimile: 608.267.8739

**\*\* Please read both pages of the application completely and fill in all required fields\*\***

**This application form may also be completed online at [www.cityofmadison.com/planning/plan.html](http://www.cityofmadison.com/planning/plan.html)**

**1a. Application Type.** (Choose ONE)

- Preliminary Subdivision Plat     Final Subdivision Plat     Land Division/ Certified Survey Map (CSM)

If a Plat, Proposed Subdivision Name: \_\_\_\_\_

**1b. Review Fees.** Make checks payable to "City Treasurer."

- For Preliminary and Final Plats, an application fee of \$200, plus \$35 per lot and outlot contained on the plat drawing.  
 For Certified Survey Maps, an application fee of \$200 plus \$150 per lot and outlot contained on the certified survey map.

**2. Applicant Information.**

Name of Property Owner: GEORGE & LISA ORVICK <sup>RUTH ORVICK</sup> Representative, if any: DAN ORVICK  
 Street Address: 5768 PORTAGE ROAD City/State: MADISON Zip: 53710  
 Telephone: ( ) 213-5602 Fax: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

Firm Preparing Survey: BIRRENKOTT SURVEYING, INC Contact: \_\_\_\_\_  
 Street Address: 1677 N. BRISTOL ST. P.O. BOX 237 City/State: SUN PRAIRIE Zip: 53590  
 Telephone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

Check only ONE – ALL Correspondence on this application should be sent to:  Property Owner     Survey Firm

**3a. Project Information.**

Parcel Address: 5756 PORTAGE ROAD in the City or Town of: BURKE  
 Tax Parcel Number(s): 0810-152-8732-9 & 0810-152-8736-5 School District: DEFOREST SCHOOL DIST.  
 Existing Zoning District(s): A-1 Development Schedule: \_\_\_\_\_  
 Proposed Zoning District(s) (if any): \_\_\_\_\_ Provide a Legal Description of Site on Reverse Side

**3b. For Surveys Located Outside the Madison City Limits and in the City's Extraterritorial Jurisdiction:**

Date of Approval by Dane County: JANUARY 16, 2007 Date of Approval by Town: DECEMBER 21, 2006  
 In order for an extraterritorial request to be accepted, a copy of the approval letters from both the town and Dane County must be submitted.  
 Is the subject site proposed for annexation?  No     Yes    If YES, approximate timeframe: \_\_\_\_\_

**4. Survey Contents and Description.** Complete table as it pertains to the survey; do not complete gray areas.

Land Use	Lots	Outlots	Acres
Residential	2		
Retail/Office			
Industrial			
Outlots Dedicated to City			
Homeowner Assoc. Outlots			
Other (state use)			
<b>TOTAL</b>			

Describe the use of the lots and outlots on the survey

5. **Required Submittals.** Your application is required to include the following (check all that apply):

- Surveys (prepared by a Registered Land Surveyor):**
  - For Preliminary Plats, **eighteen (18) copies** of the drawing drawn to scale are required. The drawing is required to provide all information as it pertains to the proposed subdivision as set forth in Section 16.23 (7)(a) of the Madison General Ordinances. The drawings shall include, but are not limited to, a description of existing site conditions and natural features, delineation of all public and private utilities that serve the site (denote field located versus record drawings), the general layout of the proposed subdivision, the dimensions of lots and outlots, widths of existing and proposed rights of way, topographic information, and any other information necessary for the review of the proposed subdivision.
  - For Final Plats, **sixteen (16) copies** of the drawing are required to be submitted. The final plat shall be drawn to the specifications of Section 236.20 of the Wisconsin Statutes.
  - For Certified Survey Maps (CSM), **sixteen (16) copies** of the drawing are required. The drawings shall include all of the information set forth in Sections 16.23 (7)(a) and (d) of the Madison General Ordinances, including existing site conditions, the nature of the proposed land division and any other necessary data. Utility data (field located or from utility maps) may be provided on a separate map submitted with application.
  - All surveys submitted with this application are required to be collated, stapled and folded so as to fit within an 8 1/2" X 14" case file. In addition, an 8-1/2 X 11 inch reduction of each sheet must also be submitted.
- Report of Title and Supporting Documents:** All plats and certified surveys submitted to the City of Madison for approval shall include a Report of Title satisfactory to the Real Estate Division as required in Section 16.23 of the Madison General Ordinances. A minimum of **two (2) copies** of the City of Madison standard 60/30 year Report of Title shall be obtained from a local, reputable title insurance company. **Title insurance or a title commitment policy is NOT acceptable** (i.e. a Preliminary Title Report or a Record Information Certificate). The owner or applicant must deliver a **third copy** of the Report of Title to the survey firm preparing the plat or CSM. The applicant shall submit a copy of all documents listed in the Report of Title for each copy of the report submitted.
- For Residential Preliminary Plats ONLY:** If the proposed project will result in **ten (10) or more dwelling units**, it is required to comply with the City's Inclusionary Zoning requirements under Section 28.04 (25) of the Zoning Ordinance. A separate *INCLUSIONARY ZONING DWELLING UNIT PLAN APPLICATION* explaining the project's conformance with these ordinance requirements shall be submitted with your application.
- For Surveys Creating Residential Lots:** The applicant shall include a certified copy of the accepted option or offer, including all terms of the purchase and any other information that may be deemed necessary by the Real Estate Division to assist them in determining Fair Market Value for the purpose of establishing park fees.
- For Surveys Outside the Madison City Limits:** A copy of the approval letters from both the town in which the property is located and Dane County must be submitted with your request. The City of Madison may not consider a survey within its extraterritorial jurisdiction without it first having been approved by the **town and Dane County**.
- For Surveys Conveying Land to the Public:** A Phase I Environmental Site Assessment Report may be required if any interest in these lands are to be conveyed to the public. Please contact the City's Real Estate Division at 267-8719, ext. 305 for a determination as soon as possible.
- Completed application and required Fee (from Section 1b on front):** \$ 500<sup>00</sup> Make all checks payable to "City Treasurer."
- Electronic Application Submittal:** All applicants are required to submit a copy of the completed application form, legal description and preliminary and/or final plats or certified survey map as individual Adobe Acrobat PDF files compiled either on a non-returnable CD-ROM to be included with their application materials, or in an e-mail sent to [pcapplications@cityofmadison.com](mailto:pcapplications@cityofmadison.com). The e-mail shall include the name of the project and applicant. Applicants unable to provide the materials electronically should contact the Planning Unit at 266-4635 for assistance.

The signer attests that this application has been completed accurately and all required materials have been submitted:

Applicant's Printed Name Daniel N. ORVICK Signature Daniel N. Orvick  
Date 2-22-07 Interest In Property On This Date part owner

For Office Use Only	Date Rec'd: _____	PC Date _____	Alder. District: _____	Amount Paid: \$ _____
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# Dane County Planning & Development

Room 116, City-County Building, Madison, Wisconsin 53703-3342

Land Division Review  
608/266-9086

January 16, 2007

Birrenkott Surveying Company  
P.O. Box 237  
Sun Prairie, Wisconsin 53590

Re: **CERTIFIED SURVEY MAP (Orvick)**  
**NW1/4 S15 T8N R10E**  
**Town of Burke**  
**Dane County**

Gentlepeople:

The above-described preliminary certified survey map proposal is hereby conditionally approved as follows:

1. # 081015287329 is to be included as Lot 2 with this certified survey map.
- 2 A Town of Burke approval certificate is to be included and executed.
3. A City of Madison approval certificate is to be included and executed (extraterritorial jurisdiction).
4. The document is to be completed in accordance with S.236.34, Wisconsin Statutes.
5. The legal description is to read "Lot 1, Certified Survey Map # 7560."
6. An owners certificate in accordance with S.236.21(2), Wisconsin Statutes is to be included.
7. The owners certificate is to include "we also certify that this certified survey map is required by S.75.17(1)(a), Dane County Code of Ordinances to be submitted to the Dane County Zoning and Land Regulation Committee for approval."
8. All owners of record are to be included in the owners certificate (County records indicate that Mark George Orvick, Lisa Orvick & Ruth Elaine Orvick are owners). Spouses signatures and middle initials are required to provide valid certificates.
9. The required certificates are to be executed.

**Birrenkott Surveying Company**  
**January 16, 2007**  
**Page 2**

- 10. The additional application fee is to be submitted.**
- 11. Lot 1, Certified Survey Map # 3709 is to be identified, as required.**
- 12. The net lot area calculations are to be specified in square feet.**
- 13. A notation is to be affixed to the document "refer to building site information contained in the Dane County Soil Survey."**
- 14. The instrument sheets are to be consecutively numbered, as required.**
- 15. Distances between existing structures and lot boundaries are to be specified.**
- 16. The approximate location of the existing on-site sewage disposal system is to be shown.**

**When the above conditions have been fully satisfied, the original document may be submitted to which the Dane County approving signature will be affixed. Please contact the writer with questions regarding this matter.**

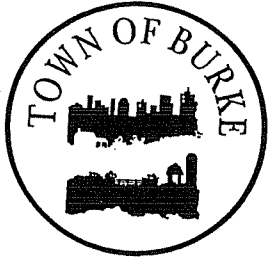
**Sincerely,**

  
**Norbert Scribner, Land Division Review**

**cc: Mark George Orvick**  
**Ruth Elaine Orvick**  
**Clerk, Town of Burke**  
**City of Madison Planning Department (extraterritorial jurisdiction)**

**Enclosure:**





# TOWN OF BURKE

5365 Reiner Road • Madison, WI 53718 • (608) 825-8420 • Fax (608) 825-8422

December 21, 2006

Mr. Norb Scribner  
Dane County Zoning  
Room 116, City County Building  
Madison, WI 53703

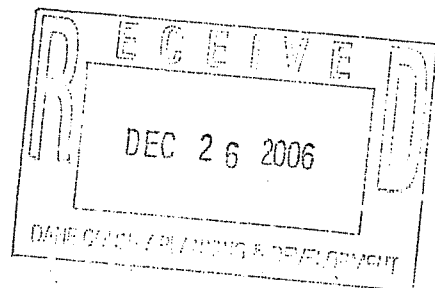
Dear Mr. Scribner,

At the Town Board meeting held December 20, 2006, the Board approved the CSM for George Orvick on Portage Road.

Please contact me if you need anything further. Thank you.

Sincerely,

Amy Volkman  
Clerk/Treasurer





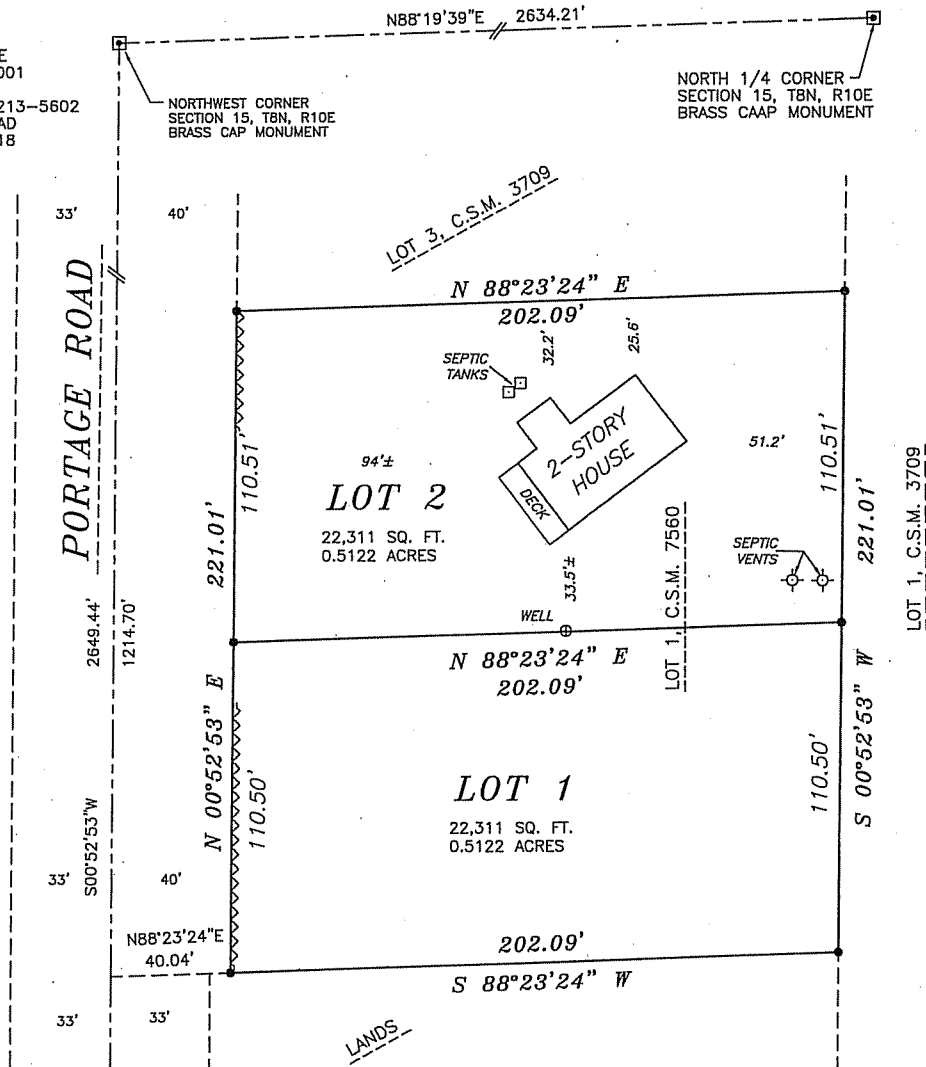
# BIRRENKOTT SURVEYING, INC.

P.O. Box 237  
1677 N. Bristol Street  
Sun Prairie, WI. 53590  
Phone (608) 837-7463  
Fax (608) 837-1081

## CERTIFIED SURVEY MAP

LOT 1, CERTIFIED SURVEY MAP NUMBER 7560 LOCATED IN THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 15, T8N, R10E, TOWN OF BURKE, DANE COUNTY, WISCONSIN.

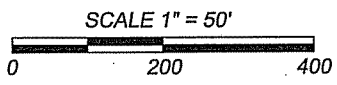
PREPARED FOR:  
GEORGE ORVICK  
224 TERRACE DRIVE  
MANKATO, MN 56001  
507-387-1498  
DAN ORVICK 608-213-5602  
576B PORTAGE ROAD  
MADISON, WI 53718



BEARINGS ARE REFERENCED TO THE WEST LINE OF THE NW 1/4 OF SECTION 15, T8N, R10E, BEARING N00°52'53"W.

WEST 1/4 CORNER SECTION 15, T8N, R10E BRASS CAAP MONUMENT

- Legend:**
- = Iron stake found
  - = 1"x24" Iron pipe set min.wt.=1.13#/in.ft.
  - = Former lot boundaries
  - ~~~~~ = No vehicular access



CERTIFIED SURVEY MAP NO. \_\_\_\_\_  
VOLUME \_\_\_\_\_ PAGE \_\_\_\_\_  
DOCUMENT NO. \_\_\_\_\_

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