



Department of Planning & Community & Economic Development

**Community Development Division**

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**Child Care  
 Community Resources  
 Community Development Block Grant  
 Madison Senior Center**

**2018 Child Care Center Stabilization Fund Application**  
 Due TBD

Date: \_\_\_\_\_

Program Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Person Completing Application: \_\_\_\_\_

Is the program a non-profit?  Yes  No (if no, the program is ineligible for stabilization funding)

In order to meet eligibility requirements, the program must be a non-profit and twenty percent (20%) or more of the program’s enrollment must have consisted of low-income children during at least one of the previous two years. Low-income children are defined as children receiving Wisconsin Shares Child Care Subsidy, City of Madison Child Care Assistance, or funded for special needs (e.g. Child Protective Services, Transition Education Program).

Please provide the number of unduplicated children enrolled in the accredited child care program in each category listed for the years of 2016 and 2017 in the table below. Full-time includes full day 4-K programming.

If a child’s enrollment status changed over the course of the year (e.g. full-time to part-time; preschool to school-age) count the child only once under the category with the greatest budget impact. **DO NOT CONVERT NUMBERS TO FULL-TIME EQUIVALENT DATA (FTE).**

*Use the tab key to enter data in the table below.*

<b>2016</b> (Jan 1 <sup>st</sup> – Dec 31 <sup>st</sup> )	Full-Time	Part-Time	School Age (Before and/or Afterschool, or Summer Programs)
Total <b>Unduplicated</b> Children	0	0	0
Number of <b>Unduplicated</b> Low-income children	0	0	0
<b>2017</b> (Jan 1 <sup>st</sup> – Dec 31 <sup>st</sup> )	Full-Time	Part-Time	School Age (Before and/or Afterschool, or Summer Programs)
Total <b>Unduplicated</b> Children	0	0	0
Number of <b>Unduplicated</b> Low-income children	0	0	0

A program must demonstrate that it has or may experience financial jeopardy because of one or more of the reasons listed below. Please check the reasons that apply to your program.

**Uncollected fees:** These are fees that were not collected from parents due to the parent’s stated inability to pay either for children who are still currently enrolled or for children who have left the center with an outstanding balance due.

**Unstable enrollment or unanticipated enrollment loss:** These are losses that occur as a result of children leaving

abruptly without proper notice; children attending sporadically; or instances where a slot was held for a child utilizing a public funding source and that payment was delayed or never made.

What was your 2017 budget shortfall as it pertains to uncollected fees or unstable enrollment/unanticipated enrollment low (after scholarships, grants, and any other funds available were used to cover the expense)?

Loss from Uncollected Fees \$ \_\_\_\_\_

Loss from Unstable Enrollment/Unanticipated Enrollment Loss \$ \_\_\_\_\_

Considering your center’s experience with uncollected fees, enrollment loss, or unstable enrollment what do you project as a 2018 budget shortfall (after scholarships, grants, and any other funds available are used to cover the expense, not including anticipated Stabilization Funding)?

Loss from Uncollected Fees \$ \_\_\_\_\_

Loss from Unstable Enrollment/Unanticipated Enrollment Loss \$ \_\_\_\_\_

**Other Sources of Revenue**

Please fill out the table below to the best of your knowledge. If you need to add more “Other” rows, please do so. We are looking for round figures, not exact dollar amounts.

**Center Revenue Sources**

Source	Amount
Tuition and Fees from Privately Paying Families	
Wisconsin Shares	
City of Madison Tuition Assistance	
Child & Adult Care Food Program	
Federal Grants/Head Start	
Fundraising	
Other: INSERT DESCRIPTION	
Other: INSERT DESCRIPTION	
Other: INSERT DESCRIPTION	
Total	

Is your program:

Full Time       Part Time

Do you provide infant/toddler care?

Yes    No

How do you intend on using stabilization funds?

What impact do you anticipate stabilization funds will have on your center and/or families?

Other information or comments you wish to share:

**This application is due by TBD.** Please e-mail, fax or mail your application to the address below:

Community Development Division  
Attn. Child Care Tuition Assistance Coordinator  
PO Box 2627  
Madison WI 53701-2627  
[childcareassistance@cityofmadison.com](mailto:childcareassistance@cityofmadison.com)  
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