



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Draft WATER UTILITY BOARD

Tuesday, June 23, 2020

4:30 PM

Virtual Meeting

CALL TO ORDER / ROLL CALL

Gene McLinn called the meeting to order at 4:32 pm.

Present: 7 - Marsha A. Rummel; Patrick E. Delmore; Michael R. Dailey; Eugene L. McLinn; Doug Voegeli; Debra R. Simon and Michael J. Tierney

Excused: 1 - Lauren Cnare

APPROVAL OF MINUTES

A motion was made by Delmore, seconded by Simon, to approve the minutes of the February meeting with Amendments. The motion passed by voice vote (Dailey and Rummel abstained).

PUBLIC COMMENT

1. [16738](#) General Public Comment

There were no registrants.

DISCLOSURES AND RECUSALS

There were none.

PRESENTATION AND APPROVAL OF THE CONSENT AGENDA

A motion was made by Dailey, seconded by Rummel, to Adopt the Consent Agenda (Items 2, 3, 5, 6, 9, 10, 11 and 14). The motion passed by voice vote.

UNFINISHED BUSINESS

- *2. [59682](#) Annual Review of Madison Water Utility General Manager

Attachments: [BED-2D Monitoring the General Manager's Performance.pdf](#)
[2020 Monitoring Overview.pdf](#)

A motion was made by Dailey, seconded by Rummel, to Defer to the next meeting. The motion passed by voice vote on the Consent Agenda.

NEW BUSINESS

- *3. [59192](#) Creating Sec. 8.24(1)(ff) of the Madison General Ordinances to ban alcohol from Reynolds Park and the Well 24 Property.

Attachments: [Reynolds Park - TLNA Support Letter](#)

A motion was made by Dailey, seconded by Rummel, to Return to Lead with the Recommendation for Approval to the BOARD OF PARK COMMISSIONERS. The motion passed by voice vote on the Consent Agenda.

4. [59712](#) Accepting the financial management and planning practices audit conducted for the Madison Water Utility

Attachments: [33-Water Utility Financial and Management Audit.pdf](#)
[MWU Financial Management and Planning Practices Audit Final.pdf](#)
[Water Financial Management and Planning Practices Audit Results - January](#)

A motion was made by Simon, seconded by Delmore, to RECOMMEND TO COUNCIL TO ACCEPT. The motion passed by voice vote.

- *5. [60227](#) Authorizing the Mayor and the City Clerk to execute a Release of Public Water Main Easements and accept the grant of new Public Water Main Easements from Madison Area Technical College across portions of the properties located at 1853, 1835, and 1849 Wright Street. (12th A.D.)

Attachments: [60227-Locator Map.pdf](#)
[11712 MATC Easement Exhibits A-D.pdf](#)

A motion was made by Dailey, seconded by Rummel, to Return to Lead with the Recommendation for Approval to the PLAN COMMISSION. The motion passed by voice vote on the Consent Agenda.

- *6. [61022](#) Approving the Water Utility Board's Master Agenda and establishing the Board Education/ Governance Capacity Budget for 2021

Attachments: [Master Agenda.pdf](#)

A motion was made by Dailey, seconded by Rummel, to Approve The motion passed by voice vote on the Consent Agenda.

OTHER BUSINESS

7. [22206](#) Notification of any noncompliance with Water Utility Board Policies.

There was none.

8. [61025](#) Water Quality Monitoring Report

Attachments: [O-2B Water Quality.20200623.pdf](#)
[Attachments.20200623.pdf](#)

General Manager Tom Heikkinen and Water Quality Manager Joseph Grande addressed the board.

A motion was made by Dailey, seconded by Simon, to Approve the General Manager's policy interpretation and the report as submitted. The motion passed unanimously.

- *9. [61054](#) Affordability Monitoring Report

Attachments: [O-2D Affordability 2020.pdf](#)
[Residential Bill Comparison 2020.pdf](#)

A motion was made by Dailey, seconded by Rummel, to Approve the General Manager's policy interpretation and the report as submitted. The motion passed by voice vote on the Consent Agenda.

- *10. [61029](#) Treatment of Consumers Monitoring Report

Attachments: [EL-2A Treatment of Consumers.pdf](#)

A motion was made by Dailey, seconded by Rummel, to Approve the General Manager's policy interpretation and the report as submitted. The motion passed by voice vote on the Consent Agenda.

- *11. [61032](#) Treatment of Staff Monitoring Report

Attachments: [EL-2B Treatment of Staff 2020.pdf](#)

A motion was made by Dailey, seconded by Rummel, to Approve the General Manager's policy interpretation and the report as submitted. The motion passed by voice vote on the Consent Agenda.

12. [61036](#) Emergency General Manager Succession Monitoring Report

Attachments: [EL-2E Emergency General Manager Succession.pdf](#)
[EL-2E Emergency General Manager Succession-Amended and Approved.pdf](#)

A motion was made by Simon, seconded by Tierney, to Approve the General Manager's policy interpretation and the report with amendments (see attached). The motion passed unanimously.

13. [61039](#) Infrastructure Monitoring Report

Attachments: [EL-2G Infrastructure.pdf](#)
[MWU Adopted 2020 Capital Budget.pdf](#)

A motion was made by Delmore, seconded by Rummel, to Approve the General Manager's policy interpretation and the report as submitted. The motion passed unanimously.

- *14. [61043](#) Quality and Performance Improvement Monitoring Report

Attachments: [EL-2I Quality and Performance Improvement 2020.pdf](#)

A motion was made by Dailey, seconded by Rummel, to Approve the General Manager's policy interpretation and the report as submitted. The motion passed by voice vote on the Consent Agenda.

15. [61047](#) Financial Condition and Activities Monitoring Report

Attachments: [EL-2D Financial Condition and Activities June 2020.pdf](#)

Tom Heikkinen and Finance Unit Supervisor Kathy Schwenn addressed the board.

A motion was made by Simon, seconded by Rummel, to Approve Approve the General Manager's policy interpretation and the report as submitted. The motion passed unanimously.

16. [61048](#) Financial Planning/ Budgeting Monitoring Report (Capital Budget)

Attachments: [EL-2C Financial Planning Budgeting Monitoring Report June 2020.pdf](#)
[2021 Proposed Capital Budget.pdf](#)

Tom Heikkinen addressed the board.

A motion was made by Dailey, seconded by Simon, to Approve Approve the General Manager's policy interpretation and the report as submitted. The motion passed unanimously.

17. [53585](#) Financial Update including Rate Case

Tom Heikkinen gave an update to the board.

18. [61044](#) Update on COVID-19 service and operational impacts.

Tom Heikkinen gave an update to the board.

19. [20013](#) Meeting Evaluation and Discussion

Attachments: [Board Self-Evaluation Form- updated 2019.pdf](#)

Ald. Rummel led the meeting evaluation.

20. [14501](#) Introduction of Future Agenda Items.

Attachments: [Decision Tree.pdf](#)

The following future agenda items were introduced:
Review and discussion of Water Utility Board fluoridation policy.

Reporting on the auditor's recommendations from the financial management and planning practices audit conducted for Madison Water Utility.

ADJOURNMENT

A motion was made by Dailey, seconded by Simon, to Adjourn at 6:30 pm. The motion passed by voice vote.